

Erasmus+ Programme

Inter-institutional agreement 2014/15-2020/21

Higher Education Student and Staff Mobility

–Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń) PL TORUN 01	Univerzita Palackého v Olomouci CZ OLOMOUC01
<u>Institutional Coordinator¹:</u> Ewa Derkowska-Rybicka (ewader@umk.pl) ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246	<u>Institutional Coordinator¹:</u> Yvona Vyhnánková, International Relations Office Křížkovského 8, 77147 Olomouc Tel.: +420 585 631 041 Fax: +420 585 631 140 Email: yvona.vyhnankova@upol.cz
<u>Contact Details for Student Mobility / Nomination:</u> Małgorzata Grudzińska (Incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martasio@umk.pl) - outgoing students; placements Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl <u>Contact Details for Staff Mobility (if applicable):</u>	<u>Contact Details for Student Mobility / Nomination:</u> Zuzana Hamdanleh Zuzana.hamdanleh@upol.cz Tel: +420 585 631 108 http://www.upol.cz/en/menu/erasmus-exchange/erasmus/ <u>Contact Details for Staff Mobility (if applicable):</u> yvona.vyhnankova@upol.cz Tel.: +420 585 631 041
<u>Departmental Coordinator:</u> Dr Pawel Zalewski p.zalewski@cm.umk.pl	<u>Departmental Coordinator:</u> RNDr. Kristína Tománková, Ph.D. kristina.tomankova@upol.cz Tel.: +420 585 635 504

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
PL TORUN 01	CZ OLOMOUC01	091	Nursing Physiotherapy Public Health Other Medical Sciences	1 st ,2 nd	2 (10)	To be decided individually
CZ OLOMOUC01	PL TORUN 01	091	Nursing Physiotherapy Public Health Other Medical Sciences	1 st ,2 nd	2 (10)	2 (10)

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
PL TORUN 01	CZ OLOMOUC 01	091	Nursing Physiotherapy Public Health Other Medical Sciences	To be decided individually	To be decided individually
CZ OLOMOUC01	CZ OLOMOUC 01	091	Nursing Physiotherapy Public Health Other Medical Sciences	2 (10)	2 (10)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01		English	Czech	B2	C1
PL TORUN 01		Polish	English	B2	B2

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

PL TORUN01		Polish	English	B2		B2
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PL TORUN 01:

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>
Contact:
International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl
International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl
Additional information on medical care at NCU in Toruń is available at <http://www.umk.pl/en/cooperation/guide/issues/#A2/>
Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.
Contact:
an English speaking psychologist counselling@erasmus.umk.pl
- For the implementation of STA/STT-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
PL TORUN01	June, 1 st	November, 1 st
CZ OLOMOUC01	May 31 st	October 31 st

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN01:

1. Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>
2. The online application should be submitted by the students by the 1st of June or the 1st of November.

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

3. The receiving institution will send its decision within 6 weeks.
4. Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Erasmus Code		CZ OLOMOUCI
WWW for Incoming Students	See 1 st page	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
WWW Course Catalogue	See 1 st page	https://edls.upol.cz/cc
Housing ⁸	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Visa Information ⁹	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Insurance Information ¹⁰	http://www.umk.pl/en/cooperation/guide/issues/#A2	http://www.upol.cz/en/groups/practical-information/insurance/
Contact details	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹¹	See below the table	http://www.upol.cz/en/groups/ects/v-menu/institution/
WWW Students and Staff with Disabilities	http://www.umk.pl/en/cooperation/erasmus/students/disabled/	http://www.upol.cz/en/groups/ects/v-menu/facilities-for-special-needs-students/
Contact details	International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl	zuzana.hamdanleh@upol.cz Tel: +420 585 631 108

PL TORUN 01

ECTS Credits:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).



The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

GRADES: The Student Exchange Office recommends the following grading equivalency table:

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
PL TORUN 01	Dean of the Faculty of Health Sciences Collegium Medicum Prof. dr hab. Kornelia Kędzióra-Kornatowska	11.12. 2015	 DZIEKAN Wydziału Nauk o Zdrowiu prof. dr hab. Kornelia Kędzióra-Kornatowska
CZ OLOMOUC01	Doc. Ing. Čestmír Serafín, Dr. Dean, Faculty of Education Palacký University Olomouc	18.12.2015	 UNIVERSITA PALACKÉHO V OLOMOUCI

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures are accepted