

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019/20 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Institutional coordinator	Website
Universidad de Zaragoza	EZARAGOZ01	Francisco Beltrán Llorís Vicerrector de Internacionalización y Cooperación Email: relint@unizar.es	http://www.unizar.es http://titulaciones.unizar.es
Nicolaus Copernicus University in Torun	PL TORUN01	Prof. dr hab. Wojciech Wysota, Vice Rector for International and Business Cooperation e-mail: prorektor-Wysota@umk.pl	https://www.umk.pl/en/

Name of the institution	Erasmus code	Administrative coordinators	Website
Universidad de Zaragoza	EZARAGOZ01	Sección de Relaciones Internacionales - Pedro Cerbuna, 12 - Edificio Interfacultades, 2ª planta 50009 Zaragoza Spain Phone: +34 976762052 Fax: +34 976762320 Email: relint@unizar.es	http://www.unizar.es http://titulaciones.unizar.es
Nicolaus Copernicus University in Torun	PL TORUN01	Department of International Cooperation, Nicolaus Copernicus University in Toruń, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788 Marta Wiśniewska (mawi@umk.pl) – Erasmus Institutional Coordinator (STA, STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students	https://www.umk.pl/en/erasmus/

		<p>Katarzyna Fus (incoming@erasmus.umk.pl) - incoming students</p> <p>Agnieszka Polewczyńska (incoming@erasmus.umk.pl) - incoming students</p> <p>Marta Błaszczuk (outgoing@erasmus.umk.pl) - outgoing students, placements</p> <p>Martyna Malec (outgoing@erasmus.umk.pl) (placement@erasmus.umk.pl) - outgoing students, outgoing/incoming placements</p>	
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Subject area code	Name of the institution	Erasmus code	Academic contact (departmental coordinator)
10.1	Universidad de Zaragoza	EZARAGOZ01	Sra. ANA KATIA FACH GÓMEZ Departamento de Derecho Privado Pedro Cerbuna, 12 50009 Zaragoza Spain Phone: 34976761503 Fax: 34976761499 Email: katia@unizar.es
10.1	Nicolaus Copernicus University in Torun	PL TORUN01	Sra. MARTA WISNIEWSKA ERASMUS INSTITUTIONAL COORDINATOR Gagarina 11 St. 87-100 Torun, Poland Phone: 48566114788 Email: mawi@umk.pl

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
EZARAGOZ01	PL TORUN01	10.1	0421-Law	1st	20 (2 student * 10 months)	Not applicable
PL TORUN01	EZARAGOZ01	10.1	0421-Law	1st	20 (2 student * 10 months)	Not applicable

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
EZARAGOZ01	PL TORUN01	10.1	0421-Law	1 teachers, 1 weeks(total)	82
PL TORUN01	EZARAGOZ01	10.1	0421-Law	1 teachers, 1 weeks(total)	82

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
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					Student Mobility for Studies	Staff Mobility for Teaching
EZARAGOZ01	10.1- 0421-Law	1st	Spanish		B1(Spanish)	B2
PL TORUN01	10.1- 0421-Law	1st	English		B2(English) ,	B2

Institution	Generic language	Required minimum level
EZARAGOZ01	Español	B1
PL TORUN01	Polish, English	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

PL TORUN01:

The list of Erasmus coordinators at NCU is available at
<http://www.umk.pl/en/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at: <http://www.umk.pl/en/erasmus/students/applying/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at <http://www.umk.pl/en/erasmus/life/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

For the implementation of STA/STT-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
EZARAGOZ01	July 01 st - For whole year and first semester students	November 28 th - For second semester students
PL TORUN01	June 1 st	November 1 st

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a

notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on <http://www.umk.pl/en/erasmus/students/applying/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

F. Information

1. Grading systems of the institutions

Institution	Grading system	Website for information
EZARAGOZ01	http://www.unizar.es/information-institution/grading-system	
PL TORUN01	Grade Grade Predicate 5 A Very Good 4,5 B Better than good 4 C Good 3,5 D Better than satisfactory 3 E Satisfactory 2 F Unsatisfactory / Fail	

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good

3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm http://wzar.unizar.es/servicios/inter/formularios/in.pdf
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel to poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/erasmus/life/guide/issues/#A2


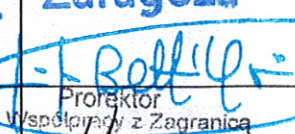
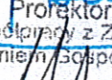
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/erasmus/life/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
EZARAGOZ01	Sr. Francisco Beltrán Lloris Vicerrector de Internacionalización y Cooperación	07/12/2018	 Zaragoza 
PL TORUN01	Prof. dr hab. Wojciech Wysota, Vice Rector for International and Business Cooperation	07/12/2018	Prorektor ds. Współpracy z Zagranicą i Otoczeniem Gospodarczym 

prof. dr hab. Wojciech Wysota