

## Erasmus+ Programme Inter-institutional agreement for the academic years 2014/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and faculty/department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website
University of Pardubice Faculty of Chemical Technology Department of Biological and Biochemical Sciences	CZ PARDUB01	Mgr. Věra Albrechtová, Office of International Affairs and Development, e-mail: mobility@upce.cz, tel. +420 466 036 350	www.uni-pardubice.eu
Nicolas Copernicus University, Torun Department of Environmental Microbiology and Biotechnology	PL TORUN01	Ewa Derkowska- Rybicka, Head of the International programmes Office, ewader@umk.pl, tel. +48566114929	www.umk.pl

### B. Mobility numbers per academic year

#### Student mobility

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subje ct area code [ISCED ]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Student Mobility for Studies  [total number of students/total number of months of the study period]
CZ PARDUB01	PLTORUN01	0511/ 0512	Microbiology, Biotechnology	2nd 3rd	2 / 8 months
PLTORUn01	CZ PARDUB01	0511/ 0512	Microbiology, Biotechnology	2nd 3rd	2 / 8 months

#### Teaching staff mobility

FROM [Erasmus	TO [Erasmus	Subj ect	Subject area name	Number of staff mobility periods
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<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

code of the sending institution]	code of the receiving institution]	ect area code [ISCED]	name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
CZ PARDUB01	PL TORUN01	0511/0512	Ing. Marcela Pejchalová, Ph.D.	14
PL TORUN01	CZ PARDUB01	0511/0512	Aleksandra Burkowska-But Ph.D.	14

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
CZ PARDUB01	Czech	English	B1	B2
PL TORUN01	Polish	English	B1	B2

### D. Additional requirements

The University of Pardubice is able to welcome students and staff with disabilities. However, the International Office must be informed about it during the application procedure.

### E. Calendar

1. Application on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CZ PARDUB01	June, 30th	June, 30th
PL TORUN01	June, 1st	November, 1st

- The receiving institution (CZ PARDUB01) will send its decision within 6 weeks.  
The receiving institution (PLTORUN01) will send its decision within 6 weeks.
- A "Transcript of Records" will be issued by receiving institution (CZ PARDUB01) no later than 2 weeks after the assessment period has finished at the receiving HEI.  
A "Transcript of Records" will be issued by receiving institution (PLTORUN01) no later than 2 weeks after the assessment period has finished at the receiving HEI.
- If partner institution terminates the agreement by 1 September 20xx, the termination is valid as of 1 September 20xx+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### F. Information

#### 1. Grading system of the University of Pardubice (CZ PARDUB01)

Grade	Grade in words (English/Czech)	
1	excellent	v ý b o r n ě
1,5	excellent minus	v ý b o r n ě m í n u s

2	very good	velmi dobře
2,5	very good minus	velmi dobře mínus
3	good	dobře
4	fail	nevyhověl
R*	course completed - <b>no grade</b>	předmět splněn
absolvoval s vyznamenáním	passed with honours	
absolvoval	passed	

**ECTS grading scale: the University of Pardubice does not use the ECTS grading scale**

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

**ECTS credits:**

1 full academic year	=	60 credits
1 semester	=	30 credits
1 term/trimester	=	20 credits

**Grading system of Nicolaus Copernicus University**

**PL TORUN01:**

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ PARDUB01	Mgr. Andrea Pilařová Office of International Affairs and Development email: andrea.pilarova@upce.cz tel. +420 466 036 725	<a href="http://www.upce.cz/english/study/exchange-programmes/application-procedure.html">http://www.upce.cz/english/study/exchange-programmes/application-procedure.html</a>
PL TORUN01	outgoing@erasmus.umk.pl incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> <a href="http://www.msz.gov.pl/en/travel_to_poland/">www.msz.gov.pl/en/travel_to_poland/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ PARDUB01	Mgr. Andrea Pilařová Office of International Affairs and Development email: andrea.pilarova@upce.cz tel. +420 466 036 725	<a href="http://www.upce.cz/en/studium/ects/pojisteni.html">http://www.upce.cz/en/studium/ects/pojisteni.html</a>
PL TORUN01	outgoing@erasmus.umk.pl incoming@erasmus.umk.pl (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>

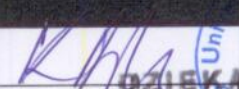

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ PARDUB01	Bc. Monika Křištofová email: monika.kristofova@upce.cz tel. +420 466 036 469	<a href="http://www.upce.cz/en/zazemi/koleje-a-menza.html">http://www.upce.cz/en/zazemi/koleje-a-menza.html</a>
PL TORUN01	incoming@erasmus.umk.pl (+48 56 611 4928)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a> <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>

### G. Signatures of the Institutions

Institution [Erasmus code]	Name, function	Date	Signature
CZ PARDUB01	<b>Prof. PhDr. Karel Rýdl, CSc.</b> Vice-Rector for Education	12-08-2014	
PL TORUN01	<b>Prof.dr.hab. Wiesław Kozak</b> Dean of Faculty of Biology and Environmental Protection		 Prof. dr. hab. Wiesław Kozak

