



Erasmus+ Programme
Key Action 1
– Mobility for Learners and Staff –
Higher Education Student and Staff Mobility
Inter-institutional Agreement 2015-2021
between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ Programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organization and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Nicolaus Copernicus University in Toruń (Uniwersytet Mikołaja Kopernika w Toruniu)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Institutional Erasmus Coordinator (STA, STT) Ewa Derkowska-Rybicka (ewader@umk.pl) – Officer for incoming students: Małgorzata Grudzińska (incoming@erasmus.umk.pl) – Officer for placements: Marta Wiśniewska (mawi@umk.pl) – Officer for outgoing students and placements: Marta Błaszczuk (martaslo@umk.pl) *** Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/ Collegium Medicum http://www.cm.umk.pl/en/

		e-mail: erasmus@cm.umk.pl *** Faculty of Health Sciences – Coordinator Dr. Pawel Zalewski Email: p.zalewski@cm.umk.pl	
Çanakkale Onsekiz Mart University (Çanakkale Onsekiz Mart Üniversitesi)	TR CANAKKA 01	Institutional Erasmus Coordinator Dr. Ümit Güder Tel: +90 286 218 00 18 Ext. 1070 Fax: + 90 286 218 19 49 Email: erasmus@comu.edu.tr *** Institute of Health Sciences – Coordinator Assist. Prof. Dr. Gülnur Akkaya Email: gulnurum@gmail.com	http://www.comu.edu.tr/english

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
PL TORUN01	TR CANAKKA01	0913	Nursery and Midwifery	1 st , 2 nd	2 students, Total months: 10 (1 x 5 months)	To be decided individually
TR CANAKKA01	PL TORUN01	0913	Nursery and Midwifery	1 st , 2 nd	2 students, Total months: 10 (1 x 5 months)	To be decided individually

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching]	Staff Mobility for Training *

		<i>periods or average duration *]</i>			
PL TORUN01	TR CANAKKA01	0913	Nursery and Midwifery	To be decided individually	To be decided individually
TR CANAKKA01	PL TORUN01	0913	Nursery and Midwifery	To be decided individually	To be decided individually

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL TORUN01	All	POLISH	ENGLISH	B2	B2
TR CANAKKA01	All	TURKISH	ENGLISH	B1 English (for classes taught in English) or B1 Turkish (for classes taught in Turkish)	B2 ENGLISH

PL TORUN 01:

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective Faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organizational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Erasmus code	Selection criteria	
	incoming	outgoing
TR CANAKKA 01	Language Skills Academic achievements	Motivation Academic achievements Language skills

- Application documents received after application deadlines will not be accepted.
- Exchange studies for PhD students are organized according to individual plans.
- Applicants with special needs will be contacted before the final approval of the acceptance.

PL TORUN01:

- The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>
- Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.
- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.
- More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>
Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl
- Additional information on medical care at NCU in Toruń is available at <http://www.umk.pl/en/cooperation/guide/issues/#A2/>
- Health and safety issues are a very important matter at our University, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.
- Contact: an English speaking psychologist counselling@erasmus.umk.pl
- For the implementation of **STA/STT** -mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1 st	November, 1 st
TR CANAKKA01	May, 15 th (autumn term starts on September)	December, 15 th (spring term starts on February)

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

PL TORUN01:

1. Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>
2. The online application should be submitted by the students by the 1st of June or the 1st of November.
3. The receiving institution will send its decision within 6 weeks.
4. Transcript of Records: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

F. Information

1. Grading systems of the institutions

TR CANAKKA01; the following scale is used for all types of evaluations/examinations:

COMU Grades	Grades (over 4)	Scores	ECTS Grades
AA	4,0	90-100	A
BA	3,5	85-89	B
BB	3,0	80-84	B
CB	2,5	70-79	C
CC	2,0	60-69	C
DC	1,5	55-59	D
DD	1,0	50-54	E
FD	0,5	40-49	F
FF	0,0	0-39	FX

YE: Satisfactory YS: Unsatisfactory DS: Fail (Minimum attendance requirement not fulfilled)

Successful Grades: AA, BA, BB, CB, CC, DC, DD, YE

Unsuccessful Grades: FD, FF, YS, DS

Extra Information is on the web-site: <http://ebs.comu.edu.tr/bolognabilgi.aspx?menuno=48>

PL TORUN01: ECTS Credits:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

GRADES: The Student Exchange Office recommends the following grading equivalency table:

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel-to-poland/
TR CANAKKA01	erasmusincoming@comu.edu.tr Phone: +90 286 2180018 (1069)	http://erasmus.comu.edu.tr/ksayfalar/sayfa/34/107/visa-and-resident-permit

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher

Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


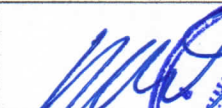

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2
TR CANAKKA01	erasmusincoming@comu.edu.tr Phone: +90 286 2180018 (1069)	http://erasmus.comu.edu.tr/ksayfalar/sayfa/34/109/insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
TR CANAKKA01	erasmusincoming@comu.edu.tr Phone: +90 286 2180018 Ext. (1069)	http://erasmus.comu.edu.tr/ksayfalar/sayfa/34/110/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL TORUN01	Prof. dr hab. Kornelia Kędziora-Kornatowska Dean of the Faculty of Health Sciences Collegium Medicum		 DZIEKAN Wydziału Nauk o Zdrowiu prof. dr hab. Kornelia Kędziora-Kornatowska
TR CANAKKA01	Prof. Dr. Yücel Acer Rector	21.01. 2016	 

* At PL TORUN01 single-subject agreements are signed by the dean of the respected faculty, while multi-subject agreements by the Vice-rector for Education.