



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2019/20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Aberystwyth University	UK ABERYST 01	Ms Catrin Griffiths, International Partnership Manager International Office, Aberystwyth University, Cledwyn Building Penglais Campus, Aberystwyth, Wales SY23 3DD cmg1@aber.ac.uk Tel: +44 1970 622366 Pamela Heidt Erasmus+ Exchanges Officer Study Abroad Office Aberystwyth University, Cledwyn Building Penglais Campus,	www.aber.ac.uk Information for incoming students: http://www.aber.ac.uk/en/international/study-abroad/erasmus/incoming-students/

		Aberystwyth, Wales SY23 3DD Tel: +44 (0)1970 622364 erasmus@aber.ac.uk	
Nicolaus Copernicus University in Torun	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, - 2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (Incoming@erasmus.umk.pl) - Incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	Subject area code	Subject area name	Study cycle	Student Mobility for Studies	
					Students	Months
PL TORUN01	UK ABERYST01	0541	Mathematics	1, 2	1	10
UK ABERYST01	PL TORUN01	0541	Mathematics	1, 2	1	10

Staff Mobility (STA & STT)

FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching & Staff Mobility for Training	
				Teachers	Days
PL TORUN01	UK ABERYST01	0541	Mathematics	1	5
UK ABERYST01	PL TORUN01	0541	Mathematics	1	5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL TORUN01		English		B2	B2/C1
UK ABERYST01		English		B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution: <http://www.um.edu.mt/int-eu/erasmus/incoming/langcourses>

D. Additional requirements

NICOLAUS COPERNICUS UNIVERSITY

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home Institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

ABERYSTWYTH UNIVERSITY

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance.

Support for individuals with disabilities: <http://www.aber.ac.uk/en/student-support/accessibility-advice-and-support/>

Email: disabilities@aber.ac.uk

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumn Term	Spring term
PL TORUN01	June, 1st	November, 1st
UK ABERYST01	Nomination Deadline: April 25 th 2016 Application Deadline:	Nomination Deadline: October 10 th 2016 Application Deadline: October 24 th 2016

	May 11 th 2016	
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UK ABERYST01 requires student nominations to be received at least 4 weeks before the above deadline.

2. The receiving institution will send its decision within 6 weeks.

PL TORUN01: Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

4. Termination and modification of the agreement

This agreement will take effect in the autumn of **2017** being valid for an initial period of **three (3)** years, and will be renewed for further periods following agreement by both institutions.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

Details on grading system of the partner institution

Aberystwyth University grading system:

<http://www.aber.ac.uk/en/international/study-abroad/erasmus/incoming-students/>

ECTS credits 1 ECTS = 2 Aberystwyth credits e.g. An Aberystwyth module worth 10 credits is equivalent to 5 ECTS.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
UK ABERYSTO 1	The International Student Advisor, Tel: +44(0)1970 621548. immigrationadvice@aber.ac.uk	http://www.aber.ac.uk/en/international/support/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/cooperation/guide/issues/#A2
UK ABERYSTO1	Personal possession insurance in AU residences: accommodation@aber.ac.uk Other insurance enquiries student-support@aber.ac.uk	http://www.aber.ac.uk/en/student-support/

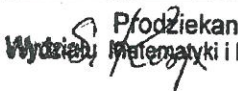
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUNO 1	incoming@erasmus.umk.pl Tel. +48 56 611 4928	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
UK ABERYST T01	accommodation@aber.ac.uk Tel: +44 (0) 1970 622984	http://www.aber.ac.uk/en/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL TORUN01	Prof. Stanisław Kasjan Vice-Dean for students Faculty of Math. & Comp. Sci.	5.05.16	 Prodzikan Wydział Matematyki i Informatyki prof. dr hab. Stanisław Kasjan
UK ABERYST 01	Prof John Grattan Acting Vice-Chancellor	17-5-16	