

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<p>Nicolaus Copernicus University PL TORUN01</p>	<p>PARTNER UNIVERSITY FORLEANS01</p>
<p>ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/ Faculty coordinator website: https://sites.google.com/site/charzynskiprzemyslaw/</p>	<p>ERASMUS incoming information: ERASMUS Incoming information: http://www.univ-orleans.fr/international/je-souhaite-etudier-dans-le-cadre-des-programmes-dechange Lecture catalogue: http://www.univ-orleans.fr/lettres/inscriptions/livrets-%C3%A9tudiants Semester dates: Autumn semester beginning of September until mid-January Spring semester Mid-January until end of June</p>
<p>Institutional Coordinator: Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements Faculty coordinator: Dr Przemysław Charzyński (pecha@umk.pl)</p>	<p>Institutional Coordinator: Bureau des Relations Internationales 10 rue de Tours BP 46527 45065 Orléans Cedex 02 Tel : +33 238 49 47 73 / Fax : +33 238 49 49 20 Relations.internationales.lettres@univ-orleans.fr Administrative contact : Ms Isabelle GEBUS – isabelle.gebus@univ-orleans.fr</p>
<p>Contact: International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 - 4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements, Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements Faculty coordinator: Dr Przemysław Charzyński pecha@umk.pl tel. +48 56 6112625</p>	<p>Contact: Geography dept.: Mr Guérit : franck.guerit@univ-orleans.fr</p>



B. Mobility numbers per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement).

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
FORLEANS01	PL TORUN01	0532 443/481 1015	Geography; Geoinformatics, Travel, Tourism and leisure; Urban studies	1 st , 2 nd	1 student/10 months (sum)	-
PL TORUN01	FORLEANS01	0532 443/481 1015	Geography; Geoinformatics, Travel, Tourism and leisure; Urban studies	1 st , 2 nd	3 students/30 months (sum)	-

Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
FORLEANS01	PL TORUN01	0532 443/481 1015	Geography;	1 person for 5 days (8h)	-
PL TORUN01	FORLEANS01	0532 443/481 1015	Geoinformatics,	1 person for 5 days (8h)	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
FORLEANS01	Languages a. Philology / Geography	French	English	B1	B2
PL TORUN01		Polish	English	B1	B2



D. Additional requirements

For PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>
Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact: International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F ORLEANS 01	1 st May / 1 ^{er} mai	15 th October / 15 octobre
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

For FORLEANS01 :

Grading systems of the institutions Système de notation des établissements

(It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution. www.univ-orleans.fr/international Il est recommandé que l'établissement d'accueil fournisse une classification statistique des notes conformément aux préconisations du guide ECTS¹. Un lien vers un site peut suffire. Cette dernière aidera à l'interprétation de chaque notation attribuée ainsi qu'au transfert de crédits par l'établissement d'envoi) www.univ-orleans.fr/international

For PL TORUN01

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm



Nicolaus Copernicus University		ECTS	
Grade	Grade	Predicate	
5	A	Very Good	
4,5	B	Better than good	
4	C	Good	
3,5	D	Better than satisfactory	
3	E	Satisfactory	
2	F	Unsatisfactory / Fail	
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.		

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ORLEANS01	Direction des Relations internationales - Cellule Accueil : +33 238 494 949 international@univ-orleans.fr	http://www.univ-orleans.fr/sites/default/files/utilisateurs/73/documents/infogeneralesvfvn1314.pdf http://www.campusfrance.org/fr/
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issuess/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ORLEANS01	Direction des Relations Internationales - Cellule Accueil : +33 238 494 949 international@univ-orleans.fr Relations.Internationales.lettres@univ-orleans.fr	http://www.univ-orleans.fr/sites/default/files/utilisateurs/73/documents/infoassurancesantevf1314.pdf



	-orleans.fr	
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issuess/#A2



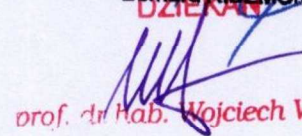
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ORLEANS 01	Mme Claudine Menigoz Cellule Accueil Direction des Relations Internationales +33 238 494 949 international@univ-orleans.fr	http://www.univ-orleans.fr/international/housing-procedure-exchange-and-erasmus-students-only
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
 Partner University ORLEANS 01	Youssoufi TOURE, President de l'université d'Orléans	13 MARS 2014	Pour le Président de l'Université et par délégation Le Vice-Président Relations Internationales  Bernard RIBEMONT DZIEKAN
PL TORUN01	Prof. dr hab. Wojciech Wysota Dean of Faculty of Earth Sciences	24/02/2014	 prof. dr hab. Wojciech Wysota

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² Scanned signatures are accepted