



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Uniwersytet Mikołaja Kopernika w Toruniu <i>(Nicolaus Copernicus University in Toruń)</i> Faculty of History	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788 Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; Martyna Malec (malec@umk.pl) - traineeships	ERASMUS incoming information: http://www.umk.pl/en/erasmus/ Lecture catalogue: http://www.umk.pl/en/erasmus/courses/ Semester dates: http://www.umk.pl/en/erasmus/downloads/
	PL TORUN01	Faculty coordinator: dr hab. Marcin Pawiak (pełnomocnik dziekana ds. mobilności) e-mail: felix@umk.pl tel. (56) 611-37-22 Institute of History and Archival Sciences, ul. Władysława Bojarskiego 1, 87-100 Toruń	

		Department coordinator Prof. Dr Daniel Makowlecki makdan@umk.pl Institute of Archaeology, Szosa Bydgoska 44/48; 87-100 Toruń; tel. tel. +48 (56) 611 2349	
University of South Bohemia in České Budějovice Faculty of Science	CZ CESKE01	Institutional coordinator: Mgr. Eva Fichtnerová Erasmus+ Institutional Coordinator -International Office Branšovská 31A 370 05 České Budějovice Phone: + 420 389 032 029 Mail: fichtnerova@jcu.cz Faculty coordinator: PhDr. Jana Dvořáková Erasmus+ Departmental Coordinator Faculty of Science Branišovská 1760 370 05 České Budějovice Czech Republic Laboratory of Archeobotany and Paleocology: Doc. PhDr. Jaromír Beneš, Ph.D. Na Zlaté stoce 3 370 05 České Budějovice Czech Republic	Course Catalogue: http://ects.jcu.cz/fakulty/FBI?lang=en http://www.jcu.cz/international-relations

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
PL TORUN01	CZ CESKE01		Bioarcheology Archeology History	1 st , 2 nd , 3 rd	2/6	1/2
CZ CESKE01	PL TORUN01		Bioarcheology Archeology History	1 st , 2 nd , 3 rd	2/6	1/2

FROM	TO	Subject area code *	Subject area name *	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]		Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
PL TORUN01	CZ CESKE01		Bioarcheology Archeology	2 teachers Min. 2 days and min. 8 hours each teacher	2/1
CZ CESKE01	PL TORUN01		Bioarcheology Archeology	2 teachers Min. 2 days and min. 8 hours each teacher	2/1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
[Erasmus code]				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
PL TORUN01		English	Polish	B2	B2
CZ CESKE01		English	Czech	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution :

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

PL TORUN01:

CZ CESKE01: The participants are eligible to enrol the subject from all the departments of the receiving institution with the respect of the study field.
Additional information for studying at the University of South Bohemia in Ceske Budejovice with a disability can be found on:

<http://www.jcu.cz/study-at-usb/support-centre-for-students-with-special-needs>

International Student Club and buddy system can be found at <http://isc.jcu.cz/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1st	November, 1st
CZ CESKE01	Nomination: May 31 Application: June 15	Nomination: November 30 Application: December 15

[* to be adapted in case of a trimester system]

2. **CZ CESKE01:** The receiving institution will send its decision within 4 weeks after deadline.

PL TORUN01:

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL TORUN01:

Nicolaus Copernicus University		ECTS	
Grade	Grade	Predicate	
5	A	Very Good	
4,5	B	Better than good	
4	C	Good	
3,5	D	Better than satisfactory	
3	E	Satisfactory	
2	F	Unsatisfactory / Fail	
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.		

CZ CESKE01: Information about the grading system can be found on:
<http://www.icu.cz/study-at-usb/degree-students/study-info/grading-system>

Mark	Czech	English equivalent	Percentage	ECTS grade	Description
1	výborně	excellent	100 – 93%	A	an excellent performance
1,5	Výborně mínus	Very good	92 – 85%	B	an above average performance (minor mistakes)
2	Velmi dobře	good	84-77%	C	an above average performance (some notable errors)
2,5	Velmi dobře mínus	satisfactory	76-69%	D	an average performance
3	dobře	passed	68 – 60%	E	a performance meets the minimum criteria
4	nedostatečně	failed	≤ 59%	F	a performance does not meet the minimum criteria

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
CZ CESKE01	erasmus@jcu.cz Phone: +420 389 032 029 +420 389 032 030	https://www.jcu.cz/study-at-usb

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/issues/#A2
CZ CESKE01	erasmus@jcu.cz Phone: +420 389 032 029 +420 389 032 030	https://www.jcu.cz/study-at-usb


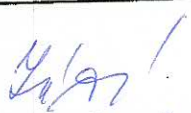
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/erasmus/life/guide/accommodation/
CZ CESKE01	erasmus@jcu.cz Phone: +420 389 032 029 +420 389 032 030	http://kam.jcu.cz/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL TORUN01	Prof. dr hab. Stanisław Roszak, DIn of Historical faculty	08.02.2018	DIEKAN Wydziaku Nauk Historycznych  Prof. dr hab. Stanisław Roszak
CZ CESKE01	Assoc. Prof. PaedDr. Radka Závodská, Ph.D. Vice-rector for International Relations	26-02-2018	

Scanned signatures are accepted

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