



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2017-20[21]¹
between programme countries
[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Modena e Reggio Emilia ³ Dipartimento UNIMORE Modena Campus	I MODENA01	Ufficio Mobilità Studentesca agreements@unimore.it Modena campus: ++39 059 2056568 Reggio Emilia campus: ++39 0522 522029 Tiziano Bursi coordinatore UNIMORE e-mail: tiziano.bursi@unimore.it telefono: ++39 059 2056812	www.unimore.it http://www.international.unimore.it/ http://www.internationalrelations.unimore.it/site/home.html http://www.economia.unimore.it/site/en/home.html
Nicolaus Copernicus University in Toruń Faculty of Economic Sciences and Management	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246, -4788 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional	http://www.umk.pl/en/erasmus/students/

¹ Higher Education Institutions have to agree on the period of validity of this agreement

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ **MODENA Campus Departments:** Life Sciences; Chemical and Geological Sciences; Physics, Informatics and Mathematics; Economics "Marco Biagi"; Engineering "Enzo Ferrari"; Law; Studies on Language and Culture; Medicine and Surgery; Nursing.

REGGIO EMILIA Campus Departments: Agronomy; Communication and Economics; Education and Humanities; Engineering Sciences and Methods; Nursing, Occupational Therapy and Physiotherapy.

		<p>Coordinator (STA , STT)</p> <p>Małgorzata Grudzińska (Incoming@erasmus.umk.pl) - incoming students;</p> <p>Marta Wiśniewska (maw@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; Martyna Malec (malec@umk.pl) - traineeships</p> <p>Faculty of Economic Sciences and Management</p> <p>Joanna Turkiewicz Faculty Coordinator for International Programmes</p> <p>Ul. Gagarina 13a 87-100 Toruń, Poland</p> <p>Phone: +48 56 611 4783 e-mail: international.econ@umk.pl www.econ.umk.pl</p>	
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the **end of November** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
I MODENA01	PL TORUN01	340	Business and Administration	1 st /2 nd	4 * 5 months	
PL TORUN01	I MODENA01	340	Business and Administration	1 st /2 nd	4 * 5 months	

FROM	TO	Subject	Subject	Number of staff mobility periods
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⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I MODENA01	PL TORUN01	340	Business and Administration	5 (5 persons)	5 (3 persons)
PL TORUN01	I MODENA01	340	Business and Administration	5 (5 persons)	5 (3 persons)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MODENA01	ITALIAN	ENGLISH - see courses at https://www.esse3.unimore.it/ListaFacolta.do?sessionId=CBF24F3A80EBDFCC1EBEDES7E6EE6899.lvm_unimore_esse3web06?cod_lingua=eng http://www.international.unimore.it/courselan.html	ITALIAN B1	ENGLISH B2
PL TORUN01	ENGLISH		ENGLISH B2	ENGLISH B2

D. Additional requirements

AT I MODENA01 - The University of Modena and Reggio Emilia has a Disabled People's Service (<http://www.unimore.it/servizistudenti/disabili.html>) who works in the two campuses to attend to the needs of the university population with disabilities, taking into account each person's individual circumstances.

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E. Calendar

- Applications/information on nominated students must reach the receiving institution by and academic calendar:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MODENA01	FIRST SEMESTER DEADLINES:	SECOND SEMESTER DEADLINES:

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	<p>Nomination: 31 MAY</p> <p>Application: approximately MID - JUNE</p> <p>incoming.erasmus@unimore.it</p> <p>ACADEMIC CALENDAR</p> <p>Lessons and Exams Session: begin on 26th September 2016 end on 17th February</p> <p>Orientation session/Language course: will be communicated by email</p>	<p>Nomination: 30 SEPTEMBER</p> <p>Application: approximately MID-OCTOBER</p> <p>incoming.erasmus@unimore.it</p> <p>ACADEMIC CALENDAR</p> <p>Lessons and Exams Session: begin on 20th February end on 28th July (1st -20th September)</p> <p>Orientation session/Language course: will be communicated by email</p>
PL TORUN01	<p>FIRST SEMESTER DEADLINES:</p> <p>1 June</p> <p>ACADEMIC CALENDAR</p> <p>Lessons and Exams Session: begin on 1st of October end at the end of January</p> <p>Orientation session/Language course: will be communicated by email</p>	<p>SECOND SEMESTER DEADLINES:</p> <p>1 November</p> <p>ACADEMIC CALENDAR</p> <p>Lessons and Exams Session: begin on last week of February end on beginning of June</p> <p>Orientation session/Language course: will be communicated by email</p>

2. **I MODENA01** will send its decision within **8 weeks**.

PL TORUN01 will send its decision within **5 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

I MODENA01 - Marks awarded at Italian universities are on a scale from 18 to 30 scale (30 being the highest vote/18 the lowest). If the mark is not over 18 then the exam performance is considered unsatisfactory so no grade is written on the university student's record book. A certain number of credits are awarded for each examination. One ECTS credit in the Italian system corresponds to 25 working hours, taking account of all types of activity required (lessons, seminars, individual or group study, etc.). So 1 CFU (Credito Formativo Universitario) is equivalent to 1 ECTS credit. Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at <http://www.unimore.it/international/ects.html>.

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain zal. or zaliczenie (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	International Welcome Desk – Unimore Ph. 0039 059 2058171 Online services: www.isu-services.it/it/universities/universita-di-modena Email: internationalwelcomedesk@unimore.it	http://www.internationalrelations.unimore.it/site/home/welcome-desk.html
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/erasmus/life/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel-to-poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	International Welcome Desk - Unimore Ph. 0039 059 2058171 Online services: www.isu-services.it/it/universities/universita-di-modena Email: internationalwelcomedesk@unimore.it	http://www.internationalrelations.unimore.it/site/home/welcome-desk.html
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/erasmus/life/guide/issues/#A2


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	International Welcome Desk - Unimore Ph. 0039 059 2058171 Online services: www.isu-services.it/it/universities/universita-di-modena Email: accommodation@unimore.it	http://www.internationalrelations.unimore.it/site/home/welcome-desk.html
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/erasmus/life/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I MODENA01	Prof. Angelo O. ANDRISANO RETTORE	28/2/2017	
PL TORUN01	dr hab. Aldona Glińska-Noweś, prof. UMK Vice-Dean for International Relations	13/02/2017	Prodziekan ds. Współpracy z Zagranicą i Rozwoju Dr hab. Aldona Glińska-Noweś, prof. UMK

⁶ Scanned signatures are accepted