

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015/16-2020/21 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Kafkas University	TR KARS01	Institutional Erasmus+ Coordinator: Assoc. Prof. Dr. Leyla Vatansever T.: +90 474 225 11 57 erasmus@kafkas.edu.tr	Home Page www.kafkas.edu.tr
Uniwersytet Mikołaja Kopernika w Toruniu Université Nicolas Copernic Toruń Pologne	PL TORUN01	International Office: Ewa Derkowska-Rybicka ewader@umk.pl	http://www.uni.torun.pl
		Educational Coordinator: Marcin Skibicki skibicki@umk.pl	
		Erasmus Contact: skibicki@umk.pl	

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Number of students	Months per student
TR.KARS01	PL.TORUN01	023	Foreign Languages	1st,2nd and 3rd	3	9
PL.TORUN01	TR.KARS01	023	Foreign Languages	1st,2nd and 3rd	3	9

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods (Teaching)
				Total number of days
TR.KARS01	PL.TORUN01	023	Foreign Languages	1*5
PL.TORUN01	TR.KARS01	023	Foreign Languages	1*5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction ¹	
				Student Mobility for Studies [Min. recommended: B1]	Staff Mobility for Teaching [Min. recommended: B2]
TR.KARS01	023	TR	EN	B1 English	B1 English
PL.TORUN01	023	Français Polonais	Spanish	B2	B2

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
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¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR KARS01	June 15th	November 15th
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PLTORUN01

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

Kafkas University grading system

Coefficient	Local Grade	ECTS Grade	Evaluation	Grade
4.00	AA	A	Excellent	80 - 100
3.50	BA	B	Very Good	75 - 79
3.00	BB	B	Good	70 - 74
2.50	CB	C	Satisfactory	65 - 69
2.00	CC	D	Sufficient	60 - 64
1.50	DC	E	Pass on Probation	55 - 59
1.00	DD	E	Pass on Probation	50 - 54
0.50	FD	F	Fail	40 - 49
0.00	FF	F	Fail	0 - 39
	Z		Not Attended	
=	G		Pass	
=	K		Fail	
=	H		Make-up	
=	M		Exempt	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KARS01	Contact Person for student, teaching a staff mobility; Instructor Gülsüm Aktemur Alınak erasmus@kafkas.edu.tr	http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa
PL TORUN01	incoming@erasmus.umk.pl	http://www.uni.torun.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact detail	Website for information
TR KARS01	Contact Person for student, teaching a staff mobility: Instructor Gülsüm Aktemur Alınak erasmus@kafkas.edu.tr	http://dib.kafkas.edu.tr/en (Webpage, Office for International Relations)
PL TORUN01	incoming@erasmus.umk.pl	http://www.uni.torun.pl


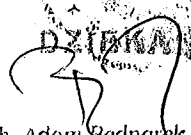
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR KARS01	Contact Person for student, teaching a staff mobility: Instructor Gülsüm Aktemur Alınak erasmus@kafkas.edu.tr	http://dib.kafkas.edu.tr/en (Webpage, Office for International Relations)
PL TORUN01	incoming@erasmus.umk.pl	http://www.uni.torun.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
TR KARS01	Assoc. Prof. Dr. Leyla Vatansever Institutional Erasmus+ Coordinator	25.07.2016	
PL TORUN01	Prof. Adam Bednarek Dean Faculty of Languages		 Dr hab. Adam Bednarek, prof. UMK