



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
NICOLAUS COPERNICUS UNIVERSITY, TORUN	PL TORUN 01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 - 4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperatio/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperatio/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperatio/guide/calendar/
Faculty of Physics /Astronomy, Astrophysics/		Departmental Coordinator Prof. dr hab. Leszek Meissner e-mail: Leszek.Meissner@fizyka.umk.pl tel. (+48 56) 611-32-69 Departmental Coordinator	http://www.umk.pl/wspolprac/europrogedu/erasmus/koordynatorzy/koordynatorzy/ http://www.umk.pl/wspolprac

Faculty of Languages /Classical Philology/		(Department of Classical Philology): Dr. hab. Bartosz Awianowicz, bawianus@umk.pl , Collegium Maius, ul. Fosa Staromiejska 3, 87-100 Toruń	europrogedu/erasmus/koordynatorzy/koordynatorzy/ http://www.fil.klas.umk.pl/strona-glowna/
SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI	BG SOFIA 06	Institutional Erasmus Coordinator: Prof. Ivan Ilchev, Rector intern@admin.uni-sofia.bg Administrative contact: International Relations Department Vessa Draganova email: itg@admin.uni-sofia.bg (agreements; incoming & outgoing students) Fax: + 359 2 946 01 15; Tel: + 359 2 9308 416	https://www.uni-sofia.bg/index.php/eng/the_university/international_relations/erasmus_incomings Practical Guide: https://www.uni-sofia.bg/index.php/eng/the_university/international_relations/erasmus_incomings
Faculty of Physics		Faculty Coordinator: Prof. Nikolay Vitanov, vitanov@phys.uni-sofia.bg	List of course: https://www.uni-sofia.bg/index.php/eng/the_university/international_relations
Faculty of Classical and Modern Philology		Faculty Coordinator: Assoc. Prof. Galina Russeva-Sokolova: sokol@techno-link.com	List of course: https://www.uni-sofia.bg/index.php/eng/the_university/international_relations

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL TORUN 01	BG SOFIA06	441	Astronomy, Astrophysics	2nd ,3rd	3 student(s) x 5 months each = 15	
BG SOFIA06	PL TORUN 01	441	Astronomy, Astrophysics	2nd ,3rd	3 student(s) x 5 months each = 15	
PL TORUN 01	BG SOFIA06	2225	Classical Philology	1 st , 2 nd , 3 rd	3 student(s) x 5 months each = 15	
BG SOFIA06	PL TORUN 01	2225	Classical Philology	1 st , 2 nd , 3 rd	3 student(s) x 5 months each = 15	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL TORUN 01	BG SOFIA06	441	Astronomy, Astrophysics	1 x 7	
BG SOFIA06	PL TORUN 01	441	Astronomy, Astrophysics	1 x 7	
PL TORUN 01	BG SOFIA06	2225	Classical Philology	1 x 7	
BG SOFIA06	PL TORUN 01	2225	Classical Philology	1 x 7	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL TORUN01	BG SOFIA06	Polish	English	B1	B1
BG SOFIA06	PL TORUN01	Bulgarian	English	B1 Bulgarian or English	B2 Bulgarian or English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
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PL TORUN 01	June, 1 st	November, 1 st
BG SOFIA06	June 30 th	November 30 th

2. The receiving institution will send its decision within **2** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will take effect in the **2014** academic year being valid for a period of **4** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.
- II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL TORUN 01

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good

3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal. / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

BG SOFIA06:

The academic year at Sofia University St. Kliment Ohridski is divided into two terms (winter semester and summer semester), with 30 ECTS credit for each semester.

Courses are graded in numbers from 2 to 6. These grades are equivalent in ECTS grade and level as follows: 6 – Excellent, 5 – Very good, 4 – Good, 3 – Satisfactory, 2 – Unsatisfactory (Fail).

(1) Course unit code: Refer to the ECTS information package	
(2) Duration of course unit Y = 1 full academic year 1S = 1 semester 1T = 1 term/trimester	2S = 2 semesters 2T = 2 terms/trimesters
(3) Description of the institutional grading system: 6 = Excellent - outstanding performance 5 = Very good - above the average standard but with some errors 4 = Good - generally sound work with notable errors 3 = Satisfactory - fair but with significant shortcomings 2 = Fail - considerable further work is required	
(4) ECTS grading scale: A = Excellent - outstanding performance with only minor errors B = Very good - above the average standard but with some errors C = Good - generally sound work with a number of notable errors D = Satisfactory - fair but with significant shortcomings E = Sufficient - performance meets the minimum criteria FX = Fail - some more work required before the credit can be awarded F = Fail - considerable further work is required	
(5) ECTS credits: 1 full academic year = 60 credits 1 semester = 30 credits 1 term/trimester = 20 credits	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs

		www.msz.gov.pl/en/travel_to_poland/
BG SOFIA06	Ministry of Foreign Affairs	http://www.mfa.bg/setlang/en/ Further assistance: itg@admin.uni-sofia.bg

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2
BG SOFIA06		https://www.uni-sofia.bg/index.php/eng/the_university/international_relations/erasmus_incomings

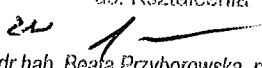
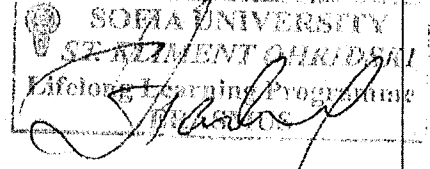
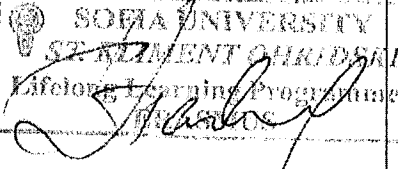
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
BG SOFIA 06	itg@admin.uni-sofia.bg	https://www.uni-sofia.bg/index.php/eng/the_university/international_relations/erasmus_incomings /Accommodation Form has to be filled and sent to the IRD/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
PL TORUN 01		24.02. 2014	Prorektor ds. Kształcenia  dr hab. Beata Przyborowska, prof. UMK
BG SOFIA 06	Prof. Ivan Ilchev, Rector and Institutional Coordinator	17.02.2014	 

² Scanned signatures are accepted