Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2020/1
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Nicolaus Copernicus University	PL TORUN01	Nicolaus Copernicus University **Ms. Ewa Derkowska-Rybicka** (ewader@umk.pl) Head of International Office Ul. Gagarina 5, 87-100 Torun, Poland; tel/fax +48 566114929, tel 611 4928 **Ms. Małgorzata Grudzińska**	

| Trinity College Dublin, The University of Dublin | IRL DUBLIN01 | (incoming@erasmus.umk.pl) - incoming students; placements

Faculty Coordinator:
Rev. Dr. Piotr Roszak e-mail: piotrroszak@umk.pl Tel. (+48 56) 611-49-95

Academic Registry
+353 (0) 1 896 4500

academic.registry@tcd.ieDepartment Coordinator: Prof Fainche Ryan, Loyola Institute, Fáinche Ryan FARYAN@tcd.ie Tel:+353 1 8964791 | https://www.tcd.ie/academicregistry/

https://www.tcd.ie/loyola-institute/ |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	*Subject area code*	*Subject area name*	*Study cycle*	Student Mobility for Studies	
					Students	Months
IRL DUBLIN01	PL TORUN01		Theology, Family Science	1st , 2nd , 3rd	2	10
PL TORUN01	IRL DUBLIN01		Theology, Family Science	1st , 2nd , 3rd	2	10

Staff Mobility (STA & STT)

FROM	TO	*Subject*	*Subject area*	Staff Mobility for Teaching &

		area code	name	Staff Mobility for Training	
				Teachers	Days
IRL DUBLIN01	PL TORUN01		Theology, Family Science	1	7
PL TORUN01	IRL DUBLIN01		Theology, Family Science	1	7

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level	
				Student Mobility for Studies [*Minimum recommended level: B1*]	Staff Mobility for Teaching [*Minimum recommended level: B2*]
IRL DUBLIN01	Theology	English		B2	B2
PL TORUN01	Theology	English	German	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution: http://www.um.edu.mt/int-eu/erasmus/incoming/langcourses

D. Additional requirements

NICOLAUS COPERNICUS UNIVERSITY

The list of Erasmus Coordinators at NCU is available at:

www.umk.pl/en/cooperation/erasmus/coordinators/

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus student interested in writing a final BA-/MA-/PhD thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/ not by NCU

NCU attempts at facilitating the Erasmus exchange students with disabilities or permanent illness. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and step to follow available at:
www.umk.pl/en/erasmus/students/applying/disabled/

Contact: International Programmes Office in Toruń +48 56 611 49 28 incoming@erasmus.umk.pl

Additional information on medical care at NCU in Torun is available at:
www.umk.pl/en/erasmus/life/guide/issues/#A2/

Health and safety issue are very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issue. We also provide students with a psychological help during their Erasmus stay in Torun. Contact: an English speaking psychologist counselling@erasmus.umk.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
IRL DUBLIN01	Application: June Term Dates: End of September – Middle of December http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/	Application: October Term Dates: Middle of January – Beginning of April http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/
PL TORUN01	1st June	1st November

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

3. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

a. IRL DUBLIN01

http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/Grading.php

Nicolaus Copernicus University system:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołąja Kopernika w Toruniu	ECTS	
Grade	*Grade*	*Predicate*
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in

securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
IRL DUBLIN 01	Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie	http://www.tcd.ie/study/assets/pdfs/Welcome-Handbook-2015.pdf http://www.tcd.ie/hr/assets/pdf/visa_information.pdf
PL TORUN01	incoming@erasmus.umk.pl Te|. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
IRL DUBLIN01	Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie	http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/pre-arrival/
PL TORUN01	incoming@erasmus.umk.pl Te|. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Instituti on [Erasmus code]	Contact details (email, phone)	Website for information
IRL DUBLIN0 1	residences@tcd.ie accommodation@tcdsu.org	http://www.tcd.ie/study/non-eu/undergraduate/accommodation/
PL TORUN01	incoming@erasmus.umk.pl Te|. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
IRL DUBLIN01	Prof. Juliette Hussey, Vice President for Global Relations	23.2.2016	*Juliett Hussey*
PL TORUN01	Prof. Dariusz Kotecki Dean of the Faculty of Theology	11.03. 2016r.	DZIEKAN *Dariu. Kotech.* Ks. prof. dr hab. Dariusz KOTECKI