



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -


Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universitatea de Vest din Timișoara/ West University of Timisoara  Universitatea de Vest din Timișoara	RO TIMISOA01	Department of International Relations: Andra-Miruna DRAGOTESC Tel: +40-245-592 352 Fax: +40-256-592 313 E-mail: andra.dragotesc@e-uvt.ro Erasmus Office: Oana-Roxana IVAN Tel: +40-245-592 372 Fax: +40-256-592 313 E-mail:oana.ivan@e-uvt.ro	http://www.uvt.ro/en/ http://ri.uvt.ro/?page_id=8868&lang=en
Nicolaus Copernicus University	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (swader@umk.pl) - Erasmus Institutional Coordinator (STA, STT)	

		Małgorzata Grudzińska (incoming@erasmus.umk.pl) - Incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczak (martasio@umk.pl) - outgoing students; placements	
Faculty of Humanities	PLTORUN01	Faculty coordinator: Prof. Zbigniew Nerczuk Faculty of Humanities Erasmus Co-ordinator Fosa Staromiejska 1a 87-100 Toruń Poland Tel. (+48) 56 611 36 23 Fax. (+ 48) 56-611-36-32	English version http://www.erasmushum.umk.pl/ Polish version http://www.hum.umk.pl/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle (1 st , 2 nd or 3 rd) *	Number of student mobility periods Student Mobility for Studies (total number of months) Student Mobility for Trainee- ships	
RO TIMISOA01	PL TORUN01	0314	Sociology	1 st 2 nd 3 rd	10+5+5 months	1 x 3 months
PL TORUN01	RO TIMISOA01	0314	Sociology	1 st 2 nd 3 rd	10+5+5 months	1 x 3 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training (total number of days)	
RO TIMISOA01	PL TORUN01	0314	Sociology	1 x 5 days	1 x 5 days
PL TORUN01	RO TIMISOA01	0314	Sociology	1 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B1)
RO TIMISOA01		Romanian	English	B1	B2
PL TORUN01		Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

The institutions provide infrastructure for welcoming students and staff with disabilities.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@om.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term {month}	Spring term {month}
RO TIMISOA01	1 st July	1 st December

PL TORUN01	June, 1 st	November, 1 st
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2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually, if communicated before January 1st.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

PL TORUN01:

Partner Institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the 1st of June or 1st of November.

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

ECTS grading scale:

ECTS Grade	Romanian Grade	Definition
A	10	EXCELLENT outstanding performance with only minor errors
B	9	VERY GOOD above the average standard but with some errors
C	8	GOOD generally sound work with a number of notable errors
D	6, 7	SATISFACTORY fair but with significant shortcomings
E	5	SUFFICIENT performance meets the minimum criteria
FX	4	FAIL some more work required before the credit can be awarded

F 1+3 FAIL considerable further work is required

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade		Grade	Predicate
5		A	Very Good
4,5		B	Better than good
4		C	Good
3,5		D	Better than satisfactory
3		E	Satisfactory
2		F	Unsatisfactory / Fail
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e- uvt.ro	http://www.ri.uvt.ro/en/

PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum In Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e- uvt.ro	http://www.ri.uvt.ro/en/
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum In Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO TIMISO A01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592	http://www.ri.uvt.ro/en/

	313 E-mail: horatiu.hot@e- uvt.ro	
PL TORUNO 1	incoming@erasmus .umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk. .pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
RO TIMISOA01	Andra-Miruna DRAGOTESC, PhD. Erasmus Institutional Coordinator	8.11.2016	 Pomocnik Dziekana Wydziału Humanistycznego ds. Mobilności
PL TORUN01	Prof. Zbigniew Nerczuk E-coordinator of the Faculty of Humanities	26.10.2016	

Dr hab. Zbigniew Nerczuk, prof. UMK



¹Scanned signatures are accepted