

Erasmus⁺ Programme

Inter-institutional agreement 2019/20-2025/26

Higher Education Student and Staff Mobility –Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
Universidad Francisco de Vitoria	E MADRID28	Dr. Juan Perez-Miranda Castillo Vice-rector International Relations +34 91 7091400 j.perezmiranda@ufv.es Head of the International Office Clara Gartner c.gartner@ufv.es
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl Faculty of Health Sciences Faculty coordinator: Dr Mariusz Kozakiewicz markoz@cm.umk.pl

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/Total number of months	
					SMS ²	SMT ³
E MADRID28	PL TORUN01	0913	Nursing	2 nd	2 / 2X6=12	/
PL TORUN01	E MADRID28	0913	Nursing	2 nd	1 / 1X6=6	1 / 1X3=3
E MADRID28	PL TORUN01	0915	Physiotherapy	2 nd	2 / 2X6=12	/
PL TORUN01	E MADRID28	0915	Physiotherapy	2 nd	1 / 1X6=6	1 / 1X3=3

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
E MADRID28	PL TORUN01	0913	Nursing	1X5	1X5
PL TORUN01	E MADRID28	0915	Physiotherapy	1X5	1X5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	The minimum language requirement of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E MADRID28	0912	Spanish	English	B1/B2	C1/C1
E MADRID28	0915	Spanish	English	B1/B2	C1/C1
PL TORUN01	0912	Polish	English	B2	B2
PL TORUN01	0915	Polish	English	B2	B2

² Student Mobility for Studies

³ Student Mobility for Traineeship

* 1st =Bachelor, 2nd =Master, 3rd =doctoral

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

D. Additional requirements

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Student application deadlines (1) and academic calendar (2):

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
(1) E MADRID28	Application deadline: March 15th – May 1st	Application deadline: September 1st – October 15th
(1) Academic Year	September 10th, 2018 – January 12th, 2019	January 14th, 2019 – May 17th, 2019
(2) PL TORUN01	June, 1 st	November, 1 st
(2) Academic Year	1 st October – mid February	Mid February – mid June

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

F. Information

E MADRID28		
WWW for Incoming Students	www.ufvinternational.com	http://www.cm.umk.pl/en/
WWW Course Catalogue	http://www.ufvinternational.com/en/students-studying-at-ufv/international-student-handbook/	https://www.cm.umk.pl/en/erasmus/information-for-incoming-students/2-collegium-medicum/50-ects-catalogue.html
Housing ⁸	http://www.ufvinternational.com/en/students-studying-at-ufv/accommodation/	https://www.cm.umk.pl/en/student-info/accommodation.html
Contact details	m.alberich@ufv.es	<p>Student House No. 1 e-mail: ds1@cm.umk.pl manager: Krystian Marciniak</p> <p>Student House No. 2 e-mail: ds2@cm.umk.pl manager: Małgorzata Maliszewska</p> <p>Student House No. 3 e-mail: ds3@cm.umk.pl manager: Małgorzata Kaczmarek</p>
WWW Visa Information ⁹	http://www.ufvinternational.com/en/students-studying-at-ufv/	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
Contact details	m.alberich@ufv.es	<p>incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)</p>
WWW Insurance Information ¹⁰	http://www.ufvinternational.com/en/students-studying-at-ufv/	http://www.umk.pl/en/cooperation/guide/issues/#A2
Contact details	m.alberich@ufv.es	<p>incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)</p>
ECTS Users' Guide ¹¹	http://www.ufvinternational.com/en/students-studying-at-ufv/international-student-handbook/	Information below the table

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

WWW Students and Staff with Disabilities	http://www.ufvinternational.com/en/students-studying-at-ufv/	Information below the table
Contact details	m.alberich@ufv.es	

ECTS Users' Guide

PL TORUN01: ECTS Credits:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

GRADES: The Student Exchange Office recommends the following grading equivalency table:

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

WWW Students and Staff with Disabilities

PL TORUN01:

- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at



<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
E MADRID28	Dr. Juan Pérez- Miranda Vice-Rector for Internationalization	26/06/2018	
PL TORUN01	Prof. dr hab. Kornelia Kędziora- Kornatowska Dean of the Faculty of Health Sciences Collegium Medicum	26/06/2018	

¹² Scanned signatures are accepted