

## Erasmus+ Programme

### Inter-institutional agreement 2014/15 - 2020/21

<b>Between</b>  <b>Institutional coordinator</b> <b>Administrative contact</b>	<b>Université de Lorraine</b> Erasmus Code: F NANCY43 - ECHE Nr.: _____ Marlama TRAORE, Coordinateur Institutionnel Erasmus Mme Marie-Christine VIRY-MICHEL, Assistant Director Direction des relations internationales et européennes, sous-direction Mobilité Internationale Site Libération, 91 avenue de la Libération, BP 454, 54001 NANCY CEDEX France Phone: 33 354 50 41 53, Fax: Email: marie-christine.viry@univ-lorraine.fr
<b>and</b>  <b>Institutional coordinator</b> <b>Administrative contact</b>	<b>Uniwersytet Mikołaja Kopernika w Toruniu</b> Erasmus Code: PL TORUN01 - ECHE Nr.: _____ Mme Ewa DERKOWSKA-RYBICKA, Erasmus Institutional coordinator Mlle Diana WOBLEWICZ, Erasmus office Phone: +48 56 6114929, Fax: +48 56 6114929 Email: Incoming@uni.torun.pl

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators
					F NANCY43 / PL TORUN01
Political science and civics (313)	FST	FR > PL	2	20	Mme Xenia KALTANI / Dr. Dariusz GORA-SZOPINSKI
Political science and civics (313)	FST	PL > FR	2	20	Mme Xenia KALTANI / Dr. Dariusz GORA-SZOPINSKI

#### Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators
				F NANCY43 / PL TORUN01
Political science and civics (313)	FR > PL	1	8	Mme Xenia KALTANI / Dr. Dariusz GORA-SZOPINSKI
Political science and civics (313)	PL > FR	1	8	Mme Xenia KALTANI / Dr. Dariusz GORA-SZOPINSKI

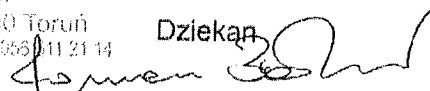
The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### Signatures of the legal representatives/heads of institutions of both institutions

Université de Lorraine  
 Name and position of the official representative:  
 Pierre MUTZENHARDT  
 Président  
 Date: 22 JAN 2014  
 Signature and stamp:  
  
 Pierre MUTZENHARDT  


Uniwersytet Mikołaja Kopernika w Toruniu  
 Name and position of the official representative:  
 Dr. Hab. Renata PRZYBOROWSKA Prof. dr hab. Roman Bäcker  
 Vice-Recteur pour l'Éducation Dean  
 Date: \_\_\_\_\_  
 Signature and stamp:  
  
 Dziekan  
 Prof. dr hab. Roman Bäcker  
 ul. Batorego 39L, 87-100 Toruń  
 tel. 056 611 21 15, 611 21 26-29 fax 056 611 21 14

Contact details of departmental coordinators

Flag	SMS	SMP	STA	Departmental coordinator - FINANCY43	Departmental coordinator - PL TORUN01
313	X			Mme Xenia KALTANI, Departmental academic contact CEU Email: xenia.kaltani@univ-lorraine.fr	Dr. Dariusz GORA-SZOPINSKI, Departmental coordinator Phone: +48 56 6112120, Fax: +48 56 6112119 Email: chopin@uni.torun.pl
313			X	Mme Xenia KALTANI, Departmental academic contact CEU Email: xenia.kaltani@univ-lorraine.fr	Dr. Dariusz GORA-SZOPINSKI, Departmental coordinator Phone: +48 56 6112120, Fax: +48 56 6112119 Email: chopin@uni.torun.pl

# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	UNIVERSITE DE LORRAINE
Erasmus Code	F NANCY 43
EUC	
Institution website	<a href="http://www.univ-lorraine.fr">http://www.univ-lorraine.fr</a>
Online course catalogue	<a href="http://www.univ-lorraine.fr/content/d%3%A9couvrez-nos-formations">http://www.univ-lorraine.fr/content/d%3%A9couvrez-nos-formations</a>

#### 1.2. Main contacts

Contact person	Dr. Mariama TRAORE
Responsibility	Institutional ERASMUS Coordinator
Contact details	Phone: +33 3 87 54 77 83 - Email: <a href="mailto:mariama.traore@univ-lorraine.fr">mariama.traore@univ-lorraine.fr</a>

Contact person	Mme Marie-Christine VIRY-MICHEL
Responsibility	Central management of the ERASMUS+ programme Contact person for Erasmus + partners
Contact details	Phone: +33 3 54 50 41 53 - Email: <a href="mailto:marie-christine.viry@univ-lorraine.fr">marie-christine.viry@univ-lorraine.fr</a>

### Outgoing and Incoming areas

- 1- Campus Metz
- 2- Campus Nancy

#### 1-Campus METZ

##### Outgoing and Incoming students :

Law, Human Sciences, Language Science, Short Programs (IUT) Mr Damien LUDMANN [damien.ludmann@univ-lorraine.fr](mailto:damien.ludmann@univ-lorraine.fr)

Languages, Arts, Hard sciences, Sport, Management, ISFATES Ms Phanny SIN  
[phanny.sin@univ-lorraine.fr](mailto:phanny.sin@univ-lorraine.fr)

## 2-Campus NANCY

### Outgoing students

- Human and Social Sciences Ms Elisabeth BILLY, [elisabeth.billy@univ-lorraine.fr](mailto:elisabeth.billy@univ-lorraine.fr)
  
- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)  
Mr Arnaud BOURGUIGNON [arnaud.bourguignon@univ-lorraine.fr](mailto:arnaud.bourguignon@univ-lorraine.fr)
  
- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)  
Mr Adrien MARIE [adrien.marie@univ-lorraine.fr](mailto:adrien.marie@univ-lorraine.fr)
  
- Health, hard sciences, ESPE Lorraine Ms Isabelle ROLLAND, [isabelle.rolland@univ-lorraine.fr](mailto:isabelle.rolland@univ-lorraine.fr)

### Incoming students

- Human and Social Sciences Ms Elisabeth BILLY, [elisabeth.billy@univ-lorraine.fr](mailto:elisabeth.billy@univ-lorraine.fr)
  
- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)  
Mr Arnaud BOURGUIGNON [arnaud.bourguignon@univ-lorraine.fr](mailto:arnaud.bourguignon@univ-lorraine.fr)
  
- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)  
Mr Adrien MARIE [adrien.marie@univ-lorraine.fr](mailto:adrien.marie@univ-lorraine.fr)
  
- Health, hard sciences, ESPE Lorraine Ms Sophia FESEI DANGANA, [sophia.fesei-dangana@univ-lorraine.fr](mailto:sophia.fesei-dangana@univ-lorraine.fr)

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	[Minimum recommended level: B1]
Staff Mobility for Teaching	Any	French	[Minimum recommended level: B2]

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

### 2.2. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether your institution has the infrastructure to welcome students and staff with disabilities.]*

### 2.3. Calendar

#### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	May 31th
<b>Spring term</b>	October 31th

#### 2.3.2. Decision Response

We will send our decision within 4 weeks.

#### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

#### 2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

### 3. Additional information

#### 3.1. Grading system

**Université de Lorraine grading system**

*In the French university system, each course unit is graded on a scale from 0 to 20 points, 0 being the lowest grade and 20 the highest grade.*

#### Rating scale

The pass mark thresholds are as follows:

10 < mark < 12	<b>Acceptable</b>
12 < mark < 14	<b>Satisfactory</b>
14 < mark < 16	<b>Good</b>
16 < mark	<b>Excellent</b>

#### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	L'Accueil-Info Étudiants – Université de Lorraine
<b>Responsibility</b>	Assistance in securing visas
<b>Contact details</b>	Email: <a href="mailto:drie-info-contact@univ-lorraine.fr">drie-info-contact@univ-lorraine.fr</a>
<b>Website</b>	<a href="http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine">http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine</a>

#### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	L'Accueil-Info Étudiants – Université de Lorraine
<b>Responsibility</b>	Assistance in securing visas
<b>Contact details</b>	Email: <a href="mailto:drie-info-contact@univ-lorraine.fr">drie-info-contact@univ-lorraine.fr</a>
<b>Website</b>	<a href="http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine">http://www.univ-lorraine.fr/content/accueil-des-etudiants-internationaux-en-lorraine</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

#### 1-Campus METZ

- Law, Human Sciences, Language Science, Short Programs (IUT)  
Mr Damien LUDMANN, [damien.ludmann@univ-lorraine.fr](mailto:damien.ludmann@univ-lorraine.fr)
- Languages, Arts, Hard sciences, Sport, Management, ISFATES  
Ms Phanny SIN, [phanny.sin@univ-lorraine.fr](mailto:phanny.sin@univ-lorraine.fr)

#### 2-Campus NANCY

- Human and Social Sciences                      Ms Elisabeth BILLY, [elisabeth.billy@univ-lorraine.fr](mailto:elisabeth.billy@univ-lorraine.fr)
- Graduate Schools of Engineering : (EEIGM, ENSAIA, ENSEM, ENSG, ENSGSI, ENSIC, ENSMN)  
Mr Arnaud BOURGUIGNON                      [arnaud.bourguignon@univ-lorraine.fr](mailto:arnaud.bourguignon@univ-lorraine.fr)
- Graduate Schools of Engineering : ENSTIB, ESSTIN, TELECOM, and Short Programs (IUT)  
Mr Adrien MARIE                                      [adrien.marie@univ-lorraine.fr](mailto:adrien.marie@univ-lorraine.fr)
- Health, hard sciences, ESPE Lorraine      Ms Sophia FESEI DANGANA, [sophia.fesei-dangana@univ-lorraine.fr](mailto:sophia.fesei-dangana@univ-lorraine.fr)