

# Erasmus+ Programme

## Inter-institutional agreement 2015/16 – 2020/21

**Higher Education Student and Staff Mobility**  
**→Mobility for learners and staff←**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone)
<b>University of Potsdam</b> International Relations Office Am Neuen Palais 10 14469 Potsdam – Germany Fax: +49 331 977 – 1798 <a href="http://www.uni.potsdam.de">www.uni.potsdam.de</a>	<b>D POTSDAM 01</b>	<b>Erasmus Institutional Coordinator:</b> Ms. Marita Boehning – Tel.: +49 331 977 4190 <a href="mailto:marita.boehning@uni-potsdam.de">marita.boehning@uni-potsdam.de</a>  <b>Erasmus Departmental Coordinator:</b> Prof. Dr. Iwan-Michelangelo D'Aprile, Historisches Institut, Am Neuen Palais 10 D-14469 Potsdam, fax: +49-331-1255, e-mail: <a href="mailto:daprile@uni-potsdam.de">daprile@uni-potsdam.de</a>
<b>Nicolaus Copernicus</b> <b>University in Torun</b>	<b>PL TORUN01</b>	<b>Erasmus Institutional Coordinator:</b> Ewa Derkowska-Rybicka - Head of the Office, Institutional Coordinator tel./fax (+48-56) 611-4929, <a href="mailto:ewader@umk.pl">ewader@umk.pl</a>  <b>Departmental Coordinator:</b> Dr Andrzej Nieuwazny <a href="mailto:aen@umk.pl">aen@umk.pl</a> , tel +48 56 611 3747

### B. Mobility numbers per academic year

#### 1. Student Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students / months (SMS)
D POTSDAM 01	PL TORUN01	0222	Humanities	All	5 / 50
PL TORUN01	D POTSDAM 01	0222	Humanities	All	5 / 50

## 2. Staff Mobility

FROM	TO	Subject area ISCED	Subject-area name ISCED	Total number of staff mobility / Total number of days (8 teaching hours per person and week)	
				STA	STT
D POTSDAM 01	PL TORUN01	0222	Humanities	1/5	
PL TORUN01	D POTSDAM 01	0222	Humanities	1/5	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Optional Subject area ISCEO	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D POTSDAM 01				B1	-
PL TORUN01		Polish	English	B2	B2

## D. Additional requirements

For more detailed information please contact the corresponding Erasmus-Departmental-Coordinator.

### PL TORUN01:

The list of Erasmus coordinators at NCU is available at  
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:  
<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office In Toruń, +48 56 6114928 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

International Programmes Department In Bydgoszcz, +48 52 5853691 [erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)

Additional information on medical care at NCU in Toruń is available at  
<http://www.umk.pl/en/cooperation/guide/Issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

- For the implementation of STA/STT-mobilities, – Incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

## E. Calendar

### 1. Application deadlines:

Receiving institution	Deadline for E-Nomination via moveonnet		Deadline for student application	
	Winter term (month)	Summer term (month)	Winter term (month)	Summer term (month)
D POTSDAM 01	June 15 <sup>th</sup>	December 15 <sup>th</sup>	July 15 <sup>th</sup>	January 15 <sup>th</sup>
PL TORUN01	June, 1st	November, 1st	June, 1st	November, 1st

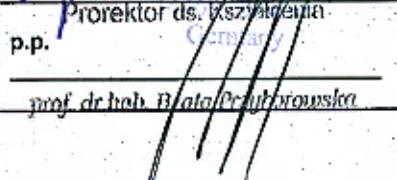
2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

	D POTSDAM 01	
WWW for Incoming Students	<a href="http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students.html">http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students.html</a>	<a href="http://www.umk.pl/en/erasmus/students">http://www.umk.pl/en/erasmus/students</a>
WWW Course Catalogue	<a href="http://www.uni-potsdam.de/studium/konkret/vorlesungsverzeichnisse.html">http://www.uni-potsdam.de/studium/konkret/vorlesungsverzeichnisse.html</a>	<a href="http://www.umk.pl/en/erasmus/courses">http://www.umk.pl/en/erasmus/courses</a>
Housing	<a href="http://www.uni-potsdam.de/studium/potsdam/wohnen.html">http://www.uni-potsdam.de/studium/potsdam/wohnen.html</a>	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>
Contact details	<a href="mailto:incoming-exchange@uni-potsdam.de">incoming-exchange@uni-potsdam.de</a>	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>
WWW Visa	<a href="http://www.uni-potsdam.de/studium/data-storage/zielgruppenbereich/international/einreiseb">http://www.uni-potsdam.de/studium/data-storage/zielgruppenbereich/international/einreiseb</a>	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>

Information	<a href="#">estimmungen.html</a>	Tel. Toruń campus (+48 56 611 4928)
Contact details	<a href="mailto:incoming-exchange@uni-potsdam.de">incoming-exchange@uni-potsdam.de</a>	
WWW Insurance Information	<a href="http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/health-insurance.html">http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/health-insurance.html</a>	Incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)
Contact details	<a href="mailto:incoming-exchange@uni-potsdam.de">incoming-exchange@uni-potsdam.de</a>	
ECTS Users' Guide	<a href="http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ects.html">http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ects.html</a>	<a href="http://www.umk.pl/en/erasmus/life/guide">http://www.umk.pl/en/erasmus/life/guide</a>
WWW Students and Staff with Disabilities	<a href="http://www.uni-potsdam.de/studium/beratung/behandlung.html">http://www.uni-potsdam.de/studium/beratung/behandlung.html</a>	<a href="http://www.umk.pl/en/erasmus/students/applying/disabled">http://www.umk.pl/en/erasmus/students/applying/disabled</a>
Contact details	<a href="mailto:incoming-exchange@uni-potsdam.de">incoming-exchange@uni-potsdam.de</a> , <a href="mailto:behandlung-studium(at)uni-potsdam.de">behandlung-studium(at)uni-potsdam.de</a>	Incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)

#### G. Signatures of the Institutions (legal representatives)

Institution	Name function	Date	Signature / Stamp
D.POTSDAM 01	Ms. Marita Böhning Erasmus Institutional Coordinator	30/04/15	 Dienst für Studienangelegenheiten Akademisches Auslandsamt Zum Neuen Markt 10 M
PL TORUN01	Prof. Beata Przyborowska Vice-Rector for Education		 Prorektor ds. Kszystownia p.p. prof. dr hab. Beata Przyborowska