



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Uniwersytet Mikołaja Kopernika w Toruniu <i>(Nicolaus Copernicus University in Toruń)</i>	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/
Faculty of History	PL TORUN01	<i>Faculty coordinator:</i> <i>Dr Andrzej Nieuważny</i> <i>aen@umk.pl, tel 48 56 611 3747</i> Institute of History and Archival Sciences, ul. Władysława Bojarskiego 1, 87-100 Toruń Department coordinator Prof. Dr Daniel Makowiecki makdan@umk.pl Institute of Archaeology, Szosa Bydgoska 44/48; 87-100 Toruń; tel. tel. +48 (56) 611 2349	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Univerzita Jana Evangelisty Purkyně v Ústí nad Labem Faculty of Philosophy	CZ USTINAD01	Ing. Gabriela Krečová, Institutional Coordinator, Pasteurova 1, 40069, Ústí n. L., Czech Republic international@ujep.cz 00420 475 286 277 Mgr. Eva Krovová, Departmental coordinator, Faculty of Philosophy, České mládeže 8/, 40096, Ústí n. L. Czech Republic eva.krovova@ujep.cz 00475283301	http://www.ujep.cz/en/welcome/international-relations/erasmus.html
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships
CZ USTINAD01	PL TORUN01	0225	HISTORY and ARCHAEOLOGY	1,2,3	3 students x5 months=15 th months
PL TORUN01	CZ USTINAD01	0225	HISTORY and ARCHAEOLOGY	1,2,3	3 students x5 months=15 th months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training
CZ USTINAD01	PL TORUN01	0225	HISTORY and ARCHAEOLOGY	1*5 DAYS Only by individual agreement
PL TORUN01	CZ USTINAD01	0225	HISTORY and ARCHAEOLOGY	1*5 DAYS Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL TORUN01	225	PL	EN	B2	B2
CZ USTINAD01	0225	CZ	EN, GER	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL TORUN01

CZ USTINAD01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@ujep.ct

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1 st	November, 1 st
CZ USTINAD01	15. 05. non-EU countries 15. 06. EU and EFTA countries	01. 11. non-EU countries 01. 12. EU and EFTA countries

2. The receiving institution will send its decision within 2 weeks. / CZ USTINAD01: 5 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL TORUN01

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade	Grade	Predicate	
5	A	Very Good	
4,5	B	Better than good	
4	C	Good	
3,5	D	Better than satisfactory	
3	E	Satisfactory	
2	F	Unsatisfactory / Fail	
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.	

CZ USTINAD01: <http://www.ujep.cz/en/welcome/international-relations/study-programmes-and-courses.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel-to-poland/
CZ USTINAD01	incoming@ujep.cz 00420 475 286 272	http://www.ujep.cz/en/welcome/international-relations/erasmus.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and

information sources:


Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2
CZ USTINAD01	incoming@ujep.cz 00420 475 286 272	http://www.ujep.cz/en/welcome/international-relations/erasmus.html

4. Housing

The receiving Institution will guide Incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
CZ USTINAD01	incoming@ujep.cz 00420 475 286 272	http://www.ujep.cz/en/welcome/international-relations/erasmus.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL TORUN01	Prof. dr hab. Jacek Gzella Dean the Faculty of History	24.01.2014	DZIEKAN Wydziału Nauk Historycznych <i>J. Gzella</i> prof. dr hab. Jacek Gzella
CZ USTINAD01	Doc. Ing. Aleš Havlíček, Ph.D., dean, Faculty of Philosophy	16.11.2014	

⁴Scanned signatures are accepted