



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
ANADOLU UNIVERSITY	TR ESKISEH01	Erasmus Institutional Coordinator, Assoc. Prof. Dr. Özgür Yıldırım Anadolu University, Office for International Affairs - 26470 Yunusemre Kampusu, Eskisehir Türkiye Phone: 0090 222 335	University: http://www.anadolu.edu.tr/en International Office: http://www.uib.anadolu.edu.tr/ Catalogue: http://abp.anadolu.edu.tr/ → Please choose your cycle →

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		05 80 Ext: 4463/4467 Fax: 0090 222 330 74 37 uib@anadolu.edu.tr	Subject→ Course Structure Diagram with Credits
NICOLAUS COPERNICUS UNIVERSITY	PL TORUN01	International Programmes Office, Nicolaus Copernicus University ul. Gagarina 11, 87-100 Torun, Poland; tel/fax: +48 56 6114929, tel. 611 -4928, -2246, -4788 Marta Wiśniewska (marta.wisniewska@umk.pl)) - Erasmus Institutional Coordinator (STA, STT) Katarzyna Fus (incoming@erasmus.umk. pl) - Incoming students; Martyna Malec (malec@umk.pl) - outgoing students Faculty coordinator: Michał Piechowicz, PhD piechowicz@umk.pl ul. Batorego 39L 87-100 Torun	https://www.wpism.umk.pl/en/

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					(total number of months of the study periods or average	

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

duration*)						
TR ESKISEH01	PL TORUN01	316	International relations	2nd	2 X 5 months	
PL TORUN01	TR ESKISEH01	316	International relations	2nd	2 X 5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration *)	Staff Mobility for Training *
TR ESKISEH01	PL TORUN01	316	International relations	1 X 5 days	2 X 5 days
PL TORUN01	TR ESKISEH01	316	International relations	1 X 5 days	2 X 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction	Language of instruction	Recommended language of instruction level ⁶	
		1	2	Student Mobility for Studies [minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ESKISEH01	English	Turkish	English	English or Turkish B1	English or Turkish B2
PL TORUN01	English	Polish, English	English	B2 English B2 Polish	B2 English B2 Polish

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ESKISEH01: In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office – uib@anadolu.edu.tr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ESKISEH01	End of August (Application)	End of January (Application)
PL TORUN01	June 1 application and nomination deadline	November 1 Application and nomination deadline

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [5] weeks.

TR ESKISEH01 will send its decision within **2 weeks** after submitting all required documents

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

TR ESKISEH01: Transcripts of Records (TOR, documenting credits earned at the Anadolu) will be issued by Anadolu University Central Student Affairs. After the end of semester (not before) International Office required all TOR's from Central Affairs and it will be sent your home university by International Office with your Confirmation Letter.

4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading Scale at the Nicolaus Copernicus University: The following scale is used for all types of evaluations/examinations:

NCU follows the ECTS scheme, which mean that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education field is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst mark.

Moreover, students can also be marked with additional sign of +. It means half of point.

NCU Grade	ECTS Grade	Predicate
5	A	Excellent
4,5	B	Very good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail

TR ESKISEH01	http://abp.anadolu.edu.tr/?page=static&inner=kurumsal&content=akademikTaninma

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH01	Responsible for Incoming Students Lili Feng Bahtiyar / llifeng@anadolu.edu.tr Tel/Fax 00902223307437	http://uib.anadolu.edu.tr/en
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH01	Responsible for Incoming Students Lili Feng Bahtiyar / llifeng@anadolu.edu.tr Tel/Fax 00902223307437	http://uib.anadolu.edu.tr/en
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/

4. Housing

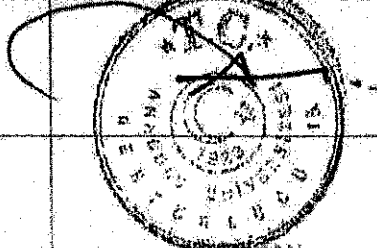
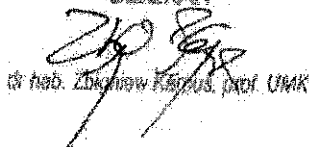
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH01	Responsible for Incoming Students Lili Feng Bahtiyar / lilifeng@anadolu.edu.tr Tel/Fax 00902223307437	http://uib.anadolu.edu.tr/en
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR ESKISEH01	Prof Dr. Safak Ertan ÇOMAKLI Rector	29.05. 2019	
PL TORUN01	Dr hab. Zbigniew Karpus, prof. UMK Dean Faculty of Political Science and International Studies	28.05. 2019.	 Dr hab. Zbigniew Karpus, prof. UMK

⁷ Scanned signatures are accepted