



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details	Website (eg. of the course catalogue)
UNIVERSITA' DI SIENA	I SIENA01	Institutional Coord. PROF. ALESSANDRA VIVIANI Dept. Coordinator: PROF. NISTRI PAOLO	http:// en.unisi.it http://www.unisi.it/sc egli-il-tuo-percorso http://www.unisi.it/int ernazionale/exchange- student http://www.unisi.it/int ernazionale/offerta- formativa-lingua-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

			inglese www.unisi.it/internazionale
		International Relations Office, Bilateral agreements	erasmus.agr@unisi.it Tel: +390577232391 /2026 /2422 Fax: +390577232392
		International Relations Office, Outgoing students	erasmus.out@unisi.it Tel: +390577232391 /2026 /2422 Fax: +390577232392
		International Relations Office, Incoming students	incoming@unisi.it Tel: +390577232158 / 2025 /2496 Fax: +390577232392
Uniwersytet Mikołaja Kopernika w Toruniu (<i>Nicolaus Copernicus University in Toruń</i>)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 - 4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/quide/calendar/

Faculty of Mathematics and Computer Science	PL TORUN01	Faculty coordinator: dr hab. Aleksander Zaigrajew alzaig@mat.umk.pl , tel 48 56 611 2944	http://www-users.mat.umk.pl/~alzaig
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
I SIENA01	PL TORUN01	461	Mathematics		1 x 3 months	
PL TORUN01	I SIENA01	461	Mathematics	1 st , 2 nd , 3 rd	1 X 5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching (STT) [total number of days of teaching periods or average duration *]	Staff Mobility for Training (STA) *
I SIENA01	PL TORUN01	461	Mathematics	2 x 3 weeks	

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL TORUN01	I SIENA01	461	Mathematics	2 X 3 weeks	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I SIENA01		Italian	English (some courses)	Italian 1 st cycle: A2 2 nd and 3 rd cycle: B1 English 1 st , 2 nd and 3 rd cycle: B1	
PL TORUN01		Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I SIENA01. The participation at the Welcome week being held on the last week of september (1st semester) and the last week of february (2nd semester) is strongly recommended. The University of Siena has the infrastructure and staff to welcome students and staff with disabilities: <http://www.unisi.it/accoglienza-disabili-e-servizi-dsa>

PL TORUN01.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
I SIENA01	Nomination to: incoming@unisi.it Deadline: May 31st	Nomination to: incoming@unisi.it Deadline: October 31st
	Student's application to: incoming@unisi.it Deadline: June 30th	Student's application to: incoming@unisi.it Deadline: November 30th
I SIENA01: Academic Year (Courses Period)	October 1 st – February 28 th (Beginning of October – End of January)	March 1 st – July 31 st (Beginning of March – End of June)
PL TORUN01	Nomination to: Deadline:	Nomination to: Deadline:
	Student's application to: Deadline:	Student's application to: Deadline:
PL TORUN01: Academic Year (Courses Period)	June, 1st	November, 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 30 days after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide^a. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good
4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

^a http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I Siena01	International Relations Office, Incoming students: incoming@unisi.it Tel: +390577232158 / 2025 /2496 Fax:+390577232392	http://en.unisi.it/international/general-information-students/entry-visa-and-temporary-residency-permit
PL TORUN01	incoming@erasmus.umk.pl Tel.(+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SIENA01	International Relations Office, Incoming students: incoming@unisi.it Tel: +390577232158 /	http://www.unisi.it/didattica/usiena-welcome/assicurazioni-gli-studenti

	2025 /2496 Fax: +390577232392	
	International Relations Office, Outgoing students: erasmus.out@unisi.it Tel: +390577232391 /2026 /2422	http://www.unisi.it/didattica/usiena-welcome/assicurazioni-gli-studenti
PL TORUN01	incoming@erasmus.umk.pl Tel.(+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2

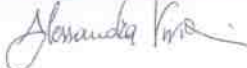

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SIENA01	International Relations Office, Incoming students: incoming@unisi.it Tel: +390577232158 / 2025 /2496 Fax: +390577232392	http://en.unisi.it/international/general-information-students/accommodation http://www.unisi.it/internazionale/international-place/vivere-siena/alloggio
PL TORUN01	incoming@erasmus.umk.pl Tel.(+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁹
I SIENA01	Prof. Alessandra Vivani Vice-rector for the International Relations	24/1/14	
PL TORUN01	Prof. Stanisław Kasjan Vice-Dean for students Faculty of Math. & Comp. Sci.		<p>Prodzikan Wydziału Matematyki i Informatyki</p> <p></p> <p>dr hab. Stanisław Kasjan prof. UMK</p>

⁹ Scanned signatures are accepted