



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2015 – 2021 <sup>2</sup> between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code  PIC	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Katholische Universität Eichstätt-Ingolstadt	D EICHSTA01  PIC: 997154666	<i>Institutional Coordinator:</i>  Dr. Martin Groos, MBA, International Office, Ostenstraße 26, 85072 Eichstätt, Germany, <a href="mailto:intoff@ku.de">intoff@ku.de</a> , +49 8421 93 21593  <i>Departmental Coordinator:</i>  Dr. Erich Naab <a href="mailto:erich.naab@ku.de">erich.naab@ku.de</a>  Faculty of Theology	<a href="http://campus.ku.de/studienangebot/">http://campus.ku.de/studienangebot/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

NICOLAUS COPERNICUS UNIVERSITY  Faculty of Theology	PL TORUN01	<b>International Programme</b> <b>Co-ordinator:</b> <b>Ewa Derkowska-Rybicka</b> <a href="mailto:ewader@umk.pl">ewader@umk.pl</a> <b>phone/fax +48 56 611-49-29</b>  Faculty Coordinator : ul. Gagarina 37 87-100 Torun <b>Rev. Dr. Piotr Roszak</b> e-mail: <a href="mailto:piotrroszak@umk.pl">piotrroszak@umk.pl</a> Tel. (+48 56) 611-49-95	Erasmus incoming information: <a href="http://www.umk.pl/en/erasmus/">http://www.umk.pl/en/erasmus/</a>  Lecture catalogue: <a href="http://www.umk.pl/en/erasmus/courses/">http://www.umk.pl/en/erasmus/courses/</a>  Semester dates: <a href="http://www.umk.pl/en/erasmus/life/guide/calendar/">http://www.umk.pl/en/erasmus/life/guide/calendar/</a>
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## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
D EICHSTA01	PL TORUN01	0221	Theology	1 <sup>st</sup> and 2 <sup>nd</sup>	2 students	10 months in total
PL TORUN01	D EICHSTA01	0221	Theology	1 <sup>st</sup> and 2 <sup>nd</sup>	2 students	10 months in total

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D EICHSTA01	PL TORUN01	0221	Theology	2 teachers, 1 week each, min. 8 hours	To be arranged upon request
PL TORUN01	D EICHSTA01	0221	Theology	2 teachers, 1 week each, min. 8 hours	To be arranged upon request

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
D EICHSTA01	Theology	German	n.a.	German B1 (min.)	C1
PL TORUN01	Theology	English	German	B1- English	B2 - English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



The list of Erasmus Coordinators at NCU is available at:  
[www.umk.pl/en/cooperation/erasmus/coordinators/](http://www.umk.pl/en/cooperation/erasmus/coordinators/)

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.  
 Erasmus student interested in writing a final BA-/MA-/PhD thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/ not by NCU.

[incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

Additional information on medical care at NCU in Torun is available at:

[www.umk.pl/en/erasmus/life/guide/issues/#A2/](http://www.umk.pl/en/erasmus/life/guide/issues/#A2/)

Health and safety issue are very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus+ students a special pack concerning Emergency Issue. We also provide students with a psychological help during their Erasmus stay in Torun.

Contact: an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

**D EICHSTA01:** students with walking disabilities may reach classroom hours and university facilities such as library and computer pools by elevators.

**PL TORUN01:** NCU attempts at facilitating the Erasmus exchange students with disabilities or permanent illness. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and step to follow available at: [www.umk.pl/en/erasmus/students/applying/disabled/](http://www.umk.pl/en/erasmus/students/applying/disabled/) Contact: International Programmes Office in Toruń +48 56 611 49 28

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>D EICHSTA01</b>	Nomination deadline 15 May Application deadline 15 June	Nomination deadline 15 November Application deadline 15 December
<b>PL TORUN01</b>	June 1st	November 1st

*[\* to be adapted in case of a trimester system]*

2. KU Eichstätt-Ingolstadt will send its decision within 2 weeks after nomination.

The partner institution will send its decision within 6 weeks after nomination.

3. KU Eichstätt-Ingolstadt: A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the receiving HEI.

Partner institution: A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### 4. Nature and termination of the agreement

The agreement is valid for the academic years indicated above and may be modified by simple letter, fax or e-mail signed by the institutional coordinator of the Socrates programme or the head of international relations. Prolongation may be done in the same way. Termination of the agreement: At least one year advance notice before the start of the following academic year is necessary for unilateral termination of the agreement. The start of the academic year is agreed upon to be Sept 1<sup>st</sup>. A termination by mutual consent is possible until Dec. 31<sup>st</sup> for the following academic year. In both cases, all students and staff who have already been admitted to bilateral exchange projects will be allowed to finish their projects as foreseen.

Nature of the agreement: The above parties agree to cooperate in the activities shown. This is intended to be an agreement of cooperation and exchange where both parties agree to make use of the ERASMUS programme wherever applicable in order to facilitate the co-operation. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and ERASMUS rules and EUC standards where applicable. Exchanges without making use of Erasmus are possible. Both parties agree to provide all information necessary in order to facilitate the mobility of students and staff. The agreement is open to persons without discrimination according to ethnic background, nationality, creed, sex. Simple exchange students are exempt from tuition fees at the host institution on a mutual basis and are entitled to rights and privileges compatible with the treatment foreseen for Erasmus students.

*Disclaimer: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

KU Eichstätt-Ingolstadt: please see website <http://www.ku.de/en/international-office/incoming-students/credit-transfer/>

Partner institution: **NICOLAUS COPERNICUS UNIVERSITY**

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester). The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good



3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, <a href="mailto:incoming@ku.de">incoming@ku.de</a> , +49 8421 93 21069	<a href="http://www.ku.de/en/international/incoming-students/visa-residence-permit/">http://www.ku.de/en/international/incoming-students/visa-residence-permit/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Te . Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a>  <a href="http://www.msz.gov.pl/en/travel_to_poland/">Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, <a href="mailto:incoming@ku.de">incoming@ku.de</a> , +49 8421 93 21069	<a href="http://www.ku.de/en/international-office/incoming-students/krankenversicherung/">http://www.ku.de/en/international-office/incoming-students/krankenversicherung/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Te . Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>


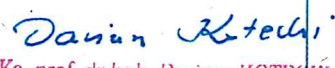
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, <a href="mailto:incoming@ku.de">incoming@ku.de</a> , +49 8421 93 21069	<a href="http://www.ku.de/en/international/incoming-students/where-to-live-in-eichstaett/">http://www.ku.de/en/international/incoming-students/where-to-live-in-eichstaett/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a>  <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
D EICHSTA01	Dr. Martin Groos, MBA Erasmus Institutional Coordinator	9.9. NOV. 2015	Katholische Universität Eichstätt-Ingolstadt - Internationale Beziehungen - Dr. Groos Ostenstraße 26-28 85072 Eichstätt 
PL TORUN01	Prof. Dariusz Kotecki Dean of the Faculty of Theology	5.11.2015	DZIEKAN  Ks. prof. dr hab. Dariusz KOTECKI

<sup>7</sup> Scanned signatures are accepted