

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Alpen-Adria –Universität Klagenfurt Universitätsstraße 90 9020 Klagenfurt Austria Tel.: +43 46327009207 e-mail: internationales@aau.at	A KLAGENF01	Institutional coordinator: Stefan Schurian International Office Erasmus Tel. +43 463 2700-9236 e-mail: stefan.schurian@aau.at Departmental coordinator: Christian Pötzsche Tel. +43 463 2700 3115 e-mail: Christian.Poetzsche@aau.at	https://www.aau.at/international/studieren-in-klagenfurt/students-in-mobility-programmes/
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus)	PL TORUN01	Institutional Coordinator: International Programmes Office, Nicolaus Copernicus	ERASMUS incoming information: http://www.umk.pl/en/erasm

University in Toruń (University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, - 2246, -4788 Marta Wiśniewska (mawi@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; Marta Błaszczuk (martaslo@umk.pl) - outgoing students; Martyna Malec (malec@umk.pl) -placements Departmental coordinator: dr hab. Aleksander Zaigrajew Email: alzaig@mat.umk.pl	us/ Lecture catalogue: http://www.umk.pl/en/erasmus/courses/ Semester dates: http://www.umk.pl/en/erasmus/downloads/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subje ct area code [ISCE D]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies <i>[total number of months of the study periods or average duration *]</i>	Student Mobility for Traineeships
A KLAGENF01	PL TORUN01	0541	Mathematics	1 st , 2 nd , 3 rd	3 (x5) = 15	TBA
PL TORUN01	A KLAGENF01	0541	Mathematics	1 st , 2 nd , 3 rd	3 (x5) = 15	TBA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching <i>[total number of days of teaching]</i>	Staff Mobility for Training *
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periods or average duration *)

PL TORUN01	A KLAGENF01	0541	Mathematics	10 days	5 days
		0541	Mathematics	10 days	5 days
A KLAGENF01	PL TORUN01	0541	Mathematics	10 days	5 days
		0541	Mathematics	10 days	5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching
A KLAGENF01	German	English	German: min.B1 and/or English: min: B2	German: min.B1 and/or English: min: B2
PL TORUN01	Polish	English	B2	B2

D. Additional requirements

The Alpen-Adria –Universität Klagenfurt has a Disabled People's Service :

Integrated Studies Unit:

<https://www.aau.at/universitaet/service-kontakt/services-fuer-menschen-mit-behinderungen/>

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL TORUNO1:

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A KLAGENF01	June 1 st	November 1 st
PL TORUNO1	June, 1st	November, 1st

Alpen-Adria –Universität Klagenfurt

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUNO1:

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Alpen-Adria –Universität Klagenfurt

ECTS credits:

one semester

30 ECTS credits

one full academic year

60 ECTS credits

Grading:

<https://www.aau.at/international/>

PL TORUN01

Credit system and grading:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory

3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Michaela Holzweber International Office Erasmus Incoming Tel. +43 463 2700-9207 Email: michaela.holzweber@aau.at	https://www.aau.at/international/studieren-in-klagenfurt/entry-and-residence/
PL TORUN01	incoming@erasmus.umk.pl Tel.: (+48 56 611 4928)	http://www.umk.pl/en/erasmus/life/guide/Issues/#A1

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Michaela Holzweber International Office Erasmus Incoming Tel. +43 463 2700-9207 Email: michaela.holzweber@aau.at	https://www.aau.at/international/studieren-in-klagenfurt/students-in-mobility-programmes/
PL TORUN01	incoming@erasmus.umk.pl Tel.: +48 56 611 4928	http://www.umk.pl/en/erasmus/life/guide/issues/#A2


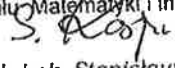
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF01	Housing: klagenfurt@oead.at	https://housing.oead.at/de/unterkuenfte/klagenfurt-de/haeuser-de?view=application&city=klagenfurt
PL TORUN01	incoming@erasmus.umk.pl Tel.: +48 56 611 4928	http://www.umk.pl/en/erasmus/life/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates e.g. dean of the faculty)

Institution [Erasmus code]	Name, function	Date	Signature ²
A KLAGENF01	Stefan Schurian International Office Programme Manager Erasmus+ Tel. +43 463 2700- 9236 e-mail: <a href="mailto:stefan.schurian@aa
u.at">stefan.schurian@aa u.at	3.4.2018	
PL TORUN01	Prof. dr hab. Stanisław Kasjan, Vice-Dean for students, Faculty of Mathematics and Computer Science	29.03.18	Prodziekan Wydziału Matematyki i Informatyki  prof. dr hab. Stanisław Kasjan

² Scanned signatures are accepted