



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone, Website)
ISTANBUL ESENYURT UNIVERSITY	TR ISTANBUL50	DOĞAN ARASLI BULVARI NO:79 ESENYURT/ İSTANBUL- TURKEY www.esenyurt.edu.tr international@esenyurt.edu.tr Lecturer Meltem ÖZEL, Coordinator of the International Office E-mai: meltemozel@esenyurt.edu.tr List of ERASMUS coordinators by departments https://erasmus.esenyurt.edu.tr/uo/kordinator-listesi-umid2808.html
Nicolaus Copernicus University	PL TORUN01	International Programmes Office, Nicolaus Copernicus University

Faculty of Political Science and Security Studies	PL TORUN01	<p>ul. Gagarina 11, 87-100 Torun, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788</p> <p>Marta Wiśniewska (marta.wisniewska@umk.pl) – Erasmus Institutional Coordinator (STA , STT)</p> <p>Katarzyna Fus (incoming@erasmus.umk.pl) – incoming students;</p> <p>Martyna Małec (malec@umk.pl) – outgoing students</p> <p>Faculty coordinator: Michał Piechowicz, PhD piechowicz@umk.pl ul. Batorego 39L 87-100 Torun</p> <p>https://www.wpism.umk.pl/en/</p>
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [average duration]
PL TORUN01	TR ISTANBUL50	313, 316,	Political Science and civics, International relations	1st 2st	4x 5months = 20 months
TR ISTANBUL50	PL TORUN01	313, 316,	Political Science and civics, International relations	1st 2st	4x 5months = 20 months

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM	TO	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>Subject area code</i> * [ISCED]	<i>Subject area name</i> *	Staff Mobility for Teaching [t average duration ']	Staff Mobility for Training
PL TORUN01	TR ISTANBUL50	313, 316,	Political Science and civics, International relations – European studies,	1x 5 days	t.b.d.
TR ISTANBUL50	PL TORUN01	313, 316,	Political Science and civics, International relations – European studies,	1x 5 days	t.b.d.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
PL TORUN01	English	Polish, English	English	B2 English B2 Polish	B2 English B2 Polish
TR ISTANBUL50	English	English, Turkish	English	B1 English	B1 English

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June 1 application and nomination deadline	November 1 Application and nomination deadline
TR ISTANBUL50	Nomination Deadline: May,15 Application Deadline: May, 31	Nomination Deadline: November, 15 Application Deadline: November, 30

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading Scale at the Nicolaus Copernicus University: The following scale is used for all types of evaluations/examinations:

NCU follows the ECTS scheme, which mean that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education field is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst mark.

Moreover, students can also be marked with additional sign of +. It means half of point.

NCU Grade	ECTS Grade	Predicate
5	A	Excellent
4.5	B	Very good
4	C	Good
3.5	D	Satisfactory
3	E	Sufficient
2	F	Fail

TR ISTANBUL50

The Transcript of Records in English for the incoming students is issued by the IRO at the students'

departure and it includes an explanation of the institutional grading system with respect to the ECTS grading system.

For each course taken, the student is given one of the following grades by the course teacher. The letter grades, grade points and percentage equivalents are given below:

PERCENTAGE	COURSE GRADE	COEFFICIENT	ECTS
90-100	4.0	AA	A
85-89	3.5	BA	B
80-84	3.0	BB	B
75-79	2.5	CB	C
70-74	2.0	CC	C
60-69	1.5	DC	D
50-59	1.0	DD	E
40-49	0.5	FD	FX
39 and below	00	FF	F

Other grades: I: Not complete, NA: Not Attended, P: Satisfactory, F: Unsuccessful, M: Exempt, T: Transferred, W: Withdrawal

The grade I is given to student who successfully completed the course but unable to attend the exams due to a documented illness and other reasons. NA is given if a student does not fulfil the attendance requirements of the course. P is given to the

students who are successful in a non-credit course and F is given who student who was not successful in a non-credit course. T is given to students who studied in another Institute the given course and successfully completed it. W is given to student who withdrew from the course in the given timetable with the approval of the student adviser.

ECTS credits: 1 full academic year = 60 credits; 1 semester =30 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISTANBUL 50	international@esenyurt.edu.tr	Istanbul Esenyurt University has no dormitory for its students but has agreements with private student hostel and hotels. Therefore the prices for accommodation is noticeably low considering the other prices. For more information please contact the international office.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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PL TORUNO 1	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISTANBU L 50	international@esenyurt.edu.tr	For more information please contact the International office both for insurance and residence permit.

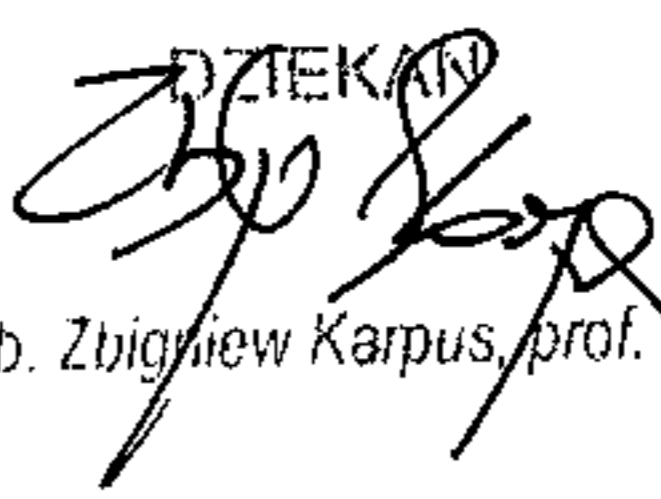

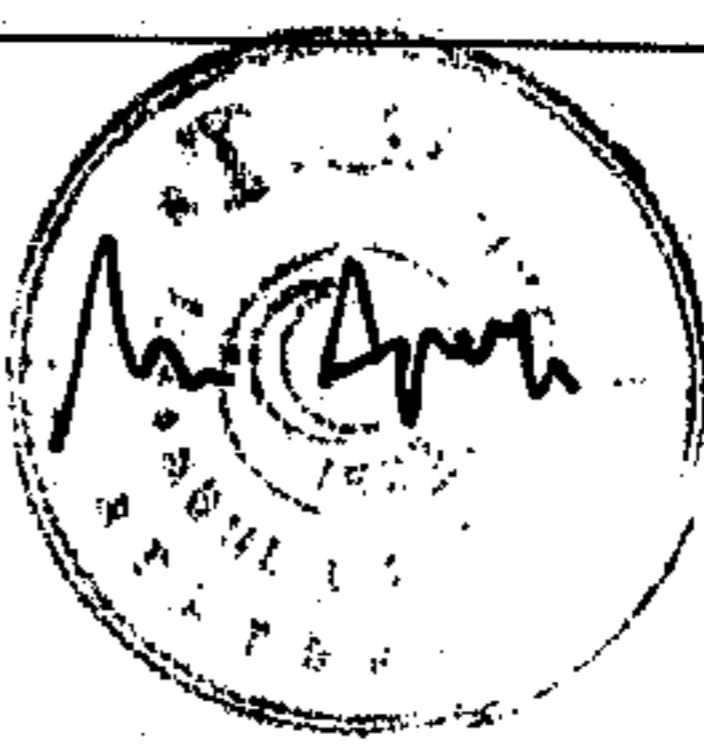
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	Katarzyna Fus incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISTANBUL50	<p>Istanbul Esenyurt University has no dormitory for its students but has agreements with private student hostel and hotels. Therefore the prices for accommodation is noticeably low considering the other prices.</p> <p>For more information please contact the international office.</p> <p>international@esenyurt.edu.tr</p>	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL TORUN01	Dr hab. Zbigniew Karpus, prof. UMK Dean Faculty of Political Science and International Studies	28.10.2018	 dr hab. Zbigniew Karpus, prof. UMK
TR ISTANBU50	Prof. Dr. Sudi Apak Rector	24.10.2019	 

³ Scanned signatures are accepted