



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<i>Name of the institution</i>	<i>Erasmus code</i>	<i>Contact details</i>	<i>Website</i>
University of Macedonia, Department of Educational and Social Policy	G THESSAL02	Lefkothea Kartasidou, Assistant Professor 156 Egnatia str., 546 36, Thessaloniki, Greece Tel.: +30 2310 891350 Fax: +30 2310 891388 e-mail: lefka@uom.gr	http://compus.uom.gr/erasmus/?q=en Courses offered in English: http://compus.uom.gr/erasmus/?q=en/course_list
Uniwersytet Mikołaja Kopernika w Toruniu (<i>Nicolaus Copernicus University in Toruń</i>)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (Incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martasio@umk.pl) - outgoing students; placements Departamental Coordinator Dr Filip Nalaskowski filipn@umk.pl	ERASMUS incoming information; http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle			Number of student mobility periods			
				1 st	2 nd	3 rd	Student Mobility for Studies		Student Mobility for Traineeships	
							Students	Months (total)	Students	Months (total)
G THESSAL02	PL TORUN01	0118	Inter-disciplinary programmes and qualifications involving education	X	X	X	2	12	0	0
PL TORUN01	G THESSAL02	0118	Inter-disciplinary programmes and qualifications involving education	X	X	X	2	12	0	0

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods			
				Staff Mobility for Teaching		Staff Mobility for Training	
G THESSAL02	PL TORUN01	0118	Inter-disciplinary programmes and qualifications involving education	2 persons	1 week	2 persons	1 week
PL TORUN01	G THESSAL02	0118	Inter-disciplinary programmes and qualifications involving education	2 persons	1 week	2 persons	1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
G THESSAL02	0118	Greek	English	B1/B2	B2
PL TORUN01	0118	Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

D. Additional requirements

G THESSAL02:

- For incoming students we need to have the nomination no later than June 1st for students applying for the autumn semester, and November 1st for students applying for the spring semester.
- For more information concerning application procedure please visit the website <http://compus.uom.gr/erasmus/?q=node/95>
- Application documents received after application deadlines will not be accepted.
- In case the application documents are not written in English or in Greek, the applicants have to submit an authorized translation of these documents.
- Exchange studies for PhD students are organized according to individual plans.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- All additional information for incoming students can be found at <http://compus.uom.gr/erasmus/?q=en/node/94>
- Incoming international staff members should contact the departmental coordinator of the respective faculty Lefkothea Kartasidou lefka@uom.edu.gr
- UOM has the infrastructure to support students with disabilities. Student with disabilities will be contacted before the final approval of the acceptance. While sending the nomination letter, please inform the Erasmus office and the Departmental Coordinator (10 months prior to arrival) about students with disabilities in order to provide the proper support to these students. Final decision depends on extra services/facilities available.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at
<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
G THESSAL02	20 th June	20 th November
PL TORUN01	June, 1st	November, 1st

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June or 1st of November**.

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **7 years**. In the event of unilateral termination of the agreement, a notice of at least one academic year will be given to the partner institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

G THESSAL02: (<http://compus.uom.gr/erasmus/?q=en/node/92>)

ECTS Grading Scale	Grades in UOM	Definition
A	10-8,5	excellent
B	8,49-6,5	very good
C	6,49-5	good
D	-	satisfactory
E	-	sufficient
FX	4,99-1	fail
F	4,99-1	fail

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
G THESSAL02	Iliana Varesi lily@uom.gr	http://compus.uom.gr/erasmus/?q=en
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

	(+48 52 585 3691)	
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
G THESSAL02	Iliana Varesi lily@uom.gr	http://compus.uom.gr/erasmus/?q=en
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2

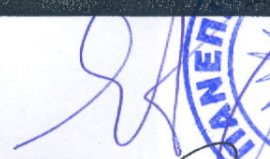
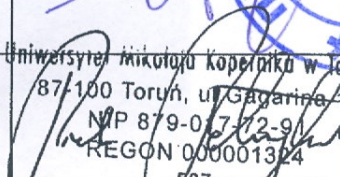
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
G THESSAL02	esn.uom.thessaloniki@gmail.com	http://compus.uom.gr/erasmus/?q=en
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
G THESSAL02	Evgenia Alexandropoulou, <i>Prof</i> Deputy- Rector	7/3/2014	
PL TORUN01	Dean of Faculty of Educational Sciences Prof. Piotr Petrykowski	7-3-2014	 <div data-bbox="1048 479 1449 631" data-label="Text"> <p>Uniwersytet Mikołaja Kopernika w Toruniu 87-100 Toruń, ul. Gagarina 47 NIP 879-017-72-90 REGON 000001304 587</p> </div>

