



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-20[21]²³ **between programme countries**

[Minimum requirements]⁴

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁵ (email, phone)	Website (eg. of the course catalogue)
ACIBADEM MEHMET ALI AYDINLAR UNIVERSITY	TR ISTANBU27	Beki Kan, Prof Dr Erasmus Institutional Coordinator Acibadem Mehmet Ali Aydinlar University Icerenkoy Mah. Kayisdagi Cad. No:32 34752 Atasehir Istanbul TURKEY Phone: +90 2165004006 Fax: +90 2165765076 E-mail: intoffice@acibadem.edu.tr beki.kan@acibadem.edu.tr	International Students and Academic Relations Office http://www.acibadem.edu.tr/en/international-office

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Higher Education Institutions have to agree on the period of validity of this agreement

⁴ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁵ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

ACIBADEM MEHMET ALI AYDINLAR UNIVERSITY	TR ISTANBU27	<p>Mert Ulgen, M.D., Prof Faculty of Pharmacy Faculty Coordinator Acibadem Mehmet Ali Aydinlar University Icerenkoy Mah. Kayisdagi Cad. No:32 34752 Atasehir Istanbul TURKEY Phone: +90 2165004291 E-mail: mert.ulgen@acibadem.edu.tr</p> <p>Assoc. Prof. Dr. Umut Bulut Erasmus+ Faculty Vice-Coordinator Acibadem Mehmet Ali Aydinlar University Icerenkoy Mah. Kayisdagi Cad. No:32 34752 Atasehir Istanbul TURKEY Phone: +90 2165004395 E-mail: Umut.Bulut@acibadem.edu.tr</p> <p>Gamze Kemerli Director of International Students and Academic Relations Acibadem Mehmet Ali Aydinlar University Icerenkoy Mah. Kayisdagi Cad. No:32 34752 Atasehir-Istanbul- TURKEY Phone: +90 216 500 4402 E-mail: intoffice@acibadem.edu.tr gamze.kemerli@acibadem.edu.tr</p> <p>Mujde Başar Erasmus+ Office Specialist Acibadem Mehmet Ali Aydinlar University Icerenkoy Mah. Kayisdagi Cad. No:32 34752 Atasehir Istanbul TURKEY Phone: +90 2165004400 Fax: +902165765076 E-mail: intoffice@acibadem.edu.tr mujde.basar@acibadem.edu.tr</p>	<p>International Students and Academic Relations Office</p> <p>http://www.acibadem.edu.tr/en/international-office</p>
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	<p>Department of International Cooperation Gagarina 11, 87-100 Toruń, Poland tel./fax (+48-56) 611 4929 Erasmus Institutional Coordinator (STA , STT) Marta Wiśniewska Institutional Coordinator tel. (+48-56) 611-4788 e-mail: mawi@umk.pl</p> <p>Collegium Medicum in Bydgoszcz (medical sciences): Department of Projects and International Cooperation ul. Jagiellońska 13, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl</p>	<p>ERASMUS Incoming information: https://www.umk.pl/en/erasmus/students/</p> <p>Lecture catalogue: https://www.umk.pl/en/erasmus/courses/offer_17_18/</p> <p>Semester dates: https://www.umk.pl/en/erasmus/downloads/</p>

		Faculty of Pharmacy Coordinator Dr hab. Inż. Konrad Misiura, prof. UMK, e-mail: kmisiura@cm.umk.pl	Collegium Medicum https://www.cm.umk.pl/en/erasmus/information-for-incoming-students.html
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B. Mobility numbers⁶ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
TR ISTANBU27	PL TORUN01	0916	Pharmacy	1st, 2nd	2X10 months	tbd
PL TORUN01	TR ISTANBU27	0916	Pharmacy	1st, 2nd	2X10 months	tbd

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average]	

⁶ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<i>duration*]</i>					
TR ISTANBU27	PL TORUN01	0916	Pharmacy	1	1
PL TORUN01	TR ISTANBU27	0916	Pharmacy	1	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU27	0916	English	English	B2 in English	B2 in English
PL TORUN01	0916	Polish	English	B2 in English	B2 in English

D. Additional requirements

TR ISTANBU27:

At Acibadem Mehmet Ali Aydinlar University, the autumn semester begins around the second week of September. The spring semester begins as of February and ends in the middle of June. The academic calendar is subject to minor changes.

Acibadem Mehmet Ali Aydinlar University incoming students are expected to participate in the orientation course/site visits prior to the beginning of the respective semester.

⁷For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁸Turkish is required for clinical clerkships involving patient contact medical studies.

For detailed information about Acibadem Mehmet Ali Aydinlar University, please visit:
<http://www.acibadem.edu.tr/en>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU27	May, 30 th	November, 30 th
PL TORUN01	30 th April – nominations 1 st June – applications	1 st – November nominations 30 th November – applications

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **4 weeks**.
3. A Transcript of Records/Transcript of Works will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

This agreement shall become effective from the academic year [2014/15] and shall remain in effect until the academic year [2020/21]. The contracting institution will review the exchange annually in order to maintain a balance in number of students exchanged.

In the event of unilateral termination, a notice of at least one academic year must be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Applications/information on nominated students must reach the ACU Erasmus+ Office by May 30th for the fall semester and November 30th for the spring semester.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁸. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

⁸http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

PL TORUN01

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade		Grade	Predicate
5		A	Very Good
4,5		B	Better than good
4		C	Good
3,5		D	Better than satisfactory
3		E	Satisfactory
2		F	Unsatisfactory / Fail
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	

TR ISTANBU27

For the Pharmacy Faculty			
Course Grade	Course Grade Value	Grade Point	Score Range
High Excellent	AA	4	90-100
Excellent	BA	3,50	85-89
Good	BB	3	80-84
High Average	CB	2,50	70-79
Average	CC	2	60-69
Low Average	DC	1,5	55-59
Barely Passing	DD	1	50-54
Failing	FF	0	0-49
Failing	FG	0	Did not take the exam Failing

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Please check with the nearest Turkish Embassy/Consulate whether you are required a student visa or not. Incoming exchange students may be required to obtain a student visa for the duration of their academic stay in Turkey. In such a case, after receiving the Acceptance Letter from Acibadem Mehmet Aydinlar University, exchange students should apply directly in person at the local Turkish Embassy or Consulate for a student visa.

RESIDENCE PERMIT

All incoming exchange students must register with the Directorate General of Migration (Immigration Office) within one month of entering Turkey in order to obtain their residence permits. Residence Permit procedures may change from semester to semester but students are advised accordingly as soon as the info is received from the respective Turkish authority.

Information and assistance can be provided by the following contact points and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU27	Mujde Basar intoffice@acibadem.edu.tr	http://www.acibadem.edu.tr/en/international-office
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	https://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

HEALTH INSURANCE

Please be aware that Acibadem Mehmet Ali Aydinlar University does not automatically provide incoming students with insurance cover. All incoming exchange students must have a valid health insurance to cover the duration of their academic stay. Students, who do not hold a valid health insurance for the residence permit application as well as personal needs, must purchase their health insurance coverage upon their arrival. International Office will guide students for the insurance process once they arrive. Please be advised that the health insurance of your country will not be valid for residence permit application and for public hospital use. Those, who come for an Erasmus+ Internship, should also have an Accident and Liability Insurance for the duration of stay.

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he receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU27	Mujde Basar intoffice@acibadem.edu.tr	http://www.acibadem.edu.tr/en/international-office
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	https://www.umk.pl/en/erasmus/life/guide/issues/#A2

4. Housing


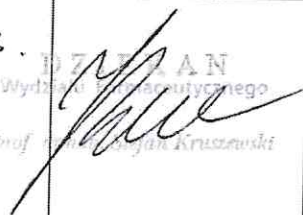
The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Acibadem Mehmet Ali Aydınlar University has student guest house near the Campus, Atasehir, where rooms are offered in accordance with availability. However, be aware that Atakent Hospital University (on the European side) is very far away from the Campus (on the Asian side). You will see the far distance between when you google both campus and hospital location. Unfortunately Istanbul has a huge traffic problem, thus, it is strongly recommended that you find a residence close to the hospital as you will be spending all your time at the hospital.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU27	Mujde Basar intoffice@acibadem.edu.tr	http://www.acibadem.edu.tr/en/international-office
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	https://www.cm.umk.pl/en/student-info/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹⁰
TR ISTANBU27 ACIBADEM MEHMET ALI AYDINLAR UNIVERSITY	Ahmet Sahin, MD Prof Rector	13.03. 2019	
PL TORUN01 NICOLAUS COPERNICUS UNIVERSITY	Prof. dr hab. Stefan Kruszewski Dean of the Faculty of Pharmacy	11.03. 2019	

¹⁰Scanned signatures are accepted