

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020 between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Contact details (email, phone)	Website
Martin-Luther-Universität Halle-Wittenberg – D HALLE01		
International Office Mrs. Anna Kostov Institutional Coordinator	erasmus@uni-halle.de Tel: +49 345 55 21383	http://www.international.uni-halle.de/international_office/
Institute of German Philology Prof. Dr. Gerd Antos Departmental Coordinator	gerd.antos@germanistik.uni-halle.de Tel: +49 345 55- 23500	http://www.germanistik.uni-halle.de/
Nicolaus Copernicus University Ul. Gagarina 11 87-100 Torun, Poland PL_TORUN01		
Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator	Małgorzata Grudzińska, Diana Wobolewicz (incoming@erasmus.umk.pl) - incoming students;	Marta Wiśniewska (mawi@umk.pl), Marta Słomińska (martasio@umk.pl) - outgoing students

International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246	dr Maciej Pławski (Faculty of German Philology - Coordinator) (plawski@umk.pl)	
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies <i>(number of students x number of month per student)</i>	Student Mobility for Traineeships <i>(number of students x number of month per student)</i>
D HALLE01	PL_TORUN01	09.0	Languages and Philological Sciences	1 st , 2 nd	3x6	only by individual agreement
PL_TORUN01	D HALLE01	09.0	Languages and Philological Sciences	1 st , 2 nd	3x6	only by individual agreement

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching <i>(number of person x number of days of teaching periods per person)</i>	Staff Mobility for Training <i>(number of person x number of days of teaching periods per person)</i>
D HALLE01	PL_TORUN01	09.0	Languages and Philological Sciences	4x2 weeks	only by individual agreement
PL_TORUN01	D HALLE01	09.0	Languages and Philological Sciences	4x2 weeks	only by individual agreement

C. Recommended language skills

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D HALLE01	PL_TORUN01	German	English	German: B2 recommended	German or English: B2 recommended
PL_TORUN01	D HALLE01	German	English	German: B2 recommended	German or English: B2 recommended

D. Additional requirements

Although MLU Halle-Wittenberg (D HALLE01) has Infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, we

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

would strongly advise to provide as much information ahead of time in order for our International Office Staff to inform the student/staff of the feasibility of the mobility.

E. Calendar

1. Academic Calendar:

Receiving institution	Autumn term	Summer term
D HALLE01	01.10.-31.03.	01.04.-30.09.
PL_TORUN01	01.10.-15.03.	16.03.-30.09.

2. Nominations on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Summer term
D HALLE01	01.05.	01.11.
PL_TORUN01	01.05.	01.11.

3. Applications on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Summer term
D HALLE01	15.05.	15.11.
PL_TORUN01	15.05.	15.11.

4. D HALLE01 will send its decision within 8 weeks.

5. A Transcript of Records will be issued by D HALLE01 no later than the end of March for the 1st semester students, and no later than the end of September for the 2nd semester and full year students, after the assessment period has finished.

F. Information

1. Grading systems of the institutions

Receiving institution	
D HALLE01	
German Grade	ECTS

Grade	
VERY GOOD	
1-1,5 A	Is given for the exceptionally independent and excellent performance
1,5 A	Is given for the independent and excellent performance
1,7 A	Is given for the excellent but not particularly independent performance
GOOD	
2 B	Is given for the good performance, a little above average
2,5 C	Is given for the average performance
3 D	Is given for the mediocre performance, slightly below average
ACCEPTABLE	
4 E	Is given for the just acceptable performance, 4 is the passing mark indicating that the student fulfilled the goals of the class in a satisfactory way
-----FAIL-----	
NOT SATISFACTORY	
5	Is given for the hesitant and not satisfactory performance FX
6	Is given for the very hesitant, very insufficient, F very unsatisfactory performance and for the completely unacceptable performance
PL_TORUN01	
Polish Grade	ECTS

Grade		
VERY GOOD		
5	A	Is given for the exceptionally independent and excellent performance
4,5	A	Is given for the Independent and excellent performance
GOOD		
4	B	Is given for the good performance, a little above average
3,5	C	Is given for the average performance
ACCEPTABLE		
3	D	Is given for the mediocre performance, slightly below average
E		Is the passing mark indicating that the student fulfilled the goals of the class in a satisfactory way
-----FAIL-----		
NOT SATISFACTORY		
2		Is given for the hesitant and not satisfactory performance FX

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HALLE01	Gritt Eisenkopf Tel: +49 (0)345 55 21535 gritt.eisenkopf@international.uni-halle.de	Visa and Residence Permit http://www.international.uni-halle.de/International_office/betreuungsangebote/international_students/einreise_aufenthaltsrecht/?lang=en
PL_TORUNO 1	specjalista: mgr Małgorzata Grudzińska pok.: 508 tel.: 56 611-4928 fax: 56 611-2246 e-mail: kania@umk.pl	http://www.rect.umk.pl/Biuro-Programow-Miedzynarodowych/

3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HALLE01	Gritt Eisenkopf Tel: +49 (0)345 55 21535 gritt.eisenkopf@international.uni-halle.de	Insurance and Health http://www.international.uni-halle.de/International_office/betreuungsangebote/international_students/versicherung/?lang=en
PL_TORUNO 1	specjalista: mgr Małgorzata Grudzińska pok.: 508 tel.: 56 611-4928 fax: 56 611-2246 e-mail: kania@umk.pl	http://www.rect.umk.pl/Biuro-Programow-Miedzynarodowych/

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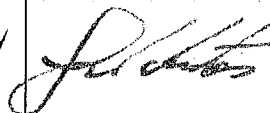
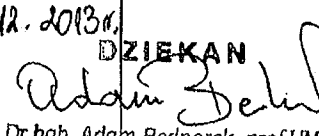
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D HALLE01	Gritt Eisenkopf Tel: +49 (0)345 55 21535 gritt.eisenkopf@international.uni-halle.de	Housing http://www.international.uni-halle.de/international_office/betreuungsangebote/International_students/wohnen/?language=en
PL_TORUN01	specjalista: mgr Małgorzata Grudzińska pok.: 508 tel.: 56 611-4928 fax: 56 611-2246 e-mail: kania@umk.pl	http://www.rect.umk.pl/Biuuro-Programow-Miedzynarodowych/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Martin-Luther-Universität
Halle-Wittenberg
Philosophische Fakultät II
Germanistisches Institut
(Halle)

Institution [Erasmus code]	Name, function	Date	Signature and official stamp
D HALLE01	Departmental Coordinator Prof. Dr. Gerd Antos	15.1.2014	
PL_TORUN01	Dean Prof. Adam Bednarek Faculty of Languages	16.12.2013r.	 DZIEKAN Dr hab. Adam Bednarek, prof.UMK

