



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff -

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<p>Nicolaus Copernicus University PL TORUN01</p>	<p>Ss. Cyril and Methodius University in Skopje MK SKOPJE01</p>
<p>ERASMUS incoming information: <a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/cooperation/erasmus/</a> Lecture catalogue: <a href="http://www.umk.pl/en/cooperation/erasmus/students/study/">http://www.umk.pl/en/cooperation/erasmus/students/study/</a> / Semester dates: <a href="http://www.umk.pl/en/cooperation/guide/calendar/">http://www.umk.pl/en/cooperation/guide/calendar/</a> Faculty coordinator website: <a href="https://sites.google.com/site/charzynski przemyslaw/">https://sites.google.com/site/charzynski przemyslaw/</a></p>	<p>ERASMUS incoming information: <a href="http://www.ukim.edu.mk/en">www.ukim.edu.mk/en</a></p>
<p><u>Institutional Coordinator:</u> <b>Ewa Derkowska-Rybicka</b> (<a href="mailto:ewader@umk.pl">ewader@umk.pl</a>) – Erasmus Institutional Coordinator (STA , STT) <b>Małgorzata Grudzińska</b> (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students; placements, <b>Marta Wiśniewska</b> (<a href="mailto:mawi@umk.pl">mawi@umk.pl</a>), <b>Marta Błaszczyk</b> (<a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a>) - outgoing students; placements <u>Faculty coordinator:</u> <b>Dr Przemysław Charzyński</b> (<a href="mailto:pecha@umk.pl">pecha@umk.pl</a>)</p>	<p><u>Institutional Coordinator:</u> Prof. Dr. Meri Cvetkovska Vice-Rector for International Cooperation Blvd. Goce Delcev 9, 1000 Skopje Republic of Macedonia Tel: (+389 2) 3293 206 e-mail: <a href="mailto:M.Cvetkovska@ukim.edu.mk">M.Cvetkovska@ukim.edu.mk</a> <u>Faculty coordinator:</u> Prof. Dr Slobotka Aleksovska (<a href="mailto:bote@pmf.ukim.mk">bote@pmf.ukim.mk</a>)</p>
<p><u>Contact:</u> <b>International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland;</b> tel/fax. +48 56 6114929, tel. 611 -4928, -2246 <b>Ewa Derkowska-Rybicka</b> (<a href="mailto:ewader@umk.pl">ewader@umk.pl</a>) – Erasmus Institutional Coordinator (STA , STT) <b>Małgorzata Grudzińska</b> (<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a>) - incoming students; placements, <b>Marta Wiśniewska</b> (<a href="mailto:mawi@umk.pl">mawi@umk.pl</a>), <b>Marta Błaszczyk</b> (<a href="mailto:martaslo@umk.pl">martaslo@umk.pl</a>) - outgoing students; placements <u>Faculty coordinator:</u> <b>Dr Przemysław Charzyński</b> (<a href="mailto:pecha@umk.pl">pecha@umk.pl</a>) tel. +48 56 6112625</p>	<p><u>Contact:</u> International Relations Office Ss. Cyril and Methodius University in Skopje Blvd. Goce Delcev no.9, 1000 Skopje Republic of Macedonia Tel: +389 2 3293 211 <a href="mailto:international@ukim.edu.mk">international@ukim.edu.mk</a></p>



## B. Mobility numbers per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement).

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

### Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
MK SKOPJE01	PL TORUN01	0532 443/481 1015	Geography; Geoinformatics, Travel, Tourism and leisure; Urban studies	1 <sup>st</sup> , 2 <sup>nd</sup>	3 students/30 months (sum)	-
PL TORUN01	MK SKOPJE01	0532 443/481 1015	Geography; Geoinformatics, Travel, Tourism and leisure; Urban studies	1 <sup>st</sup> , 2 <sup>nd</sup>	3 students/30 months (sum)	-

### Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
MK SKOPJE01	PL TORUN01	0532 443/481 1015	Geography	1 person for 5 days (8h)	-
PL TORUN01	MK SKOPJE01	0532 443/481 1015	Geoinformatics	1 person for 5 days (8h)	-

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
MK SKOPJE01		Macedonian*	English (selected courses)	B1	B2
PL TORUN01		Polish	English	B1	B2

\*Ss. Cyril and Methodius University in Skopje organizes Macedonian language courses for foreign students that are free of charge and last from 3 to 6 months (this is a non-credit programme)



## D. Additional requirements

**For MK SKOPJE01:** [www.ukim.edu.mk/en](http://www.ukim.edu.mk/en)

### For PL TORUN01:

The list of Erasmus coordinators at NCU is available at

<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact: International Programmes Office in Toruń, +48 56 6114928 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

International Programmes Department in Bydgoszcz, +48 52 5853691 [erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)

Additional information on [medical care at NCU](#) in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
MK SKOPJE01	May, 15 <sup>th</sup>	November, 15 <sup>th</sup>
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

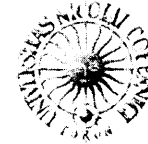
## F. Information

### 1. Grading systems of the institutions

**For MK SKOPJE01:**

ECTS grade	Local grade	Local definition
F	5	Fail
E	6	Sufficient
D	7	Satisfactory
C	8	Good
B	9	Very Good
A	10	Excellent

ECTS-credits: 60 per year/30 per semester



### For PL TORUN01:

Nicolaus Copernicus University	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE01	<a href="mailto:international@ukim.edu.mk">international@ukim.edu.mk</a>	<a href="http://www.ukim.edu.mk/en">www.ukim.edu.mk/en</a> <a href="http://www.mfa.gov.mk">www.mfa.gov.mk</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a>	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE01	<a href="mailto:international@ukim.edu.mk">international@ukim.edu.mk</a>	<a href="http://www.ukim.edu.mk/en">www.ukim.edu.mk/en</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. +48 56 6114928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a>	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>





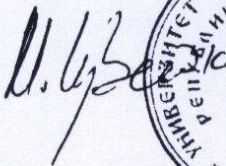

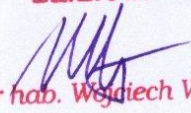
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE01	I.Bogoevski@ukim.edu.mk	
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. +48 56 6114928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a>	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
MK SKOPJE01	<b>Prof. Dr. Meri Cvetkovska</b> Vice-Rector for International Cooperation	10-03-2014	 
PL TORUN01	<b>Prof. dr hab. Wojciech Wysota</b> Dean of Faculty of Earth Sciences	24/02/2014	<b>DZIEKAN</b>  <b>prof. dr hab. Wojciech Wysota</b> <b>Nicolaus Copernicus University in Toruń</b> <b>Faculty of Earth Sciences</b> <b>ul. Lwowska 1, 87-100 Toruń, POLAND</b> <b>tel. +48 56 611 25 85, tel/fax +48 56 611 25 86</b> <b>(1632)</b>

<sup>1</sup>Scanned signatures are accepted