



Erasmus+ Programme
Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021²
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
EGE UNIVERSITY	TR IZMIR02		
Institutional Contact		Prof. Dr. Handan AK Vice-rector and Erasmus Institutional Coordinator Ege University Rectorate International Office Gençlik Caddesi No:12 35040 Bornova, Izmir, TURKEY E-mail : intrec@mail.ege.edu.tr Phone : +90 232 3112158 Fax : +90 232 3114355	http://www.ege.edu.tr/ http://ebys.ege.edu.tr/ogrenci/ebp/index.html
Academic Contact		Assist. Prof. Dr. Serap ÖZDÖL KUTLU Erasmus Coordinator Ege University, Cesme School of Tourism and Hotel Management, 35945 Dalyankoy, Cesme, Izmir, TURKEY E-mail: serap.ozdol.kutlu@ege.edu.tr Phone: +90 232 724 95 22 Ext.7529 Fax: +90 232 724 95 29	
NICOLAUS COPERNICUS UNIVERSITY	PL TORUN 01		
Institutional Contact		Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/graduate/calendar/
Academic Contact		Faculty coordinator: Dr hab. Przemysław Charzyński (pecha@umk.pl)	Faculty coordinator website: https://sites.google.com/site/charzynski/przemyslaw/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.



B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR IZMIR 02	PL TORUN 01	1015	Hospitality Management	1 st	2	2 x 6 = 12
		1015	Travel Management	1 st	2	2 x 6 = 12
		1015	Tourism Guidance	1 st	2	2 x 6 = 12
		1015	Tourism Guidance	2 nd	2	2 x 6 = 12
PL TORUN 01	TR IZMIR02	1015	Tourism and Recreation	1 st , 2 nd	4	4 x 6 = 24

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
01 TR IZMIR02	PL TORUN	1015	Hospitality Management	5 (1 teacher x 5 days/academic year)	tbc upon request
			Travel Management	5 (1 teacher x 5 days/academic year)	tbc upon request
			Tourism Guidance	5 (1 teacher x 5 days/academic year)	tbc upon request
PL TORUN 01	TR IZMIR02	1015	Tourism and Recreation	10 (2 teachers x 5 days/academic year)	tbc upon request

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR02	1015	English	Turkish	B1	B1
PL TORUN 01	1015	Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR IZMIR02: The University of EGE provides several tools for the integration and support of students in the university environment.

<http://ebys.ege.edu.tr/ogrenci/ebp/practical-information.htm>

TR IZMIR02: The University of EGE has the infrastructure to welcome students and staff with disabilities. <http://ebys.ege.edu.tr/ogrenci/ebp/facilities-needs.htm>

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



For PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>
Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on [medical care at NCU](#) in Toruń is available at <http://www.umk.pl/en/cooperation/guide/issues/#A2/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR02	01/07 APPLICATIONS AND NOMINATIONS DEADLINE	01/11 APPLICATIONS AND NOMINATIONS DEADLINE
PL TORUN 01	June, 1st	November, 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 6 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

EGE UNIVERSITY Please visit the official website to see information about grading systems; <http://ebys.ege.edu.tr/ogrenci/ebp/general-arrangements.htm>

For PL TORUN01

Nicolaus Copernicus University	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester). The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.



2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone, fax)	Website for information
TR IZMIR02	✉: intrec@mail.ege.edu.tr Phone: +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/practical-information.htm
PL TORUN 01	incoming@erasmus.umk.pl , Tel. Toruń campus (+48 56 611 4928); erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR02	✉: intrec@mail.ege.edu.tr Phone: +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/insurance.htm
PL TORUN 01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (Address, email, phone)	Website for information
TR IZMIR02	Ege University Student Village Kazım Dirik Mah. No:372 Ağaçlıyol Bornova / Izmir / TURKEY ✉: intrec@mail.ege.edu.tr , +90 232 3112158	http://ebys.ege.edu.tr/ogrenci/ebp/accommodation.htm
PL TORUN 01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR IZMIR02	Prof. Dr. Handan AK Vice-rector and Erasmus Institutional Coordinator Ege University	17/01//2017	
PL TORUN01	dr hab. Marek Kejna, NCU Prof. Dean of Faculty of Earth Sciences	24./01/2017	

⁶ Scanned signatures are accepted