

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015/16-2020/21 Between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Otto-Friedrich-Universität Bamberg D BAMBERG01	Nicolaus Copernicus University PL TORUN01
<p><u>Institutional Coordinator¹:</u> Dr. Andreas Weihe, Institutional Coordinator Phone: +49 951 863 1048 E-mail: andreas.weihe@uni-bamberg.de</p>	<p>International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator² (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements</p> <p>Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl</p>
<p><u>Contact Details for Student Mobility / Nomination:</u> Please see information sheet → A. General Information</p>	<p><u>ERASMUS incoming information:</u> http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/ http://www.cm.umk.pl/en/</p> <p>6 faculties: Faculty coordinators: see Apx. 1</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ³	SMT ⁴
D BAMBERG01	PL TORUN01	0113	Teacher Training	1 st , 2 nd , 3 rd	3x10 OR 6x5 (maximum: 3 students per semester; total 30 months)	0/0
		0210	History of Art			
		0221	Religion			
		0230	Modern Languages			
		0312, 0321	Political science and civics, Journalism and Reporting			
		0410	Business and Economics			
PL TORUN01	D BAMBERG01	0113	Teacher Training	1 st , 2 nd , 3 rd	3x10 OR 6x5 (maximum: 3 students per semester; total 30 months)	0/0
		0210	History of Art			
		0221	Religion			
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		0312, 0321	Political science and civics, Journalism and Reporting			
		0410	Business and Economics			

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁵	STT ⁶
D BAMBERG01	PL TORUN01	0113	Teacher Training	5 days/8 hours (1 person per subject area agreed)	0/0
		0210	History of Art		
		0221	Religion		
		0230	Modern Languages		
		0312, 0321	Political science and civics, Journalism and Reporting		
		0410	Business and Economics		
PL TORUN01	D BAMBERG01	0113	Teacher Training	5 days/8 hours (1 person per subject area agreed)	0/0
		0210	History of Art		
		0221	Religion		
		0230	Modern Languages		
		0312, 0321	Political science and civics, Journalism and Reporting		
		0410	Business and Economics		

³ Student Mobility for Studies

⁴ Student Mobility for Traineeship

⁵ Staff Mobility for Teaching

⁶ Staff Mobility for Training

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Recommended language of instruction level			
D BAMBERG01	please see information sheet → C. Application			
PL TORUN01	Language of instruction 1: Polish Language of instruction 2: English	Recommended language of instruction level		
		<table border="1"> <thead> <tr> <th>Student mobility for studies:</th> <th>Staff mobility for teaching</th> </tr> </thead> <tbody> <tr> <td>B2 For Language Dept. see APx.3</td> <td>B2</td> </tr> </tbody> </table>	Student mobility for studies:	Staff mobility for teaching
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PL TORUN01:

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

D. Additional Requirements

Receiving institution	Special needs students and staff
D BAMBERG01	Due to its infrastructure, Bamberg is unfortunately not suitable for special needs students/staff.
PL TORUN01	<p>The list of Erasmus coordinators at NCU is available at http://www.umk.pl/en/cooperation/erasmus/coordinators/</p> <p>Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.</p> <ul style="list-style-type: none"> Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU. Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. <p>More details and steps to follow available at: http://www.umk.pl/en/cooperation/erasmus/students/disabled/</p> <p>Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl</p> <p>Additional information on medical care at NCU in Toruń is available at http://www.umk.pl/en/cooperation/guide/issues/#A2/</p> <p>Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Torun.</p> <p>Contact: an English speaking psychologist counselling@erasmus.umk.pl</p>

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term ⁷ [month]	Summer term ⁸ [month]
D BAMBERG01	please see information sheet → C. Application	
PL TORUN01	June 1 st	November, 1 st

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

- The receiving institutions will send their decisions within [x] weeks after deadline.
D BAMBERG01: 4
PL TORUN01: 6
- A transcript of records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.
D BAMBERG01: 5
PL TORUN01: 5
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	D BAMBERG01	PL TORUN01
Grading systems of the institutions	1,0 to 1,5 = very good; 1,5 to 2,5 = good; 2,5 to 3,5 = satisfactory; 3,5 to 4,0 = sufficient (lowest passing grade)	The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester). The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

⁷ To be adapted in case of a trimester system.

⁸ To be adapted in case of a trimester system.

		<p>Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain <i>zal.</i> or <i>zaliczenie</i> (EN. 'pass') which means that their workload was satisfactory and they have passed the course.</p> <table border="1" data-bbox="935 427 1401 801"> <thead> <tr> <th colspan="2">Uniwersytet Mikołaja Kopernika w Toruniu</th> <th colspan="2">ECTS</th> </tr> <tr> <th>Grade</th> <th>Grade</th> <th colspan="2">Predicate</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>A</td> <td colspan="2">Very Good</td> </tr> <tr> <td>4,5</td> <td>B</td> <td colspan="2">Better than good</td> </tr> <tr> <td>4</td> <td>C</td> <td colspan="2">Good</td> </tr> <tr> <td>3,5</td> <td>D</td> <td colspan="2">Better than satisfactory</td> </tr> <tr> <td>3</td> <td>E</td> <td colspan="2">Satisfactory</td> </tr> <tr> <td>2</td> <td>F</td> <td colspan="2">Unsatisfactory / Fail</td> </tr> <tr> <td>Zal / Pass</td> <td colspan="3">Participation; i.e. the student has successfully and regularly attended the course.</td> </tr> </tbody> </table>	Uniwersytet Mikołaja Kopernika w Toruniu		ECTS		Grade	Grade	Predicate		5	A	Very Good		4,5	B	Better than good		4	C	Good		3,5	D	Better than satisfactory		3	E	Satisfactory		2	F	Unsatisfactory / Fail		Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.		
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<p>Visa⁹</p>	<p>The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:</p> <p>please see information sheet → A. General Information</p>	<p>incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)</p> <p>website for information: http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.ms.gov.pl/en/travel_to_poland/</p>																																				
<p>Housing¹⁰</p>	<p>The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:</p> <p>please see information sheet → A. General Information</p>	<p>incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)</p> <p>website for information: http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/</p>																																				
<p>Insurance¹¹</p>	<p>The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.</p>																																					

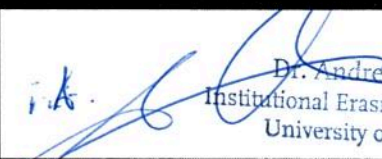
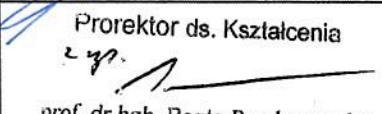
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¹¹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHER. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
D BAMBERG01	Dr. Andreas Weihe , Institutional Coordinator	16.02.16	 Dr. Andreas Weihe Institutional Erasmus Coordinator University of Bamberg
PL TORUN01	Prof. dr hab. Beata Przyborowska , Vice-Rector for Education ¹³		 Prorektor ds. Kształcenia prof. dr hab. Beata Przyborowska 10.02.2016

¹² Scanned signatures are accepted

¹³ At PL TORUN01 single-subject agreements are signed by the dean of the respected faculty, while multi-subject agreements by the Vice-rector for Education.