



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff – Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2018-20[21]<sup>2</sup> between programme countries

### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	Department of International Cooperation Gagarina 11, 87-100 Toruń, Poland tel./fax (+48-56) 611 4929 Erasmus Institutional Coordinator (STA, STT) Marta Wiśniewska Institutional Coordinator tel. (+48-56) 611-4788 e-mail: mawi@umk.pl  Collegium Medicum in Bydgoszcz (medical sciences): Department of Projects and International Cooperation	ERASMUS incoming information: <a href="https://www.umk.pl/en/erasmus/students/">https://www.umk.pl/en/erasmus/students/</a>  Lecture catalogue: <a href="https://www.umk.pl/en/erasmus/courses/offer_17_18/">https://www.umk.pl/en/erasmus/courses/offer_17_18/</a>  Semester dates: <a href="https://www.umk.pl/en/erasmus/downloads/">https://www.umk.pl/en/erasmus/downloads/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ul. Jagiellońska 13, 85-067 Bydgoszcz tel. (52) 585-33 37 Aleksandra Laskowska e-mail: <a href="mailto:aleksandra.laskowska@cm.umk.pl">aleksandra.laskowska@cm.umk.pl</a>  Faculty of Pharmacy Coordinator Dr hab. Inż. Konrad Misiura, prof. UMK, e-mail: <a href="mailto:kmisiura@cm.umk.pl">kmisiura@cm.umk.pl</a>	Collegium Medicum <a href="https://www.cm.umk.pl/en/erasmus/information-for-incoming-students.html">https://www.cm.umk.pl/en/erasmus/information-for-incoming-students.html</a>
UNIVERSITA DEGLI STUDI DI ROMA LA SAPIENZA	I ROMA 01	Prof. Luciano Saso Erasmus Institutional Coordinator and Vice-Rector for European University Networks  Agreement promoter Prof. Pietro Matricardi Academic Coordinator for International Mobility Email: <a href="mailto:pietro.matricardi@uniroma1.it">pietro.matricardi@uniroma1.it</a>	

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	*	*	[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies	Student Mobility for Traineeships
		[ISCED]		*	[total number of months of the study periods or average duration*]	

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL TORUN01	I ROMA01	0916	Pharmacy	1st,2nd	2 students x 6 months	
I ROMA01	PL TORUN01	0916	Pharmacy	1st,2nd	2 students x 6 months	

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
PL TORUN01	I ROMA01	0916	Pharmacy	2 (1x10 days)	2 (1x10 days)
I ROMA01	PL TORUN01	0916	Pharmacy	2 (1x10 days)	2 (1x10 days)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
				[Minimum recommended level: B1]	[Minimum recommended level: B2]

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL TORUN01		English	Polish	B2 English B2 Polish	B2 English B2 Polish
I ROMA01		Italian	English	Italian B1 English B1	Italian B2 English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

I ROMA01: Students with disabilities Office: <https://www.uniroma1.it/it/pagina/disabilita-e-dsa>

#### E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1 <sup>st</sup>	November 1 <sup>st</sup>
I ROMA01	May, 15 <sup>th</sup>	October, 15 <sup>th</sup>

*[\* to be adapted in case of a trimester system]*

- The receiving institution will send its decision within [6] weeks.
- A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	<a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3337)	<a href="https://www.cm.umk.pl/en/erasmus/information-for-incoming-students.html">https://www.cm.umk.pl/en/erasmus/information-for-incoming-students.html</a>
I ROMA01	Erasmus Office Incoming Students Phone number: +39 06 4969 0434 e-mail address: <a href="mailto:erasmusincoming@uniroma1.it">erasmusincoming@uniroma1.it</a>	<a href="http://www.uniroma1.it/sites/default/files/IROMA01_ECTS_GradingTable_17March2015.pdf">http://www.uniroma1.it/sites/default/files/IROMA01_ECTS_GradingTable_17March2015.pdf</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	<a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3337)	<a href="https://www.umk.pl/en/erasmus/life/guide/issues/#A1">https://www.umk.pl/en/erasmus/life/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>
I ROMA01	Erasmus Office Incoming Students Phone number: +39 06 4969 0434 e-mail address: <a href="mailto:erasmusincoming@uniroma1.it">erasmusincoming@uniroma1.it</a>	<a href="https://www.uniroma1.it/it/pagina/students-coming-sapienza-0">https://www.uniroma1.it/it/pagina/students-coming-sapienza-0</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance

<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	<a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3337)	<a href="https://www.umk.pl/en/erasmus/life/guide/issues/#A2">https://www.umk.pl/en/erasmus/life/guide/issues/#A2</a>
I ROMA01	Erasmus Office Incoming Students Phone number: +39 06 4969 0434 e-mail address: <a href="mailto:erasmusincoming@uniroma1.it">erasmusincoming@uniroma1.it</a>	<a href="https://www.uniroma1.it/it/pagina/studentscoming-sapienza-0">https://www.uniroma1.it/it/pagina/studentscoming-sapienza-0</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	<a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3337)	<a href="https://www.cm.umk.pl/en/student-info/accommodation.html">https://www.cm.umk.pl/en/student-info/accommodation.html</a>
I ROMA01	Special housing agreements with different companies	<a href="http://en.uniroma1.it/campuslife/sapienza-housing/specialhousing-agreements">http://en.uniroma1.it/campuslife/sapienza-housing/specialhousing-agreements</a> <a href="http://en.uniroma1.it/campuslife/sapienzahousing/exchange-studenthousing">http://en.uniroma1.it/campuslife/sapienzahousing/exchange-studenthousing</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>a</sup>
PL TORUN01	Prof. dr hab. Stefan Kruszewski Dean of the faculty of Pharmacy	26.04 2019	 Prof. dr hab. Stefan Kruszewski
I ROMA01	Prof. Pietro Matricardi PhD Academic Coordinator for International Mobility (CAM Pharmaceutical area)	2/05/19	 Prof. Pietro Matricardi



<sup>a</sup> Scanned signatures are accepted