



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone, Website)
Suleyman Demirel University	TR ISPARTA01	<p>Institutional Coordinator: Prof. Dr. Haluk SONGUR Institutional Erasmus Office Bati Kampüs, 32260 – Isparta Tel.: +90 246 211 8201; Fax: +90 246 211 1710; e-mail: erasmus@sdu.edu.tr http://www.sdu.edu.tr/AnaSayfa.aspx http://erasmus.sdu.edu.tr http://erasmus.sdu.edu.tr/en</p> <p>Department Coordinator - International Relations Dr. Adem Ali IREN ademiren@sdu.edu.tr</p> <p>Department Coordinator – Political Sciences Dr. Elvettin AKMAN elvettinakman@sdu.edu.tr</p>
Nicolaus Copernicus University	PL TORUN01	International Programmes Office, Nicolaus Copernicus University

Faculty of Political Science and International Studies	PL TORUN01	<p>ul. Gagarina 11, 87-100 Torun, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788</p> <p>Marta Wiśniewska (marta.wisniewska@umk.pl) - Erasmus Institutional Coordinator (STA , STT)</p> <p>Katarzyna Fus (incoming@erasmus.umk.pl) - Incoming students;</p> <p>Martyna Małec (malec@umk.pl) - outgoing students</p> <p>Faculty coordinator: Michał Piechowicz, PhD piechowicz@umk.pl ul. Batorego 39L 87-100 Torun</p> <p>https://www.wpism.umk.pl/en/</p>
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [average duration]
PL TORUN01	TR ISPARTA01	313, 316,	Political Science and civics, International relations	1 st 2 nd	4x 5months = 20 months
TR ISPARTA01	PL TORUN01	313, 316,	Political Science and civics, International relations	1 st 2 nd	4x 5months = 20 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [t average duration *]	Staff Mobility for Training
PL TORUN01	TR ISPARTA01	313, 316,	Political Science and civics, International relations – European studies,	1x 5 days	t.b.d.
TR ISPARTA01	PL TORUN01	313, 316,	Political Science and civics, International relations – European studies,	1x 5 days	t.b.d.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
PL TORUN01	English	Polish, English	English	B2 English B2 Polish	B2 English B2 Polish
TR ISPARTA01	English	Turkish, English		B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June 1 application and nomination deadline	November 1 Application and nomination deadline
TR ISPARTA01	30 th June	30 th December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading Scale at the Nicolaus Copernicus University: The following scale is used for all types of evaluations/examinations:

NCU follows the ECTS scheme, which mean that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education field is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst mark.

Moreover, students can also be marked with additional sign of +. It means half of point.

NCU Grade	ECTS Grade	Predicate
5	A	Excellent
4.5	B	Very good
4	C	Good
3.5	D	Satisfactory
3	E	Sufficient
2	F	Fail

TR ISPARTA01:

SDU Grades	SDU Grades	ECTS Grades
88-100	AA	A
81- 87	BA	B
74-80	BB	C
60-73	CB ve CC	D
46-59	DC ve DD	E
39-45	FD	FX
00- 38	FF	F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL	Katarzyna Fus (incoming students)	http://www.umk.pl/en/erasmus/students/applying/application/

TORUN01	incoming@erasmus.umk.pl	
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: erasmus@sdu.edu.tr , erasmusincoming@sdu.edu.tr	http://erasmus.sdu.edu.tr http://erasmus.sdu.edu.tr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	Katarzyna Fus (incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: erasmus@sdu.edu.tr , erasmusincoming@sdu.edu.tr	http://erasmus.sdu.edu.tr http://erasmus.sdu.edu.tr/en



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	Katarzyna Fus incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: erasmus@sdu.edu.tr , erasmusincoming@sdu.edu.tr	http://erasmus.sdu.edu.tr http://erasmus.sdu.edu.tr/en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL TORUN01	Dr hab. Zbigniew Karpus, prof. UMK Dean Faculty of Political Science and International Studies	15/04/19	DZIEKAN  dr hab. Zbigniew Karpus, prof. UMK
TR ISPARTA01	Prof. Dr. Haluk SONGÜR International Relations and Institutional Erasmus Coordinator	09-04-2019	 Prof. Dr. Haluk SONGÜR Suleyman Demirel University International Relations & Erasmus Coordinator

³ Scanned signatures are accepted