



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name and Erasmus code of the institution (and department, where relevant) | Contact details (email, phone) | Website |
|--|--|---|
| UNIVERSIDADE NOVA DE LISBOA P LISBOA03 | Institutional Coordinator: Professor Doutor João Amaro de Matos Administrative Contact: International Relations Office Campus de Campolide / 1099-085 Lisboa, Portugal E-mail: erasmus@unl.pt Tel: +351 213 845 207 / Fax: +351 213 715 621 | General: www.unl.pt |
| Faculdade de Ciências Sociais e Humanas | Institutional Coordinator: Professora Doutora Maria Antónia Coutinho Academic Contact(s): Prof. Pedro Cardim cpa@fcsh.unl.pt History Departmental Mobility Coordinator Administrative Contact: NEIMA - Núcleo de Estudante Internacional e Mobilidade Académica / International Students & Exchange Office Av. de Berna, 26-C / 1069-061 Lisboa, Portugal E-mail: mobilidade@fcsh.unl.pt Tel: +351 217 908 332 / Fax: +351 217 908 303 | General: www.fcsh.unl.pt Course Catalogue: www.fcsh.unl.pt/ensino |

| | | |
|--|---|--|
| <p>Uniwersytet Mikołaja Kopernika w Toruniu (<i>Nicolaus Copernicus University in Toruń</i>)</p> <p>PL TORUN01</p> | <p>Department of International Cooperation, Nicolaus Copernicus University in Toruń, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788</p> <p>Marta Wiśniewska (mawi@umk.pl) – Erasmus Institutional Coordinator (STA, STT)</p> <p>Paulina Lewandowska (incoming@erasmus.umk.pl) - incoming students</p> <p>Katarzyna Fus (incoming@erasmus.umk.pl) - incoming students</p> <p>Agnieszka Polewczyńska (incoming@erasmus.umk.pl) - incoming students</p> <p>Marta Błaszczuk (outgoing@erasmus.umk.pl) - outgoing students, placements</p> <p>Martyna Malec (outgoing@erasmus.umk.pl) (placement@erasmus.umk.pl) – outgoing students, outgoing/incoming placements</p> | <p>General: www.umk.pl</p> <p>Erasmus information: https://www.umk.pl/en/erasmus/</p> <p>Courses in English: https://www.umk.pl/en/erasmus/courses /</p> |
| <p>Faculty of History / Wydział Nauk Historycznych</p> | <p>Faculty coordinator: dr MAGDALENA WIŚNIEWSKA-DREWNIAK – magwis@umk.pl Institute of History and Archive Studies, Faculty of History Bojarskiego 1, 87-100 Toruń, Poland</p> | <p>General: www.wnh.umk.pl www.wnh.umk.pl/en /</p> |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle (1st, 2nd, 3rd) | Total number of students Total number of months Student Mobility for studies (students x months) | Student Mobility for Traineeships |
|--|--|------------------------------------|----------------------------|-----------------------------------|--|---|
| P LISBOA03 | PL TORUN01 | 0222 | History and archaeology | 1st, 2nd, 3rd | 2 x 5 | |
| PL TORUN01 | P LISBOA03 | 0222 | History and archaeology | 1st, 2nd, 3rd | 2 x 5 | |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|--|--|------------------------------------|----------------------------|--|--------------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| P LISBOA03 | PL TORUN01 | 0222 | History and archaeology | 1 teacher x 5 days (min. 8h per week) | |
| PL TORUN01 | P LISBOA03 | 0222 | History and archaeology | 1 teacher x 5 days (min. 8h per week) | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|---|------------------------------|------------------------------------|------------------------------------|---|--------------------------------|
| | | | | Student Mobility for Studies | Staff Mobility for Teaching |
| P LISBOA03 | | Portuguese | English | PT-A2 / EN-B2 | |
| PL TORUN 01 | | Polish | English | B2 | B2 |

For more details on the language of instruction, see the course catalogue.

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

P LISBOA03:

- The academic year at NOVA FCSH usually runs from September to January (1st semester) and from February to June (2nd semester).

The period of student mobility can only be testified according to our academic calendar: maximum of 4 or 5 months for one semester and 9 months for full academic year.

- NOVA FCSH organizes biannual courses of Portuguese Language and Culture for foreigners. Attendance is strongly recommended and at no cost for all incoming students of NOVA FCSH.
- Exchange students at NOVA FCSH can sign up for a maximum of 30 ECTS per semester (plus 4 ECTS for the Portuguese Language Course) and must attend at least one course per semester in **one of the Departments that have the Erasmus+ Agreement with the partner university**. The remaining courses can be chosen among our entire academic offer.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at
<http://www.umk.pl/en/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:
<http://www.umk.pl/en/erasmus/students/applying/disabled/>

- Contact:
International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at
<http://www.umk.pl/en/erasmus/life/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:
an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

Information

1. Grading systems of the institutions

P LISBOA03: ECTS grading scale at FACULDADE DE CIÊNCIAS SOCIAIS E HUMANAS/NOVA
<http://www.fcsh.unl.pt/internacionalizacao/mobilidade>

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

| Uniwersytet Mikołaja Kopernika w Toruniu | | ECTS | |
|---|--|---|--------------------------|
| Grade | | Grade | Predicate |
| 5 | | A | Very Good |
| 4,5 | | B | Better than good |
| 4 | | C | Good |
| 3,5 | | D | Better than satisfactory |
| 3 | | E | Satisfactory |
| 2 | | F | Unsatisfactory / Fail |
| Zal / Pass | | Participation; i.e. the student has successfully and regularly attended the course. | |

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|--|---|--|
| P LISBOA03 | Nomination: 31 st May Deadline: 30 th June | Nomination 31 st October Deadline: 30 th November |
| PL TORUN01 | June, 1st | November, 1st |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---------------------------------------|--|---|
| P LISBOA03 | mobilidade@fcsh.unl.pt +351 217 908 332 | http://www.fcsh.unl.pt/internacionalizacao/mobilidade |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. +48 56 611 4928 | http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---------------------------------------|--|---|
| P LISBOA03 | mobilidade@fcsh.unl.pt +351 217 908 332 | http://www.fcsh.unl.pt/internacionalizacao/mobilidade |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. +48 56 611 4928 | http://www.umk.pl/en/erasmus/life/guide/issues/#A2 |

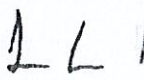

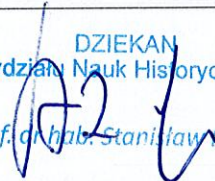
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---------------------------------------|--|---|
| P LISBOA03 | mobilidade@fcsh.unl.pt +351 217 908 332 | http://www.fcsh.unl.pt/internacionalizacao/mobilidade |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. +48 56 611 4928 | http://www.umk.pl/en/erasmus/life/guide/accommodation/ |

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|--|------------|---|
| P LISBOA03 | Professor Doutor João Amaro de Matos, Vice-Rector for International Development | 9/12/2019 |   |
| PL TORUN01 | Prof. dr hab. Stanisław Roszak, Dean of the Faculty of History | 12.12.2019 |  DZIEKAN Wydział Nauk Historycznych Prof. dr hab. Stanisław Roszak |

²Scanned signatures are accepted