



**Erasmus+ Programme**  
**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2016-21<sup>2</sup>**  
**between programme countries**  
**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Technical University of Crete</b> (Polytechnio Kritis) School of Environmental Engineering	<b>G KRITIS09</b>	<b>Institutional Coordinator and Contact person of School:</b> Prof. Eleftheria <i>Vassiliou</i> <i>PSYLAKIS Digalakis</i>  <b>Erasmus Office</b> Mrs. Elena PAPA DOGEOGAKI – responsible for outgoing staff, incoming students	<a href="http://www.tuc.gr/en">http://www.tuc.gr/en</a>  <b>School's web site:</b> <a href="http://www.enveng.tuc.gr">http://www.enveng.tuc.gr</a>  <a href="http://www.tuc.gr/erasmus-en.html">http://www.tuc.gr/erasmus-en.html</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>&amp; staff</p> <p>E-mail:  <a href="mailto:erasmus@isc.tuc.gr">erasmus@isc.tuc.gr</a>  Tel. : +30 28210 37470</p> <p>Mrs. Eleftheria  KARAGIANNI responsible  for inter-institutional  agreements, outgoing  students, international  mobility</p> <p>Email: <a href="mailto:erasmus-plus@isc.tuc.gr">erasmus-plus@isc.tuc.gr</a>  Tel.: 28210 37416</p>	
<p>Uniwersytet Mikołaja  Kopernika w Toruniu  (Nicolaus Copernicus  University in Toruń)</p>	<p><b>PL  TORUN01</b></p>	<p>International  Programmes Office,  Nicolaus Copernicus  University,  ul. Gagarina 11, 87-100  Toruń, Poland; tel/fax.  +48 56 6114929, tel.  611 -4928, -2246  <b>Ewa Derkowska-  Rybicka</b>  (<a href="mailto:ewader@umk.pl">ewader@umk.pl</a>) -  Erasmus Institutional  Coordinator (STA , STT)  <b>Małgorzata  Grudzińska</b>  (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students;  placements  <b>Marta Wiśniewska</b>  (<a href="mailto:mawi@umk.pl">mawi@umk.pl</a>), <b>Marta  Błaszczyk</b>  (<a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a>) -  outgoing students;  placements  Collegium Medicum in  Bydgoszcz (medical  sciences):  International  Programmes Department  ul. M. Curie Skłodowskiej  9,  85-067 Bydgoszcz  tel. (52) 585-36-91  <b>Paulina Gyrkow</b>  e-mail:  <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a></p>	<p>ERASMUS incoming  information:  <a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/  cooperation/erasmus/</a></p> <p>Lecture catalogue:  <a href="http://www.umk.pl/en/cooperation/erasmus/students/study/">http://www.umk.pl/en/  cooperation/erasmus/st  udents/study/</a></p> <p>Semester dates:  <a href="http://www.umk.pl/en/cooperation/guide/calendar/">http://www.umk.pl/en/  cooperation/guide/calen  dar/</a></p> <p>Collegium Medicum  <a href="http://www.cm.umk.pl/en/">http://www.cm.umk.pl/  en/</a></p>
<p>Faculty of Pharmacy</p>	<p><b>PL  TORUN01</b></p>	<p><b>Faculty coordinator:</b>  Dr hab. Inz. Konrad  Misiura, prof. UMK  <a href="mailto:kmislura@cm.umk.pl">kmislura@cm.umk.pl</a></p>	

## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending instituti on]	TO [Erasmus code of the receiving institution ]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods Student Mobility for Studies * [total number of months of the study periods or average duration*]	
G KRITIS09	PL TORUN 01	0531	Chemistry	2 <sup>nd</sup> , 3 <sup>rd</sup> <sup>6</sup>	2 SMS Total 12 months (6 months each)	1 SMT Total 3 months
PL TORUN 01	G KRITIS09	0916	Pharmacy	2 <sup>nd</sup> , 3 <sup>rd</sup> <sup>7</sup>	2 SMS Total 12 months (6 months each)	1 SMT Total 3 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<sup>6</sup> Students at Master and PhD level will not attend courses, but they will carry out a part of their thesis at the host Institution

<sup>7</sup> Students at Master and PhD level will not attend courses, but they will carry out a part of their thesis at the host Institution

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G KRITIS09	PL TORUN 01			1 STA 1 week, 10 hrs/week	—
PL TORUN 01	G KRITIS09			1 STA 1 week, 10 hrs/week	—

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>8</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G KRITIS09		GREEK	ENGLISH	ENGLISH B2	ENGLISH B2
PL TORUN 01		POLISH	ENGLISH	ENGLISH B2	ENGLISH B2

<sup>8</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

**PL TORUN 01:**

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

**D. Additional requirements**

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

*\*[add requirements on **academic or organisational aspects**, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

**G KRITIS09**

Please refer to the following link: <http://www.tuc.gr/erasmus-en.html>

Infrastructure to welcome students and staff with disabilities:

<http://www.tuc.gr/484.html>

**PL TORUN01:**

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928  
[incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

International Programmes Department in Bydgoszcz, +48 52 5853691  
[erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)

Additional information on medical care at NCU in Toruń is available at  
<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Torun.

Contact:

an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

- For the implementation of **STA/STT**-mobilities, - incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
G KRITIS09	JUNE 1 <sup>st</sup>	NOVEMBER 1 <sup>st</sup>
<b>PL TORUN01</b>	<b>June, 1<sup>st</sup></b>	<b>November, 1st</b>

2. The receiving institution will send its decision within **[5]** weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than **[5]** weeks after the assessment period has finished at the receiving HEI.

**G KRITIS09:** *Transcripts of Records will be issued by the Secretariat of the Receiving School and are provided directly to the sending institutions, no later than 5 weeks after the assessment period has finished at TUC.*

#### **PL TORUN01:**

1. Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).  
Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>
2. The online application should be submitted by the students by **the 1<sup>st</sup> of June or the 1<sup>st</sup> of November.**
3. The receiving institution will send its decision within 6 weeks.
4. Transcript of Records  
A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI,

given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement:

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of unilateral termination, a notice of at least one academic year should be given. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

**G KRITIS09:** The grading scale ranges from zero to ten (0 to 10) where, 0 is the lowest grade, 10 is the highest grade and five (5) is the minimum pass grade. The ranking is as follows: **EXCELLENT-A** (8.5 to 10), **VERY GOOD-B** (6.5 to 8.49), **GOOD-C** (5 to 6.49) and **FAIL-F** (0 to 4.99).

#### **PL TORUN01:**

##### **ECTS Credits:**

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester). The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

**GRADES:** The Student Exchange Office recommends the following grading equivalency table:

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS09	<a href="mailto:erasmus@isc.tuc.gr">erasmus@isc.tuc.gr</a>	<a href="http://www.tuc.gr/erasmus-en.html">http://www.tuc.gr/erasmus-en.html</a> <a href="http://www.mfa.gr/en/visas">http://www.mfa.gr/en/visas</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS09	<a href="mailto:erasmus@isc.tuc.gr">erasmus@isc.tuc.gr</a>	<a href="http://www.tuc.gr/erasmus-en.html">http://www.tuc.gr/erasmus-en.html</a> <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>




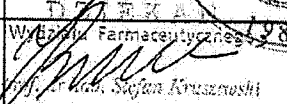
#### 4. Housing

The receiving Institution will guide Incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS0 9	<a href="mailto:erasmus@isc.tuc.gr">erasmus@isc.tuc.gr</a>	<a href="http://www.tuc.gr/erasmus-en.html">http://www.tuc.gr/erasmus-en.html</a>
PL TORUN 01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>9</sup>
G KRITIS09	Prof. Vassilios DIGALAKIS Rector	10/01/2017	
PL TORUN01	prof. dr hab. Stefan Kruszewski		 Wydział Farmaceutyczny 1984 Prof. dr hab. Stefan Kruszewski

<sup>9</sup> Scanned signatures are accepted