



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2015-2020/1 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD ECLESIASTICA SAN DAMASO	E MADRID188	Prof. Dr. D. José Antínez Director de la Oficina de Investigación y Relaciones Internacionales <a href="mailto:director.oiri@sandamaso.es">director.oiri@sandamaso.es</a> ph: +34913644010 fax: +34913644032 calle Jerte, 10 28005 Madrid - España	<a href="http://www.sandamaso.es">www.sandamaso.es</a> <a href="http://www.sandamaso.es/institucional_interna.php?id=1128">http://www.sandamaso.es/institucional_interna.php?id=1128</a>
Nicolaus Copernicus University	PL TORUN01	Nicolaus Copernicus University <b>Ms. Ewa Derkowska-Rybicka</b> ( <a href="mailto:ewader@umk.pl">ewader@umk.pl</a> ) Head of International Office Ul. Gagarina 5, 87-100	

		<p>Torun, Poland; tel/fax +48 566114929, tel 611 4928</p> <p><b>Ms. Małgorzata Grudzińska</b> (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students; placements</p> <p><b>Faculty Coordinator:</b> Rev. Dr. Piotr Roszak e-mail: <a href="mailto:piotrroszak@umk.pl">piotrroszak@umk.pl</a> Tel. (+48 56) 611-49-95</p>	
--	--	--	--

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### Student Mobility (SMS)

FROM	TO	Subject area code	Subject area name	Study cycle	Student Mobility for Studies	
					Students	Months
E MADRID188	PL TORUN01	022 042	Humanities Law	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2	10
PL TORUN01	E MADRID188	022 042	Humanities Law	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2	10

#### Staff Mobility (STA & STT)

FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching		Staff Mobility for Training	
				Teachers	Days	Staff	Days
E MADRID188	PL TORUN01	022 042	Humanities Law	1	7	1	7
PL TORUN01	E MADRID188	022 042	Humanities Law	1	7	1	7

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching and training [Minimum recommended level: B2]
E MADRID188		Spanish		B1	B2
PL TORUN01		English	Italian	B2	B2

### D. Additional requirements

#### **NICOLAUS COPERNICUS UNIVERSITY**

The list of Erasmus Coordinators at NCU is available at:

[www.umk.pl/en/cooperation/erasmus/coordinators/](http://www.umk.pl/en/cooperation/erasmus/coordinators/)

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus student interested in writing a final BA-/MA-/PhD thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/ not by NCU

NCU attempts at facilitating the Erasmus exchange students with disabilities or permanent illness. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and step to follow available at:

[www.umk.pl/en/erasmus/students/applying/disabled/](http://www.umk.pl/en/erasmus/students/applying/disabled/)

Contact: International Programmes Office in Toruń +48 56 611 49 28 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

Additional information on medical care at NCU in Torun is available at: [www.umk.pl/en/erasmus/life/guide/issues/#A2/](http://www.umk.pl/en/erasmus/life/guide/issues/#A2/)

Health and safety issue are very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issue. We also provide students with a psychological help during their Erasmus stay in Torun. Contact: an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

### **UNIVERSIDAD SAN DAMASO**

[http://www.sandamaso.es/institucional\\_interna.php?id=1486](http://www.sandamaso.es/institucional_interna.php?id=1486)

## **E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

<b>Receiving institution</b> [Erasmus code]	<b>Autumn term*</b> [month]	<b>Spring term*</b> [month]
EMADRID188	15 <sup>th</sup> June	15 <sup>th</sup> November
PL TORUN01	1 <sup>st</sup> June	1 <sup>st</sup> November

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

#### **Nicolaus Copernicus University system:**

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
<i>Grade</i>	<i>Grade</i>	<i>Predicate</i>
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

### **Universidad San Damaso system:**

The credits mentioned in UESD are equal to ECTS. One credit represents 25 hours, with one full time academic year consisting of 60 ECTS credits.

- Passing grades for each exam or learning activity can range from 5 to 10.

More information can be found at the web-site:

[http://www.sandamaso.es/institucional\\_interna.php?id=1128](http://www.sandamaso.es/institucional_interna.php?id=1128)

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E MADRID1 88	gestion.oiri@sandamaso.es  ph: +34913644010 fax: +34913644032	<a href="http://www.sandamaso.es/institucional_interna.php?id=1347">http://www.sandamaso.es/institucional_interna.php?id=1347</a>
PL TORUN01	incoming@erasmus.umk.pl Te . Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a>  <a href="http://www.msz.gov.pl/en/travel_to_poland/">Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E MADRID1 88	gestion.oiri@sandamaso.es  ph: +34913644010 fax: +34913644032	<a href="http://www.sandamaso.es/institucional_interna.php?id=1347">http://www.sandamaso.es/institucional_interna.php?id=1347</a>
PL TORUN01	incoming@erasmus.umk.pl Te . Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>

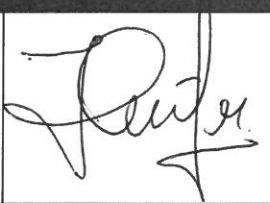
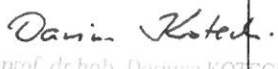
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID1 88	gestion.oiri@sandamaso.es ph: +34913644010 fax: +34913644032	<a href="http://www.sandamaso.es/institucional/interna.php?id=1347">http://www.sandamaso.es/institucional/interna.php?id=1347</a>
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a>  <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
E MADRID188	Prof. José Antúnez Cid Erasmus Institutional Coordinator Director of OIRI	26/01/2016	
PL TORUN01	Prof. Dariusz Kotecki Dean of the Faculty of Theology	29.01. 2016	DZIEKAN  ks. prof. dr hab. Dariusz KOTECKI