



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021 between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Rijeka	HR RIJEKA01	Inst. Coordinator Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, international@uniri.hr ; www.uniri.hr Departmental Coordinator: Assist. Prof. Sandra Winkler, Vice-Dean for International Affairs and Erasmus Coordinator swinkler@pravri.hr Jelena Mitrović, administrative support, jelena@pravri.hr	www.uniri.hr http://www.pravri.uniri.hr/en/
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	Department of International Cooperation, Nicolaus Copernicus University in Toruń, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788 Marta Wiśniewska (mawi@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) – Incoming students Katarzyna Fus (incoming@erasmus.umk.pl) –	ERASMUS incoming information: http://www.umk.pl/en/erasmus/ Lecture catalogue: http://www.umk.pl/en/erasmus/courses/ Semester dates:

		<p>incoming students Agnieszka Polewczyńska (incoming@erasmus.umk.pl) - incoming students</p> <p>Marta Błaszczuk (outgoing@erasmus.umk.pl) - outgoing students, placements Martyna Malec (outgoing@erasmus.umk.pl) placement@erasmus.umk.pl) - outgoing students, outgoing/incoming placements</p>	http://www.umk.pl/en/erasmus/downloads/
		<p>Collegium Medicum in Bydgoszcz (medical sciences): Department of Projects and International Cooperation ul. Jagiellońska 13 85-067 Bydgoszcz tel. (52) 585-36-91</p> <p>Paulina Gyrkow e-mail: erasmus@cm.umk.pl Aleksandra Laskowska e-mail: erasmus@cm.umk.pl</p>	http://www.cm.umk.pl/en/
Faculty of Law and Administration	PL TORUN01	<p>Faculty coordinator: <i>dr hab. Maciej Serowaniec, prof. UMK</i> ul. W. Bojarskiego 3 87-100 Toruń e-mail: mserowaniec@umk.pl</p>	<p>http://www.umk.pl/en/erasmus/</p> <p>Lecture catalogue: http://www.umk.pl/en/erasmus/courses/</p> <p>Semester dates: http://www.umk.pl/en/erasmus/downloads/</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HR RIJEKA01	PL TORUN01	0421	Law	1 st , 2 nd , 3 rd	2 (10 months)	/
PL TORUN01	HR RIJEKA01	0421	Law	1 st , 2 nd , 3 rd	2 (10 months)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are

not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HR RIJEKA01	PL TORUN01	0421	Law	2 person/ 1week per person /8h	2 person / 1week per person
PL TORUN01	HR RIJEKA01	0421	Law	2 person/ 1week per person/ 8hours	2 person / 1week per person

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR RIJEKA01	0421 Law	English	Croatian	B2	B2
PL TORUN01	0421 Law	English	Polish	B2	B2

D. Additional requirements

HR RIJEKA01

UNIRI has an Office for Students with Special Needs within the University Counseling Center In order to provide conditions for quality and equally accessible education for current and future students with disabilities.

Information for incoming students and staff with physical, mental or health-related conditions:
www.ssc.uniri.hr/hr/ured-za-studente-s-invaliditetom/kontakt.html

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL TORUN01:

The list of Erasmus coordinators at NCU is available at
<http://www.umk.pl/en/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/erasmus/students/applying/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at
<http://www.umk.pl/en/erasmus/life/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. All application documents for nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	June 10	November 10
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within **[6]** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **[5]** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

HR RIJEKA01:

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

<http://www.pravri.uniri.hr/en/international/erasmus-en.html>

Description of the institutional grading system (Faculty of Law):

ECTS Grade	Croatian Grade	Percentage	Definition
A	5	90-100%	Excellent
B	4	80-89 %	Very Good
C	3	70-79%	Good
D	2	60-69%	Sufficient
F	1	0-59%	Fail

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester). The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade	Grade	Predicate	
5	A	Very Good	
4,5	B	Better than good	
4	C	Good	
3,5	D	Better than satisfactory	
3	E	Satisfactory	
2	F	Unsatisfactory / Fail	
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	International@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en
PL TORUN01	Incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following

contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	International@uniri.hr	www.uniri.hr www.hzzo.hr
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A2


4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	scri.uniri@scri.hr scri.smjestaj@gmail.com esn.rijeka@gmail.com	https://www.facebook.com/ErasmusRijeka/?fref=ts
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
HR RIJEKA01	Prof. Snježana Prijić Samaržija, PhD., Rector	10.7.2020	
PL TORUN01	Dr hab. Maciej Serowaniec, prof. UMK Vice-Dean for International Cooperation Faculty of Law and Administration NCU	29.06.2020	PRODZIEKAN <i>Serowaniec</i> <i>dr hab. Maciej Serowaniec, prof. UMK</i>

² Scanned signatures are accepted