



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement

2014/2015 – 2020/2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website
Ernst-Moritz-Arndt-Universität Greifswald	D GREIFS01	Institutional Erasmus coordinator: Ekaterina Nikitina International Office Domstraße 8 D- 17489 Greifswald Tel.: +49 (0)3834 86-1116 Fax: +49 (0)3834 86-1180 ekaterina.nikitina@uni-greifswald.de	http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1
		Departmental Coordinator: Department of Geography Prof. H. Klüter Tel.: +49 (0)3834 86-4505 klüter@uni-greifswald.de	
Uniwersytet Mikołaja Kopernika w Toruniu	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martasio@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/quide/alendar/
		<i>Faculty coordinator:</i> Dr Przemysław Charzyński pecha@umk.pl	

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D GREIFS01	PL TORUN01	0532	Earth sciences (Geography)	1 st , 2 nd , 3 rd	2x5=10	
PL TORUN01	D GREIFS01	0532	Earth sciences (Geography)	1 st , 2 nd , 3 rd	2x5=10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
D GREIFS01	PL TORUN01	0532	Earth sciences (Geography)	(1 person) One week for 8 hours	
PL TORUN01	D GREIFS01	0532	Earth sciences (Geography)	(1 person) One week for 5 hours	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional:	Language	Language	Recommended language of
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² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

institution [Erasmus code]	Subject area	of instruc- tion 1	of instruc- tion 2	instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D GREIFS01	0532 Earth sciences (Geography)	German	_____	B1	B2
PL TORUN01	0532 Earth sciences (Geography)	Polish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

D GREIFS01:

- Please make sure that the language proficiency of the outgoing student(s) is a minimum B1. However, we might be able to accommodate students with a lower language level as an exception. Please contact us.
- Services for incoming students:
 - Pre-Departure information, assistance with administrative issues and student housing guaranteed.
 - Arrival and Orientation Days organized for international students each semester.
 - Intensive two week German language course free of charge prior to semester start as well as during semester offered.
 - Wide range of cultural activities and excursions offered through International Office and ESN to all international students.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at

<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

³ Please contact us if students/staff with less language knowledge are interested in coming to Greifswald.

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Torun.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D GREIFS01	Application deadline: May 31st	Application deadline: November 30th
PL TORUN01	June, 1st	November, 1st

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D GREIFS01

Assessment of student performance can be carried out according to a grade scale from excellent to fail.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 ekaterina.nikitina@uni-greifswald.de	http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students/studying-in-greifswald/grading-scale.html?L=1

PL TORUN01

Nicolaus Copernicus University	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 ekaterina.nikitina@uni-greifswald.de	http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 ekaterina.nikitina@uni-greifswald.de	http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/guide/issues/#A2

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D GREIFS01	Ekaterina Nikitina Tel.: +49 (0)3834 86-1116 ekaterina.nikitina@uni-greifswald.de	http://www.uni-greifswald.de/internationalisation/erasmus/incoming-students.html?L=1
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ^a
D GREIFS01	Departmental Coordinator: Department of Geography Prof. H. Klüter	10.2.2014	Prof. Dr. Holmut Klüter Institut für Geographie Universität Greifswald F.-L. Jahn-Straße 16 D -17467 Greifswald Tel. + 49 3834 864505 Fax + 49 3834 864504
PL TORUN01	DZIEKAN prof. dr hab. Wojciech Wysota		DZIEKAN prof. dr hab. Wojciech Wysota

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