Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
Universidade dos Açores **UNIVERSITY OF THE AZORES** **School of Agriculture and Environmental Sciences (Island Terceira)** **School of Sciences and Technolgy (Island São Miguel)**	P ACORES01	**External Relations Office (ERO)** Edifício da Reitoria, Piso -1 Rua da Mãe de Deus 9500-321 Ponta Delgada **Outgoing and Bilateral agreement** Phone: +351 296 650 406 **Incoming** Phone: +351 296650 169 Fax: +351 296 650 005 **ERO E-mail:** reitoria.gre@uac.pt **Erasmus Institutional Coordinator** Profª Doutora Susana Mira Leal E-mail: susana.cm.leal@uac.pt	http://international.uac.pt/ Grade http://novoportal.uac.pt/pt-pt/ensino-licenciaturas Masters http://novoportal.uac.pt/pt-pt/ensino-mestrados
Nicolaus Copernicus University in Toruń Faculty of Earth Sciences	PL TORUN01	**International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland**; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 **Ewa Derkowska-Rybicka** (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) **Małgorzata Grudzińska** (incoming@erasmus.umk.pl) - incoming students; placements, **Marta Wiśniewska** (mawi@umk.pl), **Marta Błaszczyk** (martaslo@umk.pl) - outgoing students; placements *Faculty coordinator:* **Dr hab. Przemysław Charzyński** pecha@umk.pl tel. +48 56 6112625	ERASMUS incoming information: *http://www.umk.pl/en/cooperation/erasmus/* Lecture catalogue: *http://www.umk.pl/en/cooperation/erasmus/students/study/* Semester dates: *http://www.umk.pl/en/cooperation/guide/calendar/* *Faculty coordinator website:* *https://sites.google.com/site/charzynskiprzemyslaw/*

---

[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[2] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P ACORES01	PL TORUN01	0532	Earth Sciences	1st cycle	2 students x 6 months	
PL TORUN01	P ACORES01	0532	Earth Sciences	1st , 2nd Cycle	2 students x 6 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P ACORES01	PL TORUN01	0532	Earth Sciences	2 staff x 5 days	
PL TORUN01	P ACORES01	0532	Earth Sciences	2 staff x 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P ACORES01		Portuguese	English	Portuguese B1 or English B1(tutorial)	B2 English
PL TORUN01		Polish	English	B1	B2

*We do not require certificate

---

[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

P ACORES01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the External Relations Office: reitoria.gre@uac.pt.

Language of Instruction

All courses are taught in Portuguese, however, teachers are prepared to teach in English and Regime tutorial.
We offer courses in Portuguese free and we encourage all students and enroll in the course. The course assigns certificate with 6 ECTS.

PL TORUN01:
The list of Erasmus coordinators at NCU is available at http://www.umk.pl/en/cooperation/erasmus/coordinators/
Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.
Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: http://www.umk.pl/en/cooperation/erasmus/students/disabled/
Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl
Additional information on medical care at NCU in Toruń is available at
http://www.umk.pl/en/cooperation/guide/issues/#A2/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P ACORES01	Nomination: until 31 May Online Application: 1 May to 30 June	Nomination: until 31 October Online Application: 1 October to 30 November
PL TORUN01	Nomination: June, 1st Online Application: June, 25th	Nomination: November, 1st Online Application: November 25th

Academic Calendar (Calendário Académico): *http://novoportal.uac.pt/pt-pt/servicos-gestao-academica*

2. The receiving institution will send its decision within 3 weeks.

3. **P ACORES01:** The Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. However due to some administrative and technical difficulties in registering the exams, it could take up to 6 -8 weeks for us to send the Transcript of Records.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This agreement has a term of four years (2017-2021).
In the event of unilateral termination, a notice of at least one academic year should be given.
Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. <u>Grading systems of the institutions</u>

P ACORES01

ECTS grade	% of successful students normally achieving the grade in the course	Final situation
A	10%	Pass
B	25%	Pass
C	30%	Pass
D	25%	Pass
E	10%	Pass
FX	-	Fail
F	-	Fail

Mark (quantitative)	ECTS quivalente	Final situation
10-20	E/D/C/B/A	Pass
8-9	FX	Fail
0-7	FX	Fail

PL TORUN01

Nicolaus Copernicus University	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	External Relations Office (ERO) reitoria.gre@uac.pt Phone: +351 296 650 169/406	http://www.sef.pt/portal/V10/EN/aspx/apoioCliente/index.aspx?spand=2#0
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	ERO reitoria.gre@uac.pt Phone: +351 296 650 169/406	http://novoportal.uac.pt/sites/default/files/contrato_zurich_proc._no_28-2016.pdf
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	**ERO:** reitoria.gre@uac.pt Phone: +351 296 650 169/406 **Accommodation** Email: sase.expediente@uac.pt Ponta Delgada (São Miguel Island) Phone: (+351) 296 385 010 or 296	http://novoportal.uac.pt/pt-pt/alojamento

	636 372 Angra Heroísmo (Terceira Island) Phone: (+351) 295 206 850	
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
P ACORES01	**Erasmus Institutional Coordinator** Profª Doutora **Susana Mira Leal**	23/10/2017	
PL TORUN01	**dr hab. Marek Kejna, prof. NCU** Dean of Faculty of Earth Sciences	24/10/2017	

---

[3] Scanned signatures are accepted