

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Nicolaus Copernicus University PL TORUN01	Universidad de Málaga E MALAGA01
<p>ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/</p> <p>Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/</p> <p>Semester dates: http://www.umk.pl/en/cooperation/quide/calendar/</p>	<p>ERASMUS incoming information: http://www.uma.es</p> <p>http://www.uma.es/relaciones-internacionales/</p>
<p>Institutional Coordinator: Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT)</p> <p>Faculty coordinator: Dr Przemysław Charzyński (pecha@umk.pl)</p>	<p>Institutional Coordinator: Prof. Susana Cabrera</p> <p>Lilian Barranco, International Relations and Cooperation Unit, Aulario Rosa de Gálvez, Bulevar Louis Pasteur, 35. Campus de Teatinos, 29071 Málaga. Tel.: +34 952 134144, Fax: +34 952 132971, e-mail: lbarranco@uma.es</p>
<p>Contact: International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246</p> <p>Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT)</p> <p>Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl),</p> <p>Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements</p> <p>Faculty coordinator: Dr hab. P. Charzyński pecha@umk.pl tel. +48 56 6112625</p>	<p>Contact: Academic Coordinator:</p> <p>ROMERO RUIZ, M^o ISABEL, 952131830, mirr@uma.es</p>

B. Mobility numbers per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement). The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
E MALAGA01	PL TORUN01	1015	Cultural Heritage, Travel, Tourism and leisure;	1 st	2 student/20 months (sum)	-
PL TORUN01	E MALAGA01	1015	Cultural Heritage, Travel, Tourism and leisure;	1 st	2 student/20 months (sum)	-

Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
E MALAGA01	PL TORUN01	1015	Cultural Heritage, Travel, Tourism and leisure;	2 person for 5 days (8h)	-
PL TORUN01	E MALAGA01	1015	Cultural Heritage, Travel, Tourism and leisure;	2 person for 5 days (8h)	-

A. Recommended language skills

See Annexes

B. Additional requirements

See Annexes

C. Calendar

See Annexes

D. Information

1. Grading systems of the institutions

See Annexes

2. Visa

See Annexes

3. Insurance

See Annexes

4. Housing

See Annexes

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
E MALAGA01	Prof Susana Cabrera Yeto Vice-Rector of Internationalization	14/12/2017	
PL TORUN01	dr hab. Marek Kejna, prof. NCU Dean of Faculty of Earth Sciences	15/12/2017	

Nicolaus Copernicus University in Toruń
Faculty of Earth Sciences
ul. Lwowska 1, 87-100 Toruń, POLAND
☎ +48 56 611 25 85, tel./fax +48 56 611 25 86
(1832)

¹ Scanned signatures are accepted



Annex to Erasmus+ Inter-Institutional Agreement PL TORUN01 & E MALAGA01 for Cultural Heritage, Travel, Tourism and leisure

1. Institutional Information

1.1. Institutional details

Name of the Institution	Nicolaus Copernicus University in Toruń
Erasmus_code	PL TORUN01
Institution_website	http://www.umk.pl/en/

1.2. Main contacts

<p><u>Institutional Coordinator:</u> Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements</p> <p><u>Faculty coordinator:</u> Dr Przemysław Charzyński (pecha@umk.pl)</p> <p><u>Contact:</u> International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements</p> <p><u>Faculty coordinator:</u> Dr hab. Przemysław Charzyński pecha@umk.pl tel. +48 56 6112625</p>
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2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
		Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
Polish	English	B1	B2



2.2. Additional requirements

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>. Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on [medical care at NCU](#) in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

2.3. Calendar

2.3.1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1st	November, 1st

2.3.2. The receiving institution will send its decision within 3 weeks.

2.3.3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

2.3.4. Termination of the agreement

This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Grading system of the NCU

Nicolaus Copernicus University in Toruń	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	



The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

3.2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
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3.3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A2
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3.4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
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UNIVERSIDAD
DE MÁLAGA

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/2015-2020/2021
between programme countries

APPENDIX A - UNIVERSITY OF MÁLAGA (E MALAGA01)

Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE MÁLAGA	E MALAGA01	Lilian Barranco, International Relations and Cooperation Unit, Aulario Rosa de Gálvez, Bulevar Louis Pasteur, 35. Campus de Teatinos, 29071 Málaga. Tel.: +34 952 134144, Fax: +34 952 132971, e-mail: lbarranco@uma.es	http://www.uma.es http://www.uma.es/relaciones-internacionales/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E MALAGA01	SPANISH	Some courses are offered in ENGLISH http://www.uma.es/media/files/ISI_AsignaturasGRADOAutorizadasDocenciaIngles_englishBN_1617.pdf	B1	B2

No certification is requested.

For more details on the language of instruction recommendations
<http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/>

D. Additional requirements

Home institution has to provide the International Relations and Cooperation Office with the "Nomination of incoming Erasmus students selected" to study at the University of Málaga. Nomination is essential for acceptance.

UMA can only accept the number of students stipulated in the actual inter-institutional agreement.

UMA cannot accept Erasmus students from areas of study different from those stipulated in the actual inter-institutional agreement.

Some modules have limited places (especially in the Faculty of Languages and Humanities). Different options for modules/subjects should be considered.

No hard copies are required for application forms or learning agreements (online procedure for both documents).

The University of Málaga has the infrastructure to welcome students and staff with disabilities. Acceptance and further arrangements need to be agreed in advance.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E MALAGA01	Nominations: 1 st June Application forms: 30 th June	Nominations: 1 st November* Application forms: 30 th November
XXXXXXXXX		

*Medicine, Health Sciences and Fine Arts students only 1st / 30th June for 1st and 2nd semester and full academic year.

2. E MALAGA01

The receiving institution will send its decision within a number of weeks depending on the date of the reception of the official nomination of students selected. Nevertheless it will always be by the 30th June/November.

3. E MALAGA01

A Transcript of Records will be issued by the International Relations and Cooperation Office no later than 5 weeks after the assessment period has finished at UMA. (Exception: in some cases 1st semester student's transcripts will be issued within 7 weeks).

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale or statistical basis. It should be noted that the mark, 'Matrícula de Honor', which is the highest grade, is rarely given.

Spanish denomination	English denomination	Local Scale (0-10)	ECTS Grade
Matrícula de Honor	First Class with Distinction	10 Matrícula de Honor	A
Sobresaliente	First Class	9-10	A
Notable	Second Class	7-8'9	B, C
Aprobado	Pass Mark	5-6'9	D, E
Suspense	Fail	0-4'9	FX, F
No presentado	Fail	0	F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MALAGA01	M. Carmen González Zorrilla / Laura Mena Penedo erasmusincoming@uma.es +34 952134283	http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MALAGA01	M. Carmen González Zorrilla / Laura Mena Penedo erasmusincoming@uma.es +34 952134283	http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MALAGA01	alojamiento@uma.es +34 952132562/6566	http://www.uma.es/alojamiento/ http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/