




Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universitatea de Vest din Timișoara/ West University of Timisoara  Universitatea de Vest din Timișoara	RO TIMISOA01	Department of International Relations: Andra-Mirone DRAGOTESC Tel: +40-245-592 352 Fax: +40-256-592 313 E-mail: andra.dragotesc@e-uvt.ro Erasmus Office: Oana-Roxana IVAN Tel: +40-245-592 372 Fax: +40-256-592 313 E-mail: oana.ivan@e-uvt.ro	http://www.uvt.ro/en/ http://ri.uvt.ro/?page_id=8868&lang=en
Uniwersytet Mikołaja Kopernika w Toruniu <i>(Nicolaus Copernicus University in Torun)</i>	PL TORUN01	International Programmes Office Nicolaus Copernicus University ul. Gagarina 11 87-100 Torun, Poland tel/fax: +48 566114929 tel. +48 56 6114928, 6112246 Ewa Derkowska-Rybicka	ERASMUS Incoming information: www.umk.pl/en/cooperation/erasmus/ Lecture catalogue:

Faculty of Political Science and International Studies		(ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT) Malgorzata Grudzinska (incoming@erasmus.umk.pl) – incoming students, placements Departmental coordinator: Michal Piechowicz, PhD piechowicz@umk.pl	http://www.umk.pl/en/erasmus/courses/ Semester dates: www.umk.pl/en/cooperation/guide/calendar/ Courses in foreign languages: http://www.umk.pl/en/erasmus/courses/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of courses]	Student Mobility for Trainings
RO TIMISOA01	PL TORUN01	0314	Sociology	1 st -2 nd -3 rd	10+5+5 months	1 x 3 months
		0312	Political sciences	1 st -2 nd -3 rd	10+5+5 months	1 x 3 months
PL TORUN01	RO TIMISOA01	0314	Sociology	1 st -2 nd -3 rd	10+5+5 months	1 x 3 months
		0312	Political sciences	1 st -2 nd -3 rd	10+5+5 months	1 x 3 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days]	Staff Mobility for Training
RO TIMISOA01	PL TORUN01	0312	Political sciences	1 x 5 days	1 x 5 days
PL	RO				

TORUN01	TIMISOA01	0312	Political sciences	1 x 5 days	1 x 5 days
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies <i>Minimum recommended level:</i> B1	Recommended language of instruction level Staff Mobility for Teaching <i>Minimum recommended level:</i> B2
RO TIMISOA01		Romanian	English	B1	B2
PL TORUN01		Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

The institutions provide infrastructure for welcoming students and staff with disabilities.

PL TORUN01:

- Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty. The list of Erasmus coordinators at NCU is available at www.umk.pl/en/cooperation/erasmus/coordinators/.
- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: www.umk.pl/en/cooperation/erasmus/students/disabled/
Contact: International Programmes Office, +48 56 6114928, incoming@erasmus.umk.pl
- Additional information on medical care at NCU in Toruń is available at www.umk.pl/en/cooperation/guide/issues/#A2/.
- Health and safety issues are a very important matter at our university; therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń. Contact: an English speaking psychologist, counselling@erasmus.umk.pl
- For the implementation of STA/STT-mobilities – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
RO TIMISOA01	1 st July	1 st December
PL TORUN01	1 st June	1 st November

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on www.umk.pl/en/cooperation/erasmus/students/application

2. The receiving institution will send its decision within 2 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The Inter-institutional agreement may be amended by mutual agreement. The Inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually, if communicated before January 1st.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

ECTS grading scale:

ECTS Grade	Romanian Grade	Definition	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6,7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1+3	FAIL	considerable further work is required

ECTS credits:

one semester	one full academic year
30 ECTS credits	60 ECTS credits

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikolaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal./pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e- uvt.ro	http://www.n.uvt.ro/en/
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 6114928	www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel-to-poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e- uvt.ro	http://www.n.uvt.ro/en/
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313	http://www.n.uvt.ro/en/

	E-mail: horatiu.hot@e- uvt.ro	
PL TORUN01	Malgorzata Grudzinska (Incoming students) incoming@erasmus.umk.pl	http://www.umk.pl/en/erasmus/students/applying/application/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
RO TIMISOA01	Andra-Mirona STAN-DRAGOTESC, PhD Erasmus Institutional Coordinator	22.11.2016	
PL TORUN01	Prof. dr hab. Zbigniew Karpus Dean Faculty of Political Science and International Studies	21/11/2016	 DZIEKAN dr hab. Zbigniew Karpus, prof. UMK



Prorektor
ds. Wspolnoscy z Zagranicą
i Otoczeniem Gospodarczym
prof. dr hab. Włodzisław Wysota

¹Scanned signatures are accepted