



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<b>Nicolaus Copernicus University</b> <b>PL TORUN01</b>	<b>LISBOA UNIVERSITY</b> <b>P LISBOA109</b>
<p>ERASMUS incoming information:  <a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/cooperation/erasmus/</a>            Lecture catalogue:  <a href="http://www.umk.pl/en/cooperation/erasmus/students/study/">http://www.umk.pl/en/cooperation/erasmus/students/study/</a>            Semester dates:  <a href="http://www.umk.pl/en/cooperation/guide/calendar/">http://www.umk.pl/en/cooperation/guide/calendar/</a>            Faculty coordinator website:  <a href="https://sites.google.com/site/charzynskiprzemyslaw/">https://sites.google.com/site/charzynskiprzemyslaw/</a></p>	<p>ERASMUS incoming information:  <a href="http://www.igot.ulisboa.pt/mobilidade/">http://www.igot.ulisboa.pt/mobilidade/</a>            Lecture catalogue:  <a href="http://www.igot.ulisboa.pt/ensino/">http://www.igot.ulisboa.pt/ensino/</a>            Semester dates:  <a href="http://www.igot.ulisboa.pt/informacoes-e-servicos/">http://www.igot.ulisboa.pt/informacoes-e-servicos/</a>            email: <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a></p>
<p><b>Institutional Coordinator:</b>            Ewa Derkowska-Rybicka (<a href="mailto:ewader@umk.pl">ewader@umk.pl</a>) – Erasmus Institutional Coordinator (STA, STT)            Małgorzata Grudzińska (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students; placements,            Marta Wiśniewska (<a href="mailto:mawi@umk.pl">mawi@umk.pl</a>),            Marta Błaszczuk (<a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a>) - outgoing students; placements  <b>Faculty coordinator:</b>            Dr Przemysław Charzyński (<a href="mailto:pecha@umk.pl">pecha@umk.pl</a>)</p>	<p><b>Institutional Coordinator:</b>  <b>Institutional Mobility Coordinator</b>            Full Professor Maria Lucinda Fonseca (<a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>)  <b>Academic Mobility Coordinator:</b>            PhD Dr. Paulo MORGADO ( <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a> / <a href="mailto:paulo@campus.ul.pt">paulo@campus.ul.pt</a>)</p>
<p><b>Contact:</b>            International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 - 4928, -2246            Ewa Derkowska-Rybicka (<a href="mailto:ewader@umk.pl">ewader@umk.pl</a>) – Erasmus Institutional Coordinator (STA, STT)            Małgorzata Grudzińska (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students; placements, Marta Wiśniewska (<a href="mailto:mawi@umk.pl">mawi@umk.pl</a>),            Marta Błaszczuk (<a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a>) - outgoing students; placements  <b>Faculty coordinator:</b>            Dr Przemysław Charzyński  <a href="mailto:pecha@umk.pl">pecha@umk.pl</a> tel. +48 56 6112625</p>	<p><b>Contact:</b>  <b>Erasmus Administrative Contact:</b>            Ms. Elisabete NUNES (MSc), Erasmus Office - IGOT-U Lisboa            Edifício IGOT, Avenida Prof. Gama Pinto, 1649-003 LISBOA - PORTUGAL            Tel: (+351) 21 044 30 00            E-mail: <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>  <b>Academic Mobility Coordinator:</b>            PhD Dr. Paulo MORGADO ( <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>)</p>



## B. Mobility numbers per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement).

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

### Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
P LISBOA109	PL TORUN01	443	Geography	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students/20 months (sum)	-
PL TORUN01	P LISBOA109	443	Geography	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students/20 months (sum)	-

### Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
P LISBOA109	PL TORUN01	443	Geography	1 person for 5 days (8h)	-
PL TORUN01	P LISBOA109	443	Geography	1 person for 5 days (8h)	-

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA02	-----	Portuguese***		B1 **	-----
PL TORUN01		Polish	English	B1	B2

### P LISBOA109: Comments

\*\* Level according to Common European Framework of Reference for Languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

\*\*\* The students may have support in English (bibliography, performing written works, presenting orally works, in the communication with teachers)

## D. Additional requirements

### For P LISBOA109

The UNIVERSIDADE DE LISBOA welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator ([erasmus@igot.ulisboa.pt](mailto:erasmus@igot.ulisboa.pt)).



<http://www.igot.ulisboa.pt/mobilidade/>

#### For PLTORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>. Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact: International Programmes Office in Toruń, +48 56 6114928 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)  
International Programmes Department in Bydgoszcz, +48 52 5853691 [erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)  
Additional information on [medical care at NCU](#) in Toruń is available at <http://www.umk.pl/en/cooperation/guide/issues/#A2/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA109	Nomination: 31st May Application: 30th June	Nomination: 31st October Application: 30th November
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.  
**P LISBOA109: IGOT** will send our decision by email normally not later than six weeks after we have received the complete and signed print of the application form.
4. Termination of the agreement  
This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### For P LISBOA109

Student performances are graded individually and not on a statistical basis. In general, the University of Lisbon and IGOT use the grading system charted below.



IGOT-ULisboa Grade	ECTS Grade	DEFINITION	
18-20	A	EXCELLENT	outstanding performance with only minor errors
16-17	B	VERY GOOD	above the average standard but with some errors
14-15	C	GOOD	generally sound work with a number of notable errors
12-13	D	SATISFACTORY	fair but with significant shortcomings
10-11	E	SUFFICIENT	performance meets the minimum criteria
1-9	F	FAIL	considerable further work is required
<b>ECTS credits</b>			
one semester <b>30 ECTS credits</b>		one full academic year <b>60 ECTS credits</b>	

### For PLTORUN01

Nicolaus Copernicus University		ECTS	
Grade		Grade	Predicate
5		A	Very Good
4,5		B	Better than good
4		C	Good
3,5		D	Better than satisfactory
3		E	Satisfactory
2		F	Unsatisfactory / Fail
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>P LISBOA109</b>	Ms. Elisabete NUNES Tel: (+351) 21 044 30 00 E-mail: <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>	<a href="http://www.igot.ulisboa.pt/mobilidade/">http://www.igot.ulisboa.pt/mobilidade/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issue/s/#A1">http://www.umk.pl/en/cooperation/guide/issue/s/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.ms.gov.pl/en/travel_to_poland/">www.ms.gov.pl/en/travel_to_poland/</a>



### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	Ms. Elisabete NUNES Tel: (+351) 21 044 30 00 E-mail: <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>	<a href="http://www.igot.ulisboa.pt/mobilidade/">http://www.igot.ulisboa.pt/mobilidade/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. +48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issuess/#A2">http://www.umk.pl/en/cooperation/guide/issuess/#A2</a>



### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA109	Ms. Elisabete NUNES Tel: (+351) 21 044 30 00 E-mail: <a href="mailto:erasmus@igot.ul.pt">erasmus@igot.ul.pt</a>	<a href="http://www.igot.ulisboa.pt/mobilidade/">http://www.igot.ulisboa.pt/mobilidade/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. +48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
P LISBOA109	Institutional Coordinator: Prof. Maria Lucinda Fonseca (President)	24/05/2016	
PL TORUN01	Prof. dr hab. Wojciech Wysota Dean of Faculty of Earth Sciences	24/02/2014	

<sup>1</sup> Scanned signatures are accepted