



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and faculty/department, where relevant) | Erasmus code | Contact details ¹ (email, phone) | Website |
|---|-----------------|---|---|
| University of Pardubice Faculty of Arts and Philosophy Department of Philosophy | CZ PARDUB01 | Mgr. Vera Albrechtova International Office e-mail: mobility@upce.cz , tel. +420 466 036 350 Departmental Coordinator: Mgr. Tomáš Hejduk, Ph.D. e-mail: tomas.hejduk@upce.cz tel.: +420 466 036 281 | www.uni-pardubice.eu http://filosofie.upce.cz/en/ |
| Nicolaus Copernicus University in Toruń | PL TORUN01 | International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) – incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszcyk (martaslo@umk.pl) - outgoing students; placements | ERASMUS incoming information: https://www.umk.pl/en/erasmus/ Lecture catalogue: https://www.umk.pl/en/erasmus/courses/ https://ects.umk.pl/en/ Semester dates: https://www.umk.pl/en/erasmus/students/ |
| Faculty of Humanities | PL TORUN01 | Faculty coordinator: Prof. Zbigniew Nerczuk Faculty of Humanities Erasmus Co-ordinator Fosa Staromiejska 1a 87-100 Toruń Poland Tel. (+48) 56 611 36 23 Fax. (+ 48) 56-611-36-32 | http://www.erasmushum.umk.pl/ https://www.facebook.com/groups/284311268410286/ |

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

Student mobility

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods Student Mobility for Studies [total number of students/total number of months of the study period] |
|--|--|------------------------------------|-----------------------|--|---|
| CZ PARDUB01 | PL TORUN01 | 0223 | Philosophy and ethics | 1 st , 2 nd , 3 rd | 2/10 |
| PL TORUN01 | CZ PARDUB01 | 0223 | Philosophy and ethics | 1 st , 2 nd , 3 rd | 2/10 |

Teaching staff mobility

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods] |
|--|--|------------------------------------|--------------------------|--|
| CZ PARDUB01 | PL TORUN01 | 0223 | Philosophy and ethics | 1 week (8 hours) |
| PL TORUN01 | CZ PARDUB01 | 0223 | Philosophy and ethics | 1 week (8 hours) |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Language of instruc- tion 1 | Language of instruc- tion 2 | Recommended language of instruction level Student Mobility for Studies [Minimum recommended level: B1] | Recommended language of instruction level Staff Mobility for Teaching [Minimum recommended level: B2] |
|---|--------------------------------------|--------------------------------------|--|--|
| CZ PARDUB01 | English | - | B1 | B2 |
| PL TORUN01 | Polish | English | B2 | B2 |

D. Additional requirements

The University of Pardubice is able to welcome students and staff with disabilities. However, the International Office must be informed about it during the application procedure.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>
Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

E. Calendar

1. Application on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|---------------------------|
| CZ PARDUB01 | June 30 | November 30 |
| PL TORUN01 | June, 1 st | November, 1 st |

2. The receiving institution (CZ PARDUB01) will send its decision within 6 weeks.

The receiving institution (PL TORUN01) will send its decision within 6 weeks.

3. A "Transcript of Records" will be issued by receiving institution (CZ PARDUB01) no later than 3 weeks after the assessment period has finished at the receiving HEI.

A "Transcript of Records" will be issued by receiving institution (PL TORUN01) no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. If partner institution terminates the agreement by 1 September 20xx, the termination is valid as of 1 September 20xx+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Information

1. Grading system of the University of Pardubice (CZ PARDUB01)

Description of the institutional grading system:

| Grade | Grade in words (English/Czech) | |
|---------------------------|--|-------------------|
| 1 | excellent | výborně |
| 1,5 | excellent minus | výborně minus |
| 2 | very good | velmi dobře |
| 2,5 | very good minus | velmi dobře minus |
| 3 | good | dobře |
| 4 | unsatisfactory, failed | nevyhověl |
| R* | satisfactory completion of course, no grade | předmět splněn |
| absolvoval s vyznamenáním | passed with honours | |
| absolvoval | passed | |

ECTS grading scale: *the University of Pardubice does not use the ECTS grading scale*

| ECTS Grade | % of successful students normally achieving the grade | Definition |
|------------|---|---|
| A | 10 | EXCELLENT - outstanding performance with only minor errors |
| B | 25 | VERY GOOD - above the average standard but with some errors |
| C | 30 | GOOD - generally sound work with a number of notable errors |
| D | 25 | GOOD - generally sound work with a number of notable errors |
| E | 10 | GOOD - generally sound work with a number of notable errors |
| FX | - | SATISFACTORY - fair but with significant shortcomings |
| F | - | SUFFICIENT - performance meets the minimum criteria |
| | | FAIL - some more work required before the credit can be awarded |
| | | FAIL - considerable further work is required |

ECTS credits:

| | | |
|----------------------|---|------------|
| 1 full academic year | = | 60 credits |
| 1 semester | = | 30 credits |
| 1 term/trimester | = | 20 credits |

Grading system of Partner

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

| Uniwersytet Mikołaja Kopernika w Toruniu | | ECTS | |
|--|--|---|--------------------------|
| Grade | | Grade | Predicate |
| 5 | | A | Very Good |
| 4,5 | | B | Better than good |
| 4 | | C | Good |
| 3,5 | | D | Better than satisfactory |
| 3 | | E | Satisfactory |
| 2 | | F | Unsatisfactory / Fail |
| Zal / Pass | | Participation; i.e. the student has successfully and regularly attended the course. | |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| CZ PARDUB01 | Ing. Katerina Koubova International Office email: katerina.koubova@upce.cz tel. +420 466 036 725 | http://www.upce.cz/en/studium/ects/pojisteneni.html |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691) | http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| CZ PARDUB01 | Ing. Katerina Koubova International Office email: | http://www.upce.cz/en/studium/ects/pojisteneni.html |

| | | |
|------------|---|---|
| | katerina.koubova@upce.cz tel. +420 466 036 725 | |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691) | http://www.umk.pl/en/cooperation/guide/issues/#A2 |



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|---|---|
| CZ PARDUB01 | Bc. Monika Křištofová, email: monika.kristofova@upce.cz , tel. +420 466 036 469 | http://www.upce.cz/en/zazemi/koleje-a-menza.html |
| PL TORUN01 | incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691) | https://www.umk.pl/en/erasmus/life/guide/accommodation/ |

F. Signatures of the Institutions

| Institution [Erasmus code] | Name, function | Date | Signature |
|----------------------------|---|------------|--|
| CZ PARDUB01 | Ass. Prof. PaedDr. Jana Kubanová, CSc. Vice-Rector for Education | 22/03/2019 |  Pełnomocnik Dziekana Wydziału Humanistycznego ds. Mobilności |
| PL TORUN01 | Associate Dean of the Faculty of Humanities NCU Toruń | 7.03.2019 |  Dr hab. Zbigniew Nerczuk, prof. UMK |