



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

2022

Inter-institutional agreement 2020-2023 between programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone, Website)
Istanbul Medeniyet University Faculty of Political Sciences	TR ISTANBU48	Özge KARA, Jale ARSLAN Erasmus+ Programme Coordination Unit intero@medeniyet.edu.tr Tel: +90 216 280 2016/2208 Academic contact: Institutional Coordinator Asst. Prof. Ayşegül Sağkaya Güngör Faculty Coordinator Assist. Prof. Tutku Seçkin Çelik tutku.seckin@medeniyet.edu.tr https://erasmus.medeniyet.edu.tr/en/about-us/staff

Nicolaus Copernicus University	PL TORUN01	<p>International Programmes Office, Nicolaus Copernicus University</p> <p>ul. Gagarina 11, 87-100 Torun, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788</p> <p>Marta Wiśniewska (marta.wisniewska@umk.pl) - Erasmus Institutional Coordinator (STA , STF)</p> <p>Katarzyna Fus (incoming@erasmus.umk.pl) - incoming students;</p> <p>Martyna Malec (malec@umk.pl) - outgoing students</p>
Faculty of Political Science and Security Studies	PL TORUN01	<p>Faculty coordinator: Prof. Maciej Siwicki msiwicki@umk.pl ul. Batorego 39L 87-100 Torun</p> <p>https://www.wpism.umk.pl/en/</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [average duration]
PL TORUN01	TR ISTANBU48	313, 316,	Political Science and civics, International relations	1 st 2 st	4x 5months = 20 months
TR ISTANBU48	PL TORUN01	316	International Relations	1 st 2 st	4x 5months = 20 months

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
PL TORUN01	TR ISTANBU48	313, 316,	Political Science and civics, International relations – European studies,	1x 5 days	t.b.d.
TR ISTANBU48	PL TORUN01	316	International Relations	1x 5 days	t.b.d.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
PL TORUN01		Polish, English	English	B2 English B2 Polish	B2 English B2 Polish
TR ISTANBU48		English	Turkish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June 1 application and nomination deadline	November 1 Application and nomination deadline
TR ISTANBU48	June 15 th	November 15 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading Scale at the Nicolaus Copernicus University: The following scale is used for all types of evaluations/examinations:

NCU follows the ECTS scheme, which mean that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS 60 credits represent one year of study (in terms of workload): normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education field is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst mark.

Moreover, students can also be marked with additional sign of +. It means half of point.

NCU Grade	ECTS Grade	Predicate
5	A	Excellent
4.5	B	Very good
4	C	Good
3.5	D	Satisfactory
3	E	Sufficient
2	F	Fail

TRISTANBU048:

<u>Grade</u>	<u>ECTS Grade</u>	<u>Weight</u>	<u>Mark</u>
Excellent	AA		4,00 90-100
Good-Excellent	BA	A	3,50 85-89
Good	BB		3,00 80-84
Passing- Good	CB	B	2,50 70-79
Passing	CC	C	2,00 60-69
Passing-Poor	DC	D	1,50 55-59
Poor	DD	E	1,00 50-54
Failed	FF	F	0,00 0-49

<https://erasmus.medeniyet.edu.tr/en/incoming-students-and-staff/grading-system>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<u>Institution</u> [Erasmus code]	<u>Contact details</u> (email, phone)	<u>Website for information</u>
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISTANBU48	Erasmus Coordination Unit intero@medeniyet.edu.tr Tel: +90 216 280 2016	https://erasmus.medeniyet.edu.tr/en/incoming-students-and-staff/student-visa-and-residence-permit

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<u>Institution</u> [Erasmus code]	<u>Contact details</u> (email, phone)	<u>Website for information</u>
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PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISTANBU48	intero@medeniyet.edu.tr +90 216 280 2016/2208	http://www.medeniyet.edu.tr/erasmus_program_coordinationunit.html

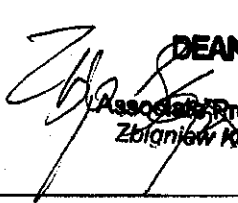

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	Katarzyna Fus incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/student/s/applying/application/
TR ISTANBU48	intero@medeniyet.edu.tr +90 216 280 2016/2208	https://erasmus.medeniyet.edu.tr/en/incoming-students-and-staff/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL TORUN01	Dr hab. Zbigniew Karpus, prof. UMK Dean Faculty of Political Science and Security Studies	08.12.2020	 DEAN Associate Professor Zbigniew Karpus
TR ISTANBU48	Asst. Prof. Ayşegül Sağkaya Güngör International Office Coordinator	03.12.2020	

³ Scanned signatures are accepted