



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
ECOLE SUPERIEURE DES ARTS SAINT-LUC LIEGE	B LIEGE07	Isabelle VANDI.VOORT International coordinator Vandevoort.isabelle@saint-luc.be +32 (0)4 341.80.00 Boulevard de la Constitution, 41 4020 Liège BELGIQUE	www.saintluc-liege.be

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

NICOLAUS COPERNICUS
UNIVERSITY TORUN POLAND

PL TORUN 01

INTERNATIONAL
PROGRAMME
OFFICE

EWA DERKOWSKA
RYBICKA
ewader@umk.pl

MAKORZATA
JANKOWSKA

FACULTY OF FINE
ARTS UMK

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCEB]	Subject area name *	Study cycle 1 st short cycle, 2 nd or 3 rd * *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships * [total number of months of the study periods or average duration *]
B LIEGE07	PL TORUN 01	15.06 05.1	CONSERVATION FINE ARTS	BACHELOR MASTER		4 x 4
PL TORUN 01	B LIEGE07	05.8 - 11 -	- 11 -	- 11 -		1 + 5

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL TORUN 01	B LIEGE07	15.06 05.1		1 (x 5 days)	1
B LIEGE07	PL TORUN 01	- 11 -		1 (x 5 days)	1

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Option at Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B1]
PL TORON 01		POLISH	ENGLISH	B1, B2 ENGLISH	B1, B2 ENGLISH
B LIEGE07	219	French		B1, B2 French	B1, B2 French or english

D. Additional requirements.

B LIEGE07

Center for French courses : Université de Liège

<http://www.splc.ac.be>

<http://www.umk.pl/en/cooperation/erasmus/conditions/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* (month)	Spring term* (month)
PL TORON 01	JUNE, 1st	NOVEMBER, 1st
B LIEGE07	1st July	1st December

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic years mentioned above unless either side terminates the present Agreement in writing at least one academic year before. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN 01 - THE ONLINE APPLICATION SHOULD BE SUBMITTED BY THE STUDENTS BY THE 1ST OF JUNE OR 1ST NOVEMBER.

F. Information

1. Grading systems of the institutions

B LIEGE07

At Ecole Supérieure des Arts Saint-Luc Liège (B LIEGE07) the grading system varies between 0 (lower) and 20 (highest) with the lowest pass mark being 10. All courses are organized in ECTS credits. A final transcript with the local and ECTS grade is provided to the student. The academic unit is the semester. A semester carries 30 credits. An academic year consists of two semesters and thus carries 60 credits.
http://www.saint-luc.be/pdf/33-Evaluation_et_conditions_de_reussite.pdf

PL TORUN 01 - THE POLISH GRADING SYSTEMS IN HIGHER EDUCATION IS BASED ON THE 5 TO 2 SCALE, WHERE 5 IS THE BEST MARK AND 2 IS THE WORST.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL TORUN 01	INCOMING@ERASMUS.UMK.PL	POLISH MINISTRY OF FOREIGN AFFAIRS WWW.MSZ.GOV.PL/travel to poland/
B LIEGE 07	Ministry of Foreign Affairs	http://diplomatie.belgium.be

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL TORON 01	INCOMING@ERASMUS.UMK, PL	http://www.umk.pl/en/cooperation/guide/issues/#A2
B LIEGE07	European Commission Department accounting Saint-Luc	http://ec.europa.eu www.saintluc-liege.be

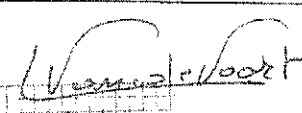
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL TORON 01	incoming@erasmus.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#accommodation
B LIEGE07	Isabelle Vandevort International Coordinator Vandevort.isabelle@saint-luc.be	http://www.saintluc-liege.be http://meuse-campus.be

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature ⁵
PL TORON 01	Dr hab. Elżbieta Bogul Dean of UMK	28.02.2014	
B LIEGE07	Isabelle Vandevort International coordinator	14/02/2014	

DZIEKAN
Wydział Sztuk Pięknych

Dr hab. Elżbieta Bogul, prof. UMK
⁵ Scanned signatures are accepted

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