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NICOLAUS COPERNICUS
UNIVERSITY
IN TORUŃ

Erasmus + Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2022

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Vilniaus Universitetas Universiteto g. 3, LT-01513 Vilnius LITHUANIA	LT VILNIUS01	Department Coordinators: Faculty of Chemistry and Geosciences Ramūnas Skaudžius ramunas.skaudzius@chgf.vu.lt Institutional Coordinator: Simona Vižnienė simona.viziniene@cr.vu.lt	http://www.chgf.vu.lt/ https://www.vu.lt/en/studies
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	Department Coordinator: Dr hab. Wojciech KUJAWSKI, prof. UMK – Faculty Mobility Coordinator Faculty of Chemistry NCU; ul. Gagarina 7, 87-100 Toruń, Poland phone: +48.56 611.43.15; fax: +48.56 611.45.26; wkujawski@umk.pl	http://www.umk.pl/en/cooperation/erasmus/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Institutional Coordinator: Department of International Cooperation: Nicolaus Copernicus University in Toruń, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611-4928, -2246 Marta Wiśniewska (marta.wisniewska@umk.pl) - Erasmus+ Institutional Coordinator Katarzyna Fus (incoming@erasmus.umk.pl) - incoming students Martyna Malec (outgoing@erasmus.umk.pl), outgoing students;	ERASMUS+ incoming information: http://www.umk.pl/en/erasmus/ Lecture catalogue: http://www.umk.pl/en/erasmus/courses/ Semester dates: http://www.umk.pl/en/erasmus/downloads/
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B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/months	
					SMS ⁵	SMT ⁶
LT VILNIUS01	PL TORUN01	442	Chemistry	1, 2, 3	10 (2 x 5 months)	1 x 2
PL TORUN01	LT VILNIUS01	442	Chemistry	1, 2, 3	10 (2 x 5 months)	1 x 2

C. Teaching Staff Mobility per academic year

FROM	TO	Subject area code *	Subject area name *	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]		Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 5)

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ Student Mobility for Studies

⁶ Student Mobility for Traineeship

* 1st =Bachelor, 2nd =Master, 3rd =doctoral

LT VILNIUS01	PL TORUN01	442	Chemistry	2 persons x 5 days (+2 for trip)	2 persons x 5 days (+2 for trip)
PL TORUN01	LT VILNIUS01	442	Chemistry	2 persons x 5 days (+2 for trip)	2 persons x 5 days (+2 for trip)

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject Optional: Subject area	Language of instruction Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LT VILNIUS01		English		B2	B2 / C1
PL TORUN01		Polish	English	B2	B2 / C1

E. Additional requirements

LT VILNIUS01:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Relations Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at: <http://www.umk.pl/en/erasmus/students/>

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Contact:

International Relations Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/erasmus/life/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
LT VILNIUS01	June, 1 st	November, 15 th
PL TORUN01	June, 1 st	November, 1 st

LT VILNIUS01:

2. The VU will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party will depend on each faculty.

PL TORUN01

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

2. The receiving institution will send its decision within 3 weeks.

3. Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information

1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	WEB PAGE
LT VILNIUS01	https://www.vu.lt/en/studies/academic-information/credit-and-grading-system
PL TORUN01	n/a yet

LT VILNIUS01:

Local grade: from 1 to 10

Pass/fail system	Marking system	Definition
Pass	10 (Excellent)	Excellent performance, outstanding knowledge and skills
	9 (Very good)	Strong performance, good knowledge and skills
	8 (Good)	Above the average performance, knowledge and skills
	7 (Highly satisfactory)	Average performance, knowledge and skills with unessential shortcomings
	6 (Satisfactory)	Below average performance, knowledge and skills with substantial shortcomings
	5 (Sufficient)	Knowledge and skills meet minimum criteria
Fail	4, 3, 2, 1 (Insufficient)	Knowledge and skills do not meet minimum criteria/below minimum criteria

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS
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Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Office of International Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	https://www.vu.lt/en/studies/practical-information/56-studies/studies/2503
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel-to-poland/

3. Insurance

LT VILNIUS01:

Office of International Relations Email: trs@cr.vu.lt Phone: +370 5 2687150
<http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505>

PL TORUN01:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A2

4. Housing



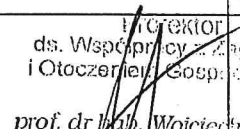
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Accommodation Office E-mail: accommodation@vub.lt	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/accommodation/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Institution [Erasmus code]	Name, function	Date	Signature ⁸	stamp
LT VILNIUS01	Assoc. prof. dr. Ramūnas Skaudžius Erasmus Department Coordinator ramunas.skaudzius@chgf.vu.lt	2020- 05-11		
PL TORUN01	Prof. dr hab. Wojciech Wysota Vice-Rector for International and Business Cooperation		 Prof. dr hab. Wojciech Wysota	

⁸ Scanned signatures are accepted