

Erasmus+ Programme

Inter-institutional agreement 2014/15 - 2020/21

Between: Institutional coordinator Administrative contact	Université de Lorraine Erasmus Code: F NANCY43 - ECHE Nr.: _____ Mme Mariama TRAORE, Coordinateur Institutionnel Erasmus Mme Marie-Christine VIRY-MICHEL, Assistant Director Direction des relations internationales et européennes, sous-direction Mobilité internationale Site Libération, 91 avenue de la Libération, BP 454, 54001 NANCY CEDEX France Phone: 33 354 50 41 53, Fax: Email: marie-christine.viry@univ-lorraine.fr
and: Institutional coordinator Administrative contact	Uniwersytet Mikołaja Kopernika w Toruniu Erasmus Code: PL TORUN01 - ECHE Nr.: _____ EWA DEEKUJSCA EWADER@UMK.PL UL. GABRIELA NARCIUSZA 80-203 POLAND

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators F NANCY43 / PL TORUN01
Law (380)		FR > PL	2	10	Florent ROEMER /
Law (380)		PL > FR	2	10	Florent ROEMER /

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - F NANCY43	Departmental coordinator - PL TORUN01
380	X			Florent ROEMER, Responsable accord Erasmus : 380 + 3 (AES) Phone: 03 87 31 57 35, Fax: Email: florent.roemer@univ-lorraine.fr	DR PIOTR CHECZKOWSKI PCH@UMK.PL

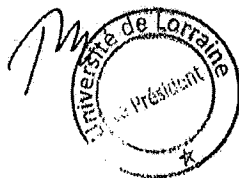
Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Signatures of the legal representatives/heads of institutions of both institutions

Université de Lorraine
 Name and position of the official representative:
 Pierre MUTZENHARDT
 Président

Date: **07 FEB. 2014**
 Signature and stamp:



Uniwersytet Mikołaja Kopernika w Toruniu
 Name and position of the official representative:

Date:
 Signature and stamp:

PRODZIEKAN
 Arkadiusz Lach
 Dr hab. Arkadiusz Lach, prof. UMK

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the Institution	UNIVERSITE DE LORRAINE
Erasmus Code	F NANCY 43
EUO	
Institution website	http://www.univ-lorraine.fr
Online course catalogue	http://www.univ-lorraine.fr/content/d%C3%A9couvrez-nos-formations

1.2. Main contacts

Contact person	Dr. Mariama TRAORE
Responsibility	Institutional ERASMUS Coordinator
Contact details	Phone: +33 3 87 54 77 83 - Email: mariama.traore@univ-lorraine.fr

Contact person	Mme Marie-Christine VIRY-MICHEL
Responsibility	Central management of the ERASMUS+ programme Contact person for Erasmus + partners
Contact details	Phone: +33 3 54 50 41 53 - Email: marie-christine.viry@univ-lorraine.fr

Outgoing and Incoming areas

- 1- Campus Metz
- 2- Campus Nancy

1-Campus METZ

Outgoing and Incoming students :

Law, Human Sciences, Language Science, Short Programs (IUT) Mr Damien LUDMANN damien.ludmann@univ-lorraine.fr

Languages, Arts, Hard sciences, Sport, Management, ISFATES Ms Phanny SIN
phanny.sin@univ-lorraine.fr

2-Campus NANCY

Outgoing students

- Human and Social Sciences Ms Elisabeth BILLY, elisabeth.billy@univ-lorraine.fr

- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)
Mr Arnaud BOURGUIGNON arnaud.bourguignon@univ-lorraine.fr

- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)
Mr Adrien MARIE adrien.marie@univ-lorraine.fr

- Health, hard sciences, ESPE Lorraine Ms Isabelle ROLLAND, isabelle.rolland@univ-lorraine.fr

Incoming students

- Human and Social Sciences Ms Elisabeth BILLY, elisabeth.billy@univ-lorraine.fr

- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)
Mr Arnaud BOURGUIGNON arnaud.bourguignon@univ-lorraine.fr

- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)
Mr Adrien MARIE adrien.marie@univ-lorraine.fr

- Health, hard sciences, ESPE Lorraine Ms Sophia FESEI DANGANA, sophia.fesei-dangana@univ-lorraine.fr

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	[Minimum recommended level: B1]
Staff Mobility for Teaching	Any	French	[Minimum recommended level: B2]

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether your institution has the infrastructure to welcome students and staff with disabilities.]

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	May 31th
Spring term	October 31th

2.3.2. Decision Response

We will send our decision within 4 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

Université de Lorraine grading system

In the French university system, each course unit is graded on a scale from 0 to 20 points, 0 being the lowest-grade and 20 the highest grade.

Rating scale

The pass mark thresholds are as follows:

10 < mark < 12	Acceptable
12 < mark < 14	Satisfactory
14 < mark < 16	Good
16 < mark	Excellent

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact	L'Accueil-Info Étudiants – Université de Lorraine
Responsibility	Assistance in securing visas
Contact details	Email: drie-info-contact@univ-lorraine.fr
Website	http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact	L'Accueil-Info Étudiants – Université de Lorraine
Responsibility	Assistance in securing visas
Contact details	Email: drie-info-contact@univ-lorraine.fr
Website	http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine

3.4. Housing

Our institution will guide Incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

1-Campus METZ

- Law, Human Sciences, Language Science, Short Programs (IUT)
Mr Damien LUDMANN, damien.ludmann@univ-lorraine.fr
- Languages, Arts, Hard sciences, Sport, Management, ISFATES
Ms Phanny SIN, phanny.sin@univ-lorraine.fr

2-Campus NANCY

- Human and Social Sciences Ms Elisabeth BILLY, elisabeth.billy@univ-lorraine.fr
- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)
Mr Arnaud BOURGUIGNON arnaud.bourguignon@univ-lorraine.fr
- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)
Mr Adrien MARIE adrien.marie@univ-lorraine.fr
- Health, hard sciences, ESPE Lorraine Ms Sophia FESEI DANGANA, sophia.fesei-dangana@univ-lorraine.fr