



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Kaunas University of Technology	LT KAUNAS02	Institutional ERASMUS coordinator Gintarė VILBIKIENĖ  E-mail: <a href="mailto:gintare.vilbikiene@ktu.lt">gintare.vilbikiene@ktu.lt</a> Phone: (+370-37) 300038	<a href="http://en.ktu.lt/content/studies/exchange-students">http://en.ktu.lt/content/studies/exchange-students</a>
Faculty of Chemical Technology		Departmental ERASMUS coordinator Linas MIKNIUS  E-mail: <a href="mailto:linas.miknius@ktu.lt">linas.miknius@ktu.lt</a> Phone: (+370-37) 300153	

Nicolaus Copernicus University	PL TORUN01	Institutional ERASMUS coordinator <b>Ewa Derkowska-Rybicka - Head of the IPO</b> International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Torun, Poland; tel/fax. +48 56 6114229, tel. +4856 6114928 <a href="mailto:ewader@umk.pl">ewader@umk.pl</a>	<a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/cooperation/erasmus/</a>
		Departmental ERASMUS coordinator <b>Wojciech KUJAWSKI</b> E-mail: <a href="mailto:kujawski@chem.umk.pl">kujawski@chem.umk.pl</a> Phone: +48 56 611 43 15	

## B. Mobility numbers per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
LT KAUNASO 2	PL TORUN01	0721	Food processing	2 <sup>nd</sup> (2 stud.)	6	
		0531 (442)	Chemistry	3 <sup>rd</sup> (1 stud.)	6	
PL TORUN01	LT KAUNASO 2	0721	Food processing	2 <sup>nd</sup> (2 stud.)	6	
		0531 (442)	Chemistry	3 <sup>rd</sup> (1 stud.)	6	

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of*



students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
LT KAUNAS02	PL TORUN 01	0721	Food processing	10 days [1 STAFF=5 days; 8 hours min.]	
		0531 (442)	Chemistry		
PL TORUN 01	LT KAUNAS02	0721	Food processing	10 days [1 STAFF=5 days; 8 hours min.]	
		0531 (442)	Chemistry		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optiona l: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>*</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
LT KAUNAS02	0721 0531 (442)	Lithuanian	English	B1	B2
PL TORUN01	0721 0531 (442)	Polish	English	B1	B2

\* For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
LT KAUNAS02	June 1	November 1
PL TORUN01	June, 1st	November, 1st

*[\* to be adapted in case of a trimester system]*

##### PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1<sup>st</sup> of June** or **1<sup>st</sup> of November**.

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The Agreement may be modified or amended only by written agreement between the Parties.

The Agreement may be terminated:

- Upon written consent of both parties;

- Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>†</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### 1. Grading systems of the institutions

#### **PL TORUN01:**

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

<b>Uniwersytet Mikołaja Kopernika w Toruniu</b>	<b>ECTS</b>	
<b>Grade</b>	<b>Grade</b>	<b>Predicate</b>
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

#### **LT KAUNAS02**

<http://en.ktu.lt/content/studies/modes-assessment-and-grading>

<sup>†</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)



## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	Renata Motiejunaitė, E-mail: <a href="mailto:renata.motiejunaite@ktu.lt">renata.motiejunaite@ktu.lt</a> , Phone: (+370-37) 300037	<a href="http://en.ktu.lt/content/studies/visas">http://en.ktu.lt/content/studies/visas</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	Renata Motiejunaitė, E-mail: <a href="mailto:renata.motiejunaite@ktu.lt">renata.motiejunaite@ktu.lt</a> Phone: (+370-37) 300037	<a href="http://en.ktu.lt/content/studies/health-insurance">http://en.ktu.lt/content/studies/health-insurance</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>


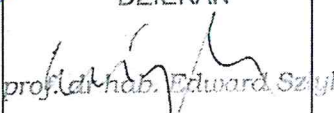
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	Renata Motiejunaite, E-mail: renata.motiejunaite@ktu.lt Phone: (+370-37) 300037	<a href="http://en.ktu.lt/content/studies/accommodation">http://en.ktu.lt/content/studies/accommodation</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a>  <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>†</sup>
LT KAUNAS02	Vice-Rector for International Relations and Development Sigitas Stanys	02.02.2015	
PL TORUN01	Dean of Faculty of Chemistry prof. dr hab. Edward Szlyk	19. 01. 2015	DZIEKAN  prof. dr hab. Edward Szlyk

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WYDZIAŁ CHEMII  
ul. Gagarina 7, 87-100 Toruń  
tel. 56 611 43 02, fax 56 611 45 26  
(1856)

<sup>†</sup>Scanned signatures are accepted