



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Konstantin Preslavsky University of Shumen	BG SHOUMEN01	Administrative contact: Assoc. Prof. Rumyana Todorova, PhD – Faculty Erasmus Coordinator e-mail: r_todorova@yahoo.com; Address: 115 Universitetska str., Shumen 9700, Bulgaria tel: +359 54830360; Fax: +359 54 830371	http://sh-u.bg/?language=en Course Catalogue: http://erasmus.shu.bg/en/curricula/
		Academic contact: see relevant department: http://erasmus.shu.bg/en/contact-us/	
Nicolaus Copernicus University in Toruń	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611-4928, -2246 *Ewa Derkowska-Rybicka* (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT) *Małgorzata Grudzińska* (incoming@erasmus.umk.pl) – incoming students; placements *Marta Wiśniewska* (mawi@umk.pl), *Marta Błaszczuk* (martaslo@umk.pl) – outgoing students; placements	ERASMUS incoming information: * http://www.umk.pl/en/cooperation/erasmus/ * < http://www.umk.pl/en/cooperation/erasmus/ > Lecture catalogue: * http://www.umk.pl/en/cooperation/erasmus/students/study/ * < http://www.umk.pl/en/cooperation/erasmus/students/study/ > Semester dates: * http://www.umk.pl/en/cooperation/guide/calendar/ * < http://www.umk.pl/en/cooperation/guide/calendar/ >

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

From	To	Subject area code ¹	Subject area name	Study cycle	Student mobility for studies		Student Mobility for Traineeships	
					Students	Months	Students	Months
BG	PL	023	Languages	1st,2nd,3rd	2	2x5	-	-
PL	BG	023	Languages	1st,2nd,3rd	2	2x5	-	-

1. International Standard Classification of Education (ISCED, UNESCO).

Staff Mobility (STA and STT)

From	To	Subject area code	Subject area name	Staff Mobility for Teaching		Staff Mobility for Training	
				Teachers	Days	Staff	Days
BG	PL	023	Languages	2	2x7	2	7
PL	BG	023	Languages	2	2x7	2	7

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
BG SHOUMEN01	Languages	English, Russian, German	Bulgarian	B1	B2
PL TORUN01	Languages	English, Russian, German	Bulgarian	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term [month]	Spring term [month]
BG SHOUMEN01	July 31st	November 30th
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions:

BG SHOUMEN01

Konstantin Preslavsky Uni of Shumen: The Bulgarian University evaluates students' progress by a six-point grading system. Lowest grade: Poor (2.00); Lowest positive grade: Satisfactory (3.00); Highest grade: Excellent (6.00). You can easily compare the following information so that you can get a complete picture of the grading scale:

GRADE DISTRIBUTION GUIDANCE

NATIONAL GRADE

ECTS GRADE

Excellent 5.50 + 6.00	5.75 + 6.00	A (10%)	95% + 100%
Very good 4.50 + 5.49	5.00 + 5.70	B (25%)	80% + 94%
Good 3.50 + 4.49	4.05 + 4.95	C (30%)	61% + 79 %
Average / Satisfactory	3.30 + 4.00	D (25%)	46% + 60%
	3.00 + 3.49		
	3.00 + 3.25	E (10%)	40% + 45 %
Poor 2.00		Fx, F	0% + 40 %

Each course has specific evaluation criteria. Some courses require sitting an exam, others require submitting projects. All the information concerning evaluation criteria can be found at <http://erasmus.shu.bg/en> or from the Erasmus departmental coordinator.

European Credit Transfer System is applied to all students of the University. As a result the student's annual workload is equivalent to 60 ECTS and the semester workload is 30 ECTS

PL TORUN01

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG SHOUMEN01	International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101	http://erasmus.shu.bg/en/ Ministry of Foreign Affairs: http://www.mfa.bg/en/pages/109/index.html
PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 - 4928, -2246	http://www.umk.pl/en/cooperation/erasmus/ * < http://www.umk.pl/en/cooperation/erasmus/ >

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG SHOUMEN01	International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101	http://erasmus.shu.bg/en/
PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246	http://www.umk.pl/en/cooperation/erasmus/ * < http://www.umk.pl/en/cooperation/erasmus/ >



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
BG SHOUMEN01	International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101	http://erasmus.shu.bg/en/incoming-pedestrians/
PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246	http://www.umk.pl/en/cooperation/erasmus/ * < http://www.umk.pl/en/cooperation/erasmus/ >

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name and function	Date	Signature
BG SHOUMEN01	Assoc. Prof. Romyana Todorova Ph.D. Vice-Rector Of Science, Research And International Relations Erasmus Institutional Coordinator	27.02.2014	 
PL TORUN01	dr hab. Adam Bednarek, prof. UMK, Dean	14. MAR. 2014	