



# Erasmus+ Programme

- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

| Name of the institution        | Erasmus code       | Contact details<br>(email, phone)  | Website   |
|--------------------------------|--------------------|--|---|
| Vrije Universiteit Brussel     | B<br>BRUSSEL<br>01 | International Relations & Mobility Office<br><br>E:<br><a href="mailto:international.relations@vub.ac.be">international.relations@vub.ac.be</a><br><br>T: 0032 2 614 8101  | <a href="http://www.vub.ac.be/en/exchange">http://www.vub.ac.be/en/exchange</a>             |
| Nicolaus Copernicus University | PL<br>TORUN01      | International Programmes Office,<br>Nicolaus Copernicus University,<br><br>ul. Gagarina 11, 87-100 Toruń, Poland;<br>tel/fax. +48 56 6114929, tel. 611 -<br>4928, -2246, -4788<br><br>Ewa Derkowska-Rybicka<br>( <a href="mailto:ewader@umk.pl">ewader@umk.pl</a> ) – Erasmus<br>Institutional Coordinator (STA , STT)<br><br>Małgorzata Grudzińska<br>( <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> ) - incoming<br>students;<br><br>Marta Wiśniewska ( <a href="mailto:mawi@umk.pl">mawi@umk.pl</a> ),<br>Marta Błaszczuk ( <a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a> ) -<br>outgoing students;<br>Martyna Malec ( <a href="mailto:malec@umk.pl">malec@umk.pl</a> ) –<br>traineeships<br><br><b>Faculty of Economic Sciences and<br/>Management</b><br><i>Faculty coordinators:</i><br>Dr Magdalena Kalińska<br>Exchange Programme Coordinator<br>Joanna Turkiewicz<br>Faculty Coordinator for International<br>Programmes | <a href="http://www.umk.pl/en/erasmus/students/">http://www.umk.pl/en/erasmus/students/</a> |

|  |  |  |  |
|--|--|--|--|
|  |  | Ul. Gagarina 13a<br>87-100 Toruń, Poland<br>Phone: +48 56 611 4783<br>e-mail: <a href="mailto:international.econ@umk.pl">international.econ@umk.pl</a><br><a href="http://www.econ.umk.pl">www.econ.umk.pl</a> |  |
|--|--|--|--|

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM        | TO          | Subject area code | Subject area name | Study cycle | Total number of students/months |     |
|-------------|-------------|-------------------|-------------------|-------------|---------------------------------|-----|
|             |             |                   |                   |             | SMS                             | SMT |
| B BRUSSELO1 | PL TORUN01  | 0411              |                   | 1st         | 4 x 5 mths (20 mths)            |     |
| PL TORUN01  | B BRUSSELO1 | 0411              |                   | 1st         | 4 x 5 mths (20 mths)            |     |
| B BRUSSELO1 | PL TORUN01  | 0411              |                   | 2nd         | 4 x 5 mths (20 mths)            |     |
| PL TORUN01  | B BRUSSELO1 | 0411              |                   | 2nd         | 4 x 5 mths (20 mths)            |     |

| FROM        | TO          | Subject area code | Subject area name | Total number of staff/days |          |
|-------------|-------------|-------------------|-------------------|----------------------------|----------|
|             |             |                   |                   | STT                        | STA      |
| B BRUSSELO1 | PL TORUN01  | 0411              |                   | 3 people (Min. 8h)         | 3 people |
| PL TORUN01  | B BRUSSELO1 | 0411              |                   | 3 people (Min. 8h)         | 3 people |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level |                             |
|-----------------------|------------------------|---------------------------|---------------------------|---|-----------------------------|
|                       |                        |                           |                           | Student Mobility for Studies              | Staff Mobility for Teaching |
| B BRUSSEL01           |                        | English                   | Dutch                     | B2  | B2                          |
| PL TORUN01            | 041                    | English                   |                           | B2  | B2                          |

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term                              | Spring term                                      |
|-----------------------|--|--|
| B BRUSSEL01           | Nomination: 1 May<br>Application: 1 June | Nomination: 1 October<br>Application: 1 November |
| PL TORUN01            | 1 June                                   | 1 November                                       |



2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or changes in the data set above can be amended annually if communicated before November 30<sup>th</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### F. Information

| B BRUSSEL01               |   | PL TORUN 01 |
|---------------------------|---|-------------|
| WWW for Incoming Students | <a href="http://www.vub.ac.be/en/exchange">http://www.vub.ac.be/en/exchange</a> |             |

| Course Catalogue                     | <a href="http://www.vub.ac.be/en/exchange">http://www.vub.ac.be/en/exchange</a>   | <a href="http://econ.umk.pl/web/en/erasmus-program1">http://econ.umk.pl/web/en/erasmus-program1</a>  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
|--------------------------------------|---|--|-------|-------|-----------|---|---|-----------|-----|---|------------------|---|---|------|-----|---|--------------------------|---|---|--------------|---|---|-----------------------|------------|---|--|
| Grading system                       | <p>&lt; 10: F</p> <p>10: E</p> <p>11 - 12: D</p> <p>13 - 14: C</p> <p>15 - 16: B</p> <p>17 - 20: A</p>                    | <p>The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.</p> <p>Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain <i>zal.</i> or <i>zaliczenie</i> (EN. 'pass') which means that their workload was satisfactory and they have passed the course.</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>Grade</th> <th>Predicate</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>A</td> <td>Very Good</td> </tr> <tr> <td>4,5</td> <td>B</td> <td>Better than good</td> </tr> <tr> <td>4</td> <td>C</td> <td>Good</td> </tr> <tr> <td>3,5</td> <td>D</td> <td>Better than satisfactory</td> </tr> <tr> <td>3</td> <td>E</td> <td>Satisfactory</td> </tr> <tr> <td>2</td> <td>F</td> <td>Unsatisfactory / Fail</td> </tr> <tr> <td>Zal / Pass</td> <td colspan="2">Participation; i.e. the student has successfully and regularly attended the course.</td> </tr> </tbody> </table> | Grade | Grade | Predicate | 5 | A | Very Good | 4,5 | B | Better than good | 4 | C | Good | 3,5 | D | Better than satisfactory | 3 | E | Satisfactory | 2 | F | Unsatisfactory / Fail | Zal / Pass | Participation; i.e. the student has successfully and regularly attended the course. |  |
| Grade                                | Grade   | Predicate  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 5                                    | A   | Very Good  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 4,5                                  | B   | Better than good   |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 4                                    | C   | Good   |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 3,5                                  | D   | Better than satisfactory   |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 3                                    | E   | Satisfactory   |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| 2                                    | F   | Unsatisfactory / Fail  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| Zal / Pass                           | Participation; i.e. the student has successfully and regularly attended the course.                                       |  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| Housing                              | <a href="https://my.vub.ac.be/en/how-look-student-housing-city">https://my.vub.ac.be/en/how-look-student-housing-city</a> | <a href="http://www.umk.pl/en/erasmus/life/guide/accommodation/">http://www.umk.pl/en/erasmus/life/guide/accommodation/</a>  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| Visa Information                     | <a href="http://www.vub.ac.be/en/preparing-your-stay">http://www.vub.ac.be/en/preparing-your-stay</a>                     | <a href="http://www.umk.pl/en/erasmus/life/guide/issues/#A1">http://www.umk.pl/en/erasmus/life/guide/issues/#A1</a><br>Polish Ministry of Foreign Affairs<br><a href="http://www.msz.gov.pl/en/travel-to-poland/">www.msz.gov.pl/en/travel-to-poland/</a>  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| Insurance Information                | <a href="http://www.vub.ac.be/en/preparing-your-stay">http://www.vub.ac.be/en/preparing-your-stay</a>                     | <a href="http://www.umk.pl/en/erasmus/life/guide/issues/#A2">http://www.umk.pl/en/erasmus/life/guide/issues/#A2</a>  |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |
| Students and Staff with disabilities | <a href="http://www.vub.ac.be/en/exchange">http://www.vub.ac.be/en/exchange</a>   | <a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a><br>Tel. +48 56 611 4928   |       |       |           |   |   |           |     |   |                  |   |   |      |     |   |                          |   |   |              |   |   |                       |            |   |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution    | Name, function  | Date       | Signature  |
|----------------|---|------------|--|
| B<br>BRUSSEL01 | Prof. Sonja Snacken, vice-rector International Policy                                       | 9/12/2016  |    |
| PL TORUN01     | <b>dr hab. Aldona Glińska-Noweś, prof. UMK</b><br><br>Vice-Dean for International Relations | 12/12/2016 | <br>Prodziekan<br>ds. Współpracy z Zagranicą i Rozwoju<br>Dr hab. Aldona Glińska-Noweś, prof. UMK |