



**Erasmus+ Programme – KA1 – Higher Education Student and Staff Mobility
Interinstitutional agreement 2014-21 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
University of Oslo	N OSLO01	Mr. Einar Meier, Institutional Erasmus coordinator einar.meier@admin.uio.no tel. +47 22857889	www.uio.no/english
University of Oslo	N OSLO01	Helena Neumann, Departemental coordinator helena.neumann@iakh.uio.no Douttje L van der Meulen, Academic contact d.l.m.v.der@iakh.uio.no	http://www.hf.uio.no/iakh/english/
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Torun)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University ul. Gagarina 11, 87-100 Torun, Poland, tel/fax: +48 56 611 4929, tel: 611 4928, 2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STI) Małgorzata Grudzinska (incoming@erasmus.umk.pl) – Incoming students placements	ERASMUS Incoming information http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates http://www.umk.pl/en/cooperation/guide/calendar/
Faculty of Fine Arts ul. Sienkiewicza 30/32 87-100 Torun		Faculty coordinator: dr Małgorzata Jankowska mj@umk.pl +48 611 38 111 +48 502 209 341	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods (<i>students x months</i>)	
					Studies	Traineeships
N OSLO01	PL Torun01	08.0 08.3 08.9	Humanities History Conser- vation	1 st , 2 nd , 3 rd , Bachelor, Master, PhD	2 x 10 (or 4 x 5)	
PL Torun01	N OSLO01	08.0 08.3 08.9	Humanities Hlstory Conser- vation	1 st , 2 nd , 3 rd , Bachelor, Master, PhD	2 x 10 (or 4 x 5)	

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
N OSLO01	PL Torun01	08.0 08.3	Humanities History	NN Each teacher min 2 days, max 2 months (minimum hours: 8)	NN Each employee min 2 days, max 2 months
PL Torun01	N OSLO01	08.0 08.3	Humanities History	NN Each teacher min 2 days, max 2 months (minimum hours: 8)	NN Each employee min 2 days, max 2 months

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

FROM	TO	Subject area code	Subject area name	Language requirements	Language requirements
N OSLO01	Bachelor level	English		CEFR: B1/B2, TOEFL: 60 IBT, IELTS: 5.5	CEFR: B2, TOEFL: 80 IBT, IELTS: 6.0
N OSLO01	Master level	English		CEFR: B2, TOEFL: 80 IBT, IELTS: 6.0	CEFR: B2, TOEFL: 80 IBT, IELTS: 6.0
PL Torun01	Bachelor level	English		CEFR: B1/B2, TOEFL: 60 IBT	CEFR: B2, TOEFL: 80
PL Torun01	Master level	English		CEFR: B2, TOEFL: 80 IBT	CEFR: B2, TOEFL: 80

For more details on the language requirements for Incoming students to UIO, see:
<http://www.uio.no/english/studies/admission/exchange/english-requirements.html>

D. Additional requirements

Nomination and application procedure:

<http://www.uio.no/english/studies/admission/exchange/erasmus/>

For information on UIOs services for incoming mobile participants with disabilities or special needs, please see <http://www.uio.no/english/studies/admin/special-needs/>

PL TORUN01:

- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – Incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
N OSLO01 (www.uio.no/english/studies/admission/exchange/nomination.html)	1 May	1 Nov.
PL Torun01 http://www.umk.pl/en/cooperation/erasmus/	June 1st	November 1st

2. UIO will send its decision before 25 Nov for the Spring and 25 June for the Autumn semester.

3. UIO will issue transcripts to incoming exchange students 3 weeks after the final exam date. Students must order a copy according to the procedures at www.uio.no/english/studies/admin/transcript-of-grades/index.html

4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN01:

1. Partner Institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the 1st of June or 1st of November. The receiving institution will send its decision within 6 weeks.

2. A Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

3. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

The University of Oslo employs either a grading scale with letter values or a grading scale with only pass/fail values in the assessment of examinations.

Pass/fail

The pass/fail scale is applied as an independent scale with only two possible results, and is not connected to the letter grades.

Letter grades

The grading scale with letter values is a descending scale where A is the best grade, E the lowest pass grade and F is fail. The assessment is based on defined, qualitative criteria for each grade in the grading scale.

Below are the general, qualitative descriptions of the criteria used in the assessment of examinations. Each subject area may have specified more detailed criteria for the assessment.

A	An excellent performance, clearly outstanding. The candidate demonstrates excellent judgement and a high degree of independent thinking.
B	A very good performance. The candidate demonstrates sound judgement and a very good degree of independent thinking.
C	A good performance in most areas. The candidate demonstrates a reasonable degree of judgement and independent thinking in the most important areas.
D	A satisfactory performance, but with significant shortcomings. The candidate demonstrates a limited degree of judgement and independent thinking.
E	A performance that meets the minimum criteria, but no more. The candidate demonstrates a very limited degree of judgement and independent thinking.
F	A performance that does not meet the minimum academic criteria. The candidate demonstrates an absence of both judgement and independent thinking.

The statistical distribution of grades for each programme at UIO can be found at http://dbh.nsd.uib.no/dbhvev/student/karakter_emne_rapport.cfm (in Norwegian)

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fall
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
N OSLO01	int-advisor@admin.uio.no	www.uio.no/english/studies/new-student/residence-permit/
PL Torun01	incoming@erasmus.umk.pl k.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


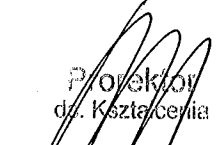
Institution	Contact details	Website for information
N OSLO01	int-advisor@admin.uio.no	www.uio.no/english/studies/new-student/health-insurance/
PL Torun01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
N OSLO01	studentboligene@slo.no int-advisor@admin.uio.no	www.uio.no/english/studies/new-student/housing/
PL Torun01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
N OSLO01	Tor Egil Førland, Head of Department Archaeology, History and Conservation	24/11/14	
PL Torun01			 Przewodnicząca dz. Kształcenia dr hab. Ewa Przyborska, prof. UMK