



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Vilniaus universitetas	LT VILNIUS01	<b>Institutional Erasmus Coordinator</b> Simona Viziniene Office of International Programmes and Relations tel: 370 5 268 7048 e-mail: <a href="mailto:simona.viziniene@cr.vu.lt">simona.viziniene@cr.vu.lt</a>  <b>Academic coordinator</b> Ieva Miklaševskaja, Institute of International Relations and Political Science Tel.: 370 5 251 4135 e-mail: <a href="mailto:ieva.miklasevskaja@tspmi.vu.lt">ieva.miklasevskaja@tspmi.vu.lt</a>	<b>Contact details:</b> <a href="http://www.vu.lt/en/studies/contacts">http://www.vu.lt/en/studies/contacts</a>  <b>Information for incoming students:</b> <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a>  <b>Course catalogue:</b> <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a>

Uniwersytet Mikołaja Kopernika w Toruniu <i>(Nicolaus Copernicus University in Torun)</i>	<b>PL TORUN01</b>	International Programmes Office Nicolaus Copernicus University ul. Gagarina 11 87-100 Torun, Poland tel/fax. +48 566114929 tel. +48 56 6114928, 6112246  <b>Marta Wiśniewska</b> <Marta.Wisniewska@umk.pl> - Erasmus Institutional Coordinator (STA, STT)  <b>Katarzyna Fus</b> (incoming@erasmus.umk.pl) -incoming students, placements  <b>Martyna Malec</b> - outgoing students <malec@umk.pl>	ERASMUS incoming information: <a href="https://www.umk.pl/en/erasmus/">https://www.umk.pl/en/erasmus/</a>  Lectures catalogue:  <a href="https://www.umk.pl/en/erasmus/courses/">https://www.umk.pl/en/erasmus/courses/</a>
Faculty of Political Science and International Studies	<b>PL TORUN01</b>	Departmental coordinator:  Michał Piechowicz, PhD <a href="mailto:piechowicz@umk.pl">piechowicz@umk.pl</a> ul. Batorego 39L 87-100 Torun	Courses for international students:  <a href="http://www.umk.pl/en/erasmus/courses/">http://www.umk.pl/en/erasmus/courses/</a>

## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]				Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration]	

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

LT VILNIUS01	PL TORUN01	313	Political sciences and civics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students/10 months (sum)	---
		316	International Relations			
PL TORUN01	LT VILNIUS01	313	Political sciences and civics	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students/10 months (sum)	---
		316	International Relations			

[\*Optional: Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> [ISCED]	<b>Subject area name</b>	<b>Number of staff mobility periods</b>	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration*]	
LT VILNIUS01	PL TORUN01	313	Political sciences and civics	2 x 5 days	--
		316	International Relations		
PL TORUN01	LT VILNIUS01	313	Political sciences and civics	2 x 5 days	--
		316	International Relations		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LT VILNIUS01		English		B2	B2
PL TORUN01		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### LT VILNIUS01:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>  
 Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
LT VILNIUS01	June 1	November 15
PL TORUN01	June 1 Application and nomination	November 1 Application and nomination

<sup>2</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	deadline	deadline
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2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**LT VILNIUS01:** <http://www.vu.lt/en/studies/academic-information>

**Grading Scale** at the Nicolaus Copernicus University: The following scale is used for all types of evaluations/examinations:

NCU follows the ECTS scheme, which mean that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education field is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst mark.

Moreover, students can also be marked with additional sign of +. It means half of point.

NCU Grade	ECTS Grade	Predicate
5	A	Excellent
4.5	B	Very good
4	C	Good
3.5	D	Satisfactory
3	E	Sufficient
2	F	Fail

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>
PL TORUN01	Katarzyna Fus (incoming students) <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>	<a href="http://www.umk.pl/en/erasmus/students/applying/application/">http://www.umk.pl/en/erasmus/students/applying/application/</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>
PL TORUN01	Katarzyna Fus (incoming students) <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>	<a href="http://www.umk.pl/en/erasmus/students/applying/application/">http://www.umk.pl/en/erasmus/students/applying/application/</a>


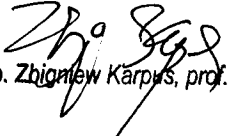
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Accommodation Officer E-mail: <a href="mailto:accommodation@vub.lt">accommodation@vub.lt</a> Phone: +37061862281	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>
PL TORUN01	Katarzyna Fus (incoming students) <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>	<a href="http://www.umk.pl/en/erasmus/students/applying/application/">http://www.umk.pl/en/erasmus/students/applying/application/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
LT VILNIUS01	Ieva Miklaševskaja Erasmus departmental coordinator  Institute of International Relations and Political Science, Vilnius University	2019-04-08	
PL TORUN01	Dr hab. Zbigniew Karpus, prof. UMK Dean Faculty of Political Science and International Studies	12/04/19	DZIEKAN  dr hab. Zbigniew Karpus, prof. UMK

<sup>3</sup>Scanned signatures are accepted