



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERZITA PALACKÉHO V OLOMOUCI Katedra slavistiky	CZ OLOMOUC01	vyona.vyhnankova@upol.cz Tel: +420585631041 ladislav.voboril@upol.cz Tel.: +420585633381	http://www.upol.cz/en www.slavistika.upol.cz
UNIwersytet MIKOŁAJA KOPERNIKA Instytut Filologii Słowańskiej	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, Ul. Gagarina 11, 87- 100, Torun, Poland Tel/fax +48 566114929, tel. 6114928, -2246 Ewa Derkowska-	Erasmus incoming information http://www.umk.pl/en /cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en /cooperation/erasmus/ students/study/ Semester dates:

		<p>Rybicka <u>(ewader@umk.pl)</u> - Erasmus Institutional Coordinator (STA, STT)</p> <p>Małgorzata Grudzińska</p> <p><u>(incoming@erasmus .umk.pl)</u> incoming students; placements)</p> <p>Marta Wiśniewska</p> <p><u>(mawi@umk.pl)</u>, Marta Błaszczuk <u>(martasio@umk.pl)</u>- outgoing students; placements</p>	<p>http://www.umk.pl/en /cooperation/giude/cal endar/</p>
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
					[total number of months of the study]	
CZ OLOMOUC01	PL TORUN01	222	Languages and Philological Sciences	1 st 2 nd	10	---
PL TORUN01	CZ OLOMOUC01	222	Languages and Philological Sciences	1 st 2 nd	10	---

[*Study cycle is optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
				[total number of days of teaching periods]	
CZ OLOMOUC01	PL TORUN01	222	Languages and Philological Sciences	10	---
PL TORUN01	CZ OLOMOUC01	222	Languages and Philological Sciences	10	---

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ OLOMOUC01		EN	CZ	B2	B2
PL TORUN01		EN	PL	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each Institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the Institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
CZ OLOMOUC01	31 st MAY	31 st OCTOBER
PL TORUN01	31 st MAY	31 st OCTOBER

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Description of the PU grading system:

Credit (R) awarded after fulfilling academic requirements at the end of each term

Colloquium (R) exam, graded only "passed" or "failed"

Grades A – excellent

B – excellent minus

C – very good

D – very good minus

E – good

F – failed

The value of local credits corresponds to ECTS credits

More info: <http://www.upol.cz/en/groups/ects/v-menu/ects-credit-system/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01	zuzana.hamdanieh@upol.cz Tel: +420585631108	http://www.upol.cz/en/menu/erasmus-exchange/
PL TORUN01	Ms Maigorzata GRUDZIŃSKA International Programmes Officer incoming@erasmus.umk.pl tel +48 56 611 4928	http://www.umk.pl/en/cooperation/erasmus/students/application/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01	Incoming: zuzana.hamdanieh@upol.cz Tel: +420585631108 Outgoing: vladimira.zlutirova@upol.cz Tel: +420585631062	http://www.upol.cz/en/menu/erasmus-exchange/
PL TORUN01	Ms Małgorzata GRUDZIŃSKA International Programmes Officer incoming@erasmus.umk.pl tel +48 56 611 4928	http://www.umk.pl/en/cooperation/erasmus/students/application/



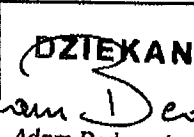
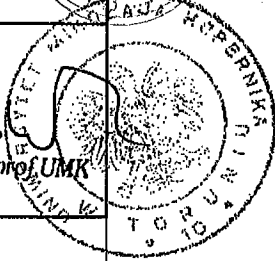
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OLOMOUC01	zuzana.hamdanieh@upol.cz Tel: +420585631108	http://www.upol.cz/en/menu/erasmus-exchange/
PL TORUN01	Ms Małgorzata GRUDZIŃSKA International Programmes Officer incoming@erasmus.umk.pl tel +48 56 611 4928	http://www.umk.pl/en/cooperation/erasmus/students/application/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
CZ OLOMOUC01	Doc. PhDr. Jiří Lach, Ph.D., M.A., Dean of the Philological Faculty	10.12.2013	 
PL TORUN01	Dean prof. Adam Bednarek Faculty of Languages	4.12.13	 DZIEKAN Dr hab. Adam Bednarek, prof. UMK 

²Scanned signatures are accepted