



# Erasmus+ Programme

## Key Action 1

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Pannonia  Erasmus Institutional Coordinator  Faculty of Engineering Research Institute on Bioengineering, Membrane Technology and Energetics	HU VESZPRE01	Mrs. Judit Lukacs Office of External Affairs Tel +36-88-624753 Fax: +36-88 624008 E-mail <a href="mailto:erasmus@almos.uni-pannon.hu">erasmus@almos.uni-pannon.hu</a>  Katalin Bélafiné Bakó Tel.: +36 88 624726 e-mail: <a href="mailto:bako@almos.uni-pannon.hu">bako@almos.uni-pannon.hu</a>	University's home page <a href="http://www.uni-pannon.hu/tni">http://www.uni-pannon.hu/tni</a> in English  Course Catalogue
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus)	PL TORUN01	Ewa Derkowska-Rybicka - Head of the IPO International Programmes Office, Nicolaus Copernicus University,	<a href="http://www.umk.pl/en/cooperation/erasmus/">http://www.umk.pl/en/cooperation/erasmus/</a>

University in Toruń)		ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114229, tel. +4856 6114928 <a href="mailto:ewader@umk.pl">ewader@umk.pl</a> Dr hab. Wojciech KUJAWSKI, prof. UMK – Faculty Coordinator (Vice Dean) Faculty of Chemistry NCU; ul. Gagarina 7, 87-100 Toruń, Poland phone: +48.56 611.43.15; fax: +48.56 654.24.77 <a href="mailto:kujawski@chem.umk.pl">kujawski@chem.umk.pl</a>	
----------------------	--	--	--

#### B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL TORUN01	HU VESZPRE0 1					
		52	Engineering and engineering trades	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>10 months 2 students</b>	0
		524	Chemical and Process	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>5 months 1 student</b>	0
HU VESZPRE01	PL TORUN01					
		442	Chemistry	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	<b>10 months 2 students</b>	0

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL TORUN01	HU VESZPRE01	524	Chemical and Process	<b>10 days</b> <b>[1 STAFF=5 days]</b> Min 2 days/8 hrs of teaching	<b>0</b>
HU VESZPRE01	PL TORUN01	442	Chemistry	<b>15 days</b> <b>[1 STAFF=5 days]</b> Min 2 days/8 hrs of teaching	<b>0</b>
PL TORUN01	HU VESZPRE01	52	Engineering and engineering trades	<b>5 days</b> <b>[1 STAFF=5 days]</b> Min 2 days/8 hrs of teaching	<b>0</b>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
HU VESZPRE01			English	B1 (for English); certificate to indicate student's English skills is needed (i.e. Transcript of records, letter from the home university)	B2 (for English)
PL TORUN01		Polish	English	B2	B2/C1

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### **D. Additional requirements**

Student selection is done within application deadlines according to duly filled applications and required enclosures. More information available at [www.uni-pannon.hu/tni](http://www.uni-pannon.hu/tni)

The sending university is responsible for arranging its students' special needs related to studying at the host university.

##### **PL TORUN01:**

The list of Erasmus coordinators at NCU is available at  
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 [incoming@erasmus.umk.pl](mailto:incoming@erasmus.umk.pl)

International Programmes Department in Bydgoszcz, +48 52 5853691 [erasmus@cm.umk.pl](mailto:erasmus@cm.umk.pl)

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist [counselling@erasmus.umk.pl](mailto:counselling@erasmus.umk.pl)

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU VESZPRE01	30. May	10. November
PL TORUN01	June, 1st	November, 1st

2. HU VESZPRE01: The application deadline for autumn and full year admission is May 30<sup>th</sup> and for the spring semester November 10<sup>th</sup>.

The admission decision will be made by the faculties by the end of June (autumn semester and full year admission) / end of December (spring semester admission) and the students and the coordinators will be informed directly by email and post.

3. HU VESZPRE01: Each student should ask for an official Transcript of Records personally at the Directorate of Academic Affairs always in the end of the exchange period. If some of the courses are at that time not recorded in the transcript, the final version will be sent to the student or to the home university within one month from the end of the semester. In this case, student should inform the Faculty International Coordinator about the missing courses and contact information.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

HU VESZPRE01: the numeric scale used is from 5 (excellent) to 1 (insufficient/fail). Please note that some courses are accomplished only on a pass/fail basis without any further grading.

University of Pannonia grading scale:

5 - Excellent

4 - Good

3 - Satisfactory

2 - Sufficient

1 - Insufficient/Fail

#### PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade		Grade	Predicate
5		A	Very Good
4,5		B	Better than good
4		C	Good
3,5		D	Better than satisfactory
3		E	Satisfactory
2		F	Unsatisfactory / Fail
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	



## **2. Visa/Residence Permit**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HU VESZPRE01	Office of Immigration and Nationality Regional Directorate of Central Transdanubia  8200 Veszprém, Megyeház tér 2.  Tel: +36/88/580-756	<a href="http://www.bmbah.hu/a_bah_ismertetese.php">http://www.bmbah.hu/a_bah_ismertetese.php</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928) <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A1">http://www.umk.pl/en/cooperation/guide/issues/#A1</a> Polish Ministry of Foreign Affairs <a href="http://www.msz.gov.pl/en/travel-to-poland/">www.msz.gov.pl/en/travel to poland/</a>

## **3. Insurance**

The University of Pannonia's policy on student insurance requires that all international students have their own insurance, and that the coverage be valid for the entire duration of the student's stay at the University.

For obtaining treatment under the same conditions as insured Hungarians, a European Health Insurance Card (EHIC) or Provisional Replacement Certificate (PRC) must be submitted to the health-care provider. You need both a European Health Insurance Card and your passport or ID card. The European Health Insurance Card is required for each period of treatment. For non-EU students, a valid health insurance is required for enrolment and can be purchased after arrival in Hungary, for approx. 107 € per semester.

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HU VESZPRE01	Veszprém Megyei Csolnoky Ferenc Kórház (kórház = hospital) Veszprém, Kórház u. 1 Tel: +36/88/556-000, +36/88/556-100	<a href="http://www.vmkorhaz.hu">http://www.vmkorhaz.hu</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928)  <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/guide/issues/#A2">http://www.umk.pl/en/cooperation/guide/issues/#A2</a>

#### **4. Housing**


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HU VESZPRE01	Hotel Magister H-8200 Veszprém, József Attila u. 34/ 2. Tel: +36/88 623 000 Fax: +36/88 623 009 E-mail: <a href="mailto:info@hotelmagister.hu">info@hotelmagister.hu</a>	<a href="http://www.hotelmagister.hu/">http://www.hotelmagister.hu/</a>
PL TORUN01	<a href="mailto:incoming@erasmus.umk.pl">incoming@erasmus.umk.pl</a> Tel. Toruń campus (+48 56 611 4928)  <a href="mailto:erasmus@cm.umk.pl">erasmus@cm.umk.pl</a> Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	<a href="http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation">http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation</a>  <a href="http://www.umk.pl/en/cooperation/guide/accommodation/">http://www.umk.pl/en/cooperation/guide/accommodation/</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
PL TORUN01	Prof. dr hab. Beata Przyborowska Vice-Rector for Education*		 Prorektor ds. Kształcenia dr hab. Beata Przyborowska, prof. UMK
HU VESZPRE01	Head of the Office of External Affairs Dr. Ildikó Hortobágyi Tel.: +36 88 623835 E-mail: ildiko@almos.vein.hu	07/01/2014	